



Pocopson Township

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Board of Supervisors Meeting Minutes Monday, 7:30 P.M., April 28, 2014

In attendance: Supervisors – Ricki Stumpo, Matt Read; Mark Knightly, Public Works Director; Richard Jensen, Zoning/Code Enforcement Official. Supervisor absent: Georgia F. Brutscher.

1. Call to Order: Stumpo called the regular meeting to order at 7:30 P.M. and led the Pledge of Allegiance.

2. Announcements: Stumpo noted one Board meeting in May, being May 12th.

3. Public Comment: Sarah Mims asked the Board to consider measures as allowed by law to close Denton Hollow Road for the duration of the Route 52 Roundabout construction. Stumpo noted that Avondale State Police Station Commander Lieutenant Richard D'Ambrosio contacted the Township indicating that Troopers will continually monitor the detour routes and side roads. Traffic control measures will be subject of the roll calls and every attempt will be made to show a presence in the area. Secretary is directed to contact the County with regard to the increase in vehicular traffic on the one-lane bridge on Denton Hollow.

4. Zoning Hearing Board Appeal No. 1-2014 – Marlborough Valley Farm Corn Maze:

Motion: Read moved, Stumpo seconded, to approve submission of the Board recommendation letter prepared by the Township Solicitor setting forth conditions for operation of the Halloween Amusements on Marlborough Valley Farm; motion approved.

5. Request for Proposal Red Bridge Lane bridge: Stumpo reported receipt of 3 proposals: VanDemark & Lynch, Inc., for \$51,500.00; Cedarville Engineering Group, LLC, for \$24,243.00; LTL Consultants, Ltd., for \$9,140.00.

Motion: Read moved, Stumpo seconded, to accept LTL Consultants, Ltd. proposal dated April 23, 2014, in the amount of \$9,140.00 as representative of the lowest responsible proposal for engineering services for remediation of the Red Bridge Lane bridge condition upon a check of professional references; motion approved.

6. Zoning/Code Enforcement Officer Report: Jensen met landowners on Brooks Road as requested by the Township with regard to the proposed shared driveway agreement. He reported that the surface condition of the driveway is not ideal. He will prepare a report for the May 2nd meeting with landowners. Jensen will attend the Zoning Hearing Board Hearing on April 29th in the matter of Appeal No. 1-2014.

Dan Stark, Executive Director for The Barn at Spring Brook Farm (“The Barn”), was in attendance to discuss compliance with the conditions set forth in the Conditional Use Decision of December 30, 2013. He indicated that the Board for The Barn plan to meet on May 14th to assess the investment necessary to comply with the Decision in order to continue programming at the site. Stumpo noted grave concern that a full program of activities continued at the site without compliance with the Uniform Construction Code. Jensen acknowledged continued communication with Stark but he also noted the absence of substantial effort and progress on the part of The Barn to address the conditions of the Order. Stumpo will contact the Township Solicitor with regard to noncompliance issues as they relate to The Barn falling into default with regard to the Order.

7. Public Works Report: Knightly reported working with the Co-Op Townships to asphalt skin patch road surfaces. Parks and trails clean-up, including resurfacing the baseball diamond, scheduled for the next two weeks. Patch work is underway for Locust Grove Road to prepare it for paving. Knightly will work with the Board to determine the type and number of signs to aid in alleviating traffic detour issues on Denton Hollow Road.

Motion: Read moved, Stumpo seconded, to hire intermittent Public Works staff from May 1 through October 31, 2014, as needed for mowing and other seasonal work, at a rate of \$17/hour, total pay for the 26-week period not to exceed \$10,500.00; motion approved.

8. Old Business:

a. Kennett Underground Railroad Center (KURC) Lease Letter – Stumpo noted Board agreement with the minor changes proposed by KURC including the thirty-day notice on the part of both parties to terminate the lease.

Motion: Read moved, Stumpo seconded, to approve all changes in the KURC Lease Letter and to submit same to the Township Solicitor to finalize and that any one Supervisor may sign the Lease Letter outside of a regular Board meeting; motion approved.

b. Payroll Processing Proposals – Stumpo reported that the Township has accepted a proposal from ADP for payroll processing effective July 1, 2014.

c. Four Streams Farm HOA Escrow – Motion: Read moved, Stumpo seconded, to release to the Four Streams Farm Homeowners Association the funds in escrow as recommended by the Township Solicitor in accordance with Township Resolution 2013-7 and the Agreement of Sale dated April 8, 2013; motion approved.

9. New Business:

a. Mini-cell Tower Ordinance Amendment – Motion: Read moved, Stumpo seconded, to approve the request of the Planning Commission for assistance from the Township Solicitor including attendance at the May 21st meeting to begin discussions regarding mini-cell tower rights-of-way issues; motion approved.

b. Brickhouse Proposal for Riverside Stormwater Management – Stumpo acknowledged receipt of the Township Engineer’s review of the proposal and no objections to the proposed work to Basin #3 and maintenance activity.

c. Task Force for Assistance with Municipal Obligation – Stumpo noted that the Board held a Special Meeting on April 23rd with Longwood Fire Company Chief A.J. McCarthy to discuss municipal financial obligations for fire and EMS. Former Supervisors and Township Residents Steve Conary and Bruce Yelton attended the meeting. The Board

desires to go before the County Commissioners to request an increase in the annual County contribution given the tax-exempt status of the County facilities.

Motion: Read moved, Stumpo seconded, to approve the appointment of Bruce Yelton and Steve Conary to serve as a research task force to assist the Board in gathering data on fire and EMS municipal fair share contributions that the Board will present to the County Commissioners; motion approved.

10. Correspondence:

a. Letter of Support for Longwood Fire Company – Board approved the signing of a letter of financial support for the purchase of a rescue truck that will be funded in part by a grant from the Longwood Foundation.

11. Treasurer’s Warrants: Stumpo moved, Read seconded, to approve the Bill Payment Lists for April 15 -28, 2014 recommended for payment by the Treasurer; **General Fund:** 21 bills paid totaling \$16,543.75; 3 debit card charges totaling \$1,168.94; **Escrow Fund:** 2 bills paid totaling \$1,043.71; **Highway Aid Fund:** 1 bill paid totaling \$1,752.00; **Township Facilities:** 1 bill paid for \$3,000.00; motion approved.

12. Approval of April 14, 2014 Meeting Minutes: Read moved, Stumpo seconded, to approve the Meeting Minutes dated April 14, 2014; motion approved.

13. Adjournment: At 8:24 P.M., Read moved, Stumpo seconded, to adjourn the meeting; motion approved.

Susan Simone, Administrative Secretary

Ricki Stumpo, Chair