



Pocopson Township

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Board of Supervisors Meeting Minutes Monday, 7:30 P.M., March 24, 2014

In attendance: Supervisors – Ricki Stumpo, Georgia F. Brutscher, Matt Read; Mark Knightly, Public Works Director; Colleen McKinney and Christine Hagen, Co-Chairs, Founders Day Committee.

1. Call to Order: Stumpo called the regular meeting to order at 7:30 P.M. and led the Pledge of Allegiance.

2. Announcements: Read requested that the Secretary schedule a meeting of the Deer Management Committee. Stumpo attended the Kennett Area Regional Planning Commission (KARPC) Meeting on March 18th. KARPC discussed ways they can meet financial obligations to local fire companies. Stumpo reported that a revision in the fair share obligation should separate the County facilities from Pocopson Township.

3. Public Comment: Terry Gumperr noted the street light at Parkersville Road is illuminated. Board indicated that the Township contacted Four Streams Homeowners Association with regard to the street light.

4. Founders Day Committee Report: McKinney and Hagen provided the following update for the Founders Day event scheduled for September 28th: (1) Josh Komorowski will provide music; (2) the Purple Picnic People will provide food for the event at no cost to the Township; (3) discussions are underway with a photo booth vendor; (4) Radnor Hunt returns to the event to present a fox hunt demonstration; and (5) pony rides will be available. An alternate route is proposed this year for the hayride to minimize travel on the road. Oxford Fire Police and EMT agreed to provide their services for a donation.

Motion: Read moved, Brutscher seconded to approve the 2014 Founders Day Budget as presented in the amount of \$7,900.00 representing both firm and estimated costs; motion unanimously approved.

5. Public Works Report: Knightly reported a security concern at the Bragg Hill Road trail gate. Chipping is scheduled for the week of March 24th through March 28th. Stumpo read two emails from residents applauding the public works department chipping program. Scott Kirkland asked for clarification regarding road paving as reported in a recent newspaper article. Knightly indicated that roadbed work will be completed in 2014 in accordance with the Township 5-year plan. Brutscher requested Knightly contact PennDOT regarding an exceptionally hazardous pothole on Red Lion Road. Stumpo noted no difference in the price of varieties of salt ordered by the Department.

Motion: Brutscher moved, Read seconded, to authorize the two part-time employees to work 40 hours the week of March 24th through March 28th to provide additional help with the Township chipping service; motion unanimously approved.

6. Zoning/Code Enforcement Officer & EMC Report: no report given.

7. Planning Commission (PC) Report from 3/19 Meeting:

a. April 16th Meeting Comp Plan Update Review – Stumpo noted that public review of the Comp Plan marks the end of what has been a 2-year review project. Secretary will proceed with legal advertising for presentation on April 16th during the regular meeting of the Pocopson Township Planning Commission.

b. Authorize submission of bylaws to Solicitor for review – Secretary is directed to submit the bylaws to the Solicitor's Office for Review.

c. Recommendation to support riparian buffer ordinance amendment/Brandywine Conservancy – Board reviewed recommendation from the PC to consider participation in the riparian buffer ordinance program offered by the Brandywine Conservancy.

Motion: Brutscher moved, Read seconded, to request a presentation by the Brandywine Conservancy representative during an April Board meeting for more information on this fully funded grant program; motion unanimously approved.

8. Old Business:

a. Kennett Underground Railroad Center (KURC) Lease – discussion ensued regarding the letter of intent for leased premises at the Barnard House. Stumpo voiced concern that signage at the site be consistent with Township Ordinances. Read suggested that language in the lease refer to signage as temporary. Stumpo agreed that while the goal is to identify an equitable use of the property for both the Township and the KURC, the Township should maintain oversight on the property. The Board acknowledged KURC's financial contribution toward the GTRP grant, but could not reach an agreement as to allocation of floor space. Board tabled further action on the letter of intent until the April 14th meeting.

b. Authorize Request for Proposal for Engineering Services to remediate Red Bridge Lane bridge – Secretary reviewed the basis for the request noting the date of the last communication being November 6, 2013.

Motion: Brutscher moved, Read seconded, to authorize the Township Administrative Secretary to prepare a Request for Proposal for the Red Bridge Lane bridge scour project and to submit same to engineering firms as discussed; motion unanimously approved.

c. 20 Wawaset Road; Section 178-3 Waiver Request – **Motion:** Stumpo moved, Read seconded, to waive Section 178-3 requiring stormwater management report in accordance with the Township Engineer Review and Comment Letter dated March 11, 2014; motion unanimously approved.

d. Web site design proposal – Stumpo noted that the Township will be ready to choose a web site design professional by the April 14th meeting.

9. New Business:

a. PRT Committee member appointment – **Motion:** Read moved, Brutscher seconded, to appoint Matthew Seidenberg to the Parks, Recreation, and Trails Committee; motion unanimously approved.

10. Correspondence: no correspondence submitted.

11. Treasurer's Warrants: Motion: Stumpo moved, Read seconded, to approve the Bill Payment Lists for March 11 - 24, 2014 recommended for payment by the Treasurer; **General Fund:** 16 bills paid totaling \$49,654.92; 1 debit card charges for \$10.69; **Highway Aid Fund:** 2 bills paid totaling \$11,220.69; **Parks, Rec & Trails:** 1 bill paid for \$2,000.00; motion unanimously approved.

12. Approval of Meeting Minutes: Read moved, Brutscher seconded, to approve the Meeting Minutes dated March 10, 2014; motion unanimously approved. Board tabled approval of the Special Meeting Minutes dated March 20, 2014.

13. Adjournment: At 8:07 P.M., Read moved, Brutscher seconded, to adjourn the meeting; motion unanimously approved.

Susan Simone, Administrative Secretary

Ricki Stumpo, Chair