



Board of Supervisors Meeting Minutes  
Monday, November 28, 2016, 7:30 P.M.

Attendees: Supervisors – Ricki Stumpo, Elaine DiMonte, Alice J. Balsama; Mark Knightly, Public Works Director.

Public in attendance: 5

1. **Call to Order:** Stumpo called the meeting to order at 7:30 P.M. and led the Pledge of Allegiance.
2. **Sunshine Announcements:** no announcements to sunshine.
3. **Announcements:** no announcements from the Board.
4. **Public Comment Non-Agenda Items:** Brad Peiper, Township Representative to the Kennett Library Board of Trustees, commented on two updates for the Kennett Library: (i) Board is interviewing three candidates to fill the position of Library Director. It is anticipated that following presentations by the candidates, the Board will be able to fill the position before the end of the year; and (ii) the concept proposal presented by the architect depicts a 3-story facility in downtown Kennett Square with the Borough Offices and Police Department occupying the first 2 floors and the Library on the 3<sup>rd</sup> floor. The facility design may include a coffee shop, local retail, and an area to display art and artifacts. Peiper noted that during public presentations, the architect acknowledged community concern about the proximity of the Police Department but noted that the space occupied by the police will be securely cordoned off and it is police policy to receive assistance from the County Prison for confining some individuals depending on the situation. The timeline to finalize the concept and begin the process to identify costs is the end of January. Scott Kirkland, as a follow-up to the daycare project, asked 2 questions of the Board: (i) what progress had the Board made with the Unionville-Chadds Ford School District ("UCFSD") in changing the location of the bus stop as UCFSD has not been responsive to Riverside residents; and (ii) a meeting with the developer to discuss the status of replacement of public improvements such as trees, trails, and sidewalks. Stumpo noted that she will contact Marie Wickersham, UCFSD Supervisor of Transportation. Balsama indicated that she would also attend the meeting. Kirkland noted that his term as HOA president ends in about a week so he may or may not be the appropriate representative for Riverside at Chadds Ford. Balsama suggested that prior to the meeting with UCFSD a determination be made as to bus stop location, by example, a new location or combining bus stops. She agreed that Kirkland's suggestion to meet at the Riverside Clubhouse would be prudent as it would give attendees an opportunity to see the concern with the current bus stop compared to the proposed relocation. Board agreed that a meeting with the HOA Board members, Riverside Development Ventures, LP, and UCFSD would be beneficial to discuss communication as the development progresses.
5. **2017 Budget:**
  - a. Resolution Adopting 2017 Township Budget – Stumpo reviewed the Resolution. MOTION: DiMonte moved, Balsama seconded, to approve enacting Resolution 2016-27 adopting the 2017 Township Budget; motion unanimously approved.

- b. Resolution Setting 2017 Tax Rates – DiMonte reviewed the Resolution. MOTION: Balsama moved, Stumpo seconded, to approve enacting Resolution 2016-28 continuing unchanged the existing Fire Protection Tax, the Ambulance, Rescue and Other Emergency Services Tax, and the General Fund Tax on Real Property in Pocopson Township; motion unanimously approved. DiMonte noted that she and Balsama were asked during their election campaigns to review the Earned Income Tax (“EIT”). She noted that a short paragraph will be posted on the website regarding retaining the EIT.
6. **Public Works Report:**
- a. Resolution Approving Sale of 2000 International Dump Truck – Stumpo reviewed Resolution 2016-29 approving the sale of a 2000 International Dump Truck by listing it on Municibid with intent to sell on or before July 1, 2017. MOTION: DiMonte moved, Balsama seconded, to approve enacting Resolution 2016-29; motion unanimously approved. Board acknowledged receipt of a letter from the Tullamore HOA thanking the Public Works Department for the exceptional work they did to repair Tullamore Drive at the entranceway.
7. **Barnard House:** DiMonte noted that the Request for Proposal (RFP) for a feasibility study went out on November 17, 2016. Recipients of the RFP have not contacted DiMonte.
8. **Old Business:**
- a. Winterwood Subdivision – Board acknowledged receipt of an offer of dedication received by the Township on November 22, 2016. Township is aware that Winterwood HOA and Osborne Place Associates have signed an agreement regarding completing and restoring all public improvements. In accordance with the Pennsylvania Municipalities Planning Code, the Board is required to authorize consultants to begin inspections. MOTION: Stumpo moved, DiMonte seconded, to authorize Township Consultants to proceed with inspections of public improvements and to submit the reports on or before December 7, 2016, so that the matter can be listed on the December 12, 2016 public meeting agenda; motion carried.
9. **New Business:** no new business.
10. **Correspondence:** no correspondence.
11. **Treasurer’s Warrants:** Balsama moved, DiMonte seconded, to approve the Bill Payment Lists for November 15-28, 2016 recommended for payment by the Treasurer; General Fund: 16 bills paid totaling \$9,143.52; 3 debit card charges totaling \$387.19; Facilities: 1 bill paid for \$303.75; Highway Aid: 2 bills paid totaling \$1,523.27; motion unanimously approved.
12. **Approval of Meeting Minutes:** DiMonte moved, Balsama seconded, to approve the November 14, 2016 public meeting minutes; motion carried.
13. **Adjournment:** At 8:11 P.M. DiMonte moved, Balsama seconded, to adjourn the meeting; motion carried.

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Susan Simone, Administrative Secretary

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Ricki Stumpo, Chairman