

## Pocopson Township

P.O. Box 1, Pocopson, PA 19366

Office: 610-793-2151

Fax: 610-793-1944

www.pocopson.org

### **Board of Supervisors Meeting Minutes Monday, 7:30 P.M., December 15, 2014**

In attendance: Supervisors – Ricki Stumpo, Georgia F. Brutscher, Barney Leonard; Richard Jensen, Zoning/Code Enforcement Official; Mark Knightly, Public Works Director; George Zacharkiw and Holly Manzone, Brandywine Valley Scenic Byway Commission (BVSBC).

Public in attendance: 2.

**1. Call to Order:** Stumpo called the regular meeting to order at 7:30 P.M. and led the Pledge of Allegiance.

**2. Announcements:** Brutscher and Leonard met at the Wawaset Park Project site on December 13<sup>th</sup> to discuss revisions submitted by the Township Engineer. Stumpo and Leonard interviewed the final two engineering firms on December 9<sup>th</sup>. Stumpo announced the reorganization meeting will be January 5, 2015 and the elected auditors will hold their annual meeting on January 6<sup>th</sup>.

**3. Public Comment:** no Public Comment.

**4. The Preserve at Chadds Ford Offer for Dedication: MOTION:** Brutscher moved, Leonard seconded, to reject acceptance and dedication of the second offer of public improvements for The Preserve at Chadds Ford, in accordance with the recommendations submitted by the following Township Consultants: Burcham & Associates, Castle Valley Consultants, Inc., and VanDemark & Lynch, Inc.; motion unanimously approved.

**5. Zoning/Code Enforcement Officer Report:** Jensen reported that a letter was sent to Applicants Tom and John Struble denying a timber harvesting permit as the subject property is located in the Greenway Corridor and as such will require conditional use approval. Jensen noted that the Applicants propose the removal of approximately 178 trees with no provision in the submitted plan for replacement vegetation. Board agreed that the Township Landscape Architect should review the timber harvest plan if the Applicants pursue approval by conditional use. Engineering review will be an added component to determine the impact on the Marlboro Road culvert by logging vehicles.

**6. Public Works Report:** Knightly indicated that the contractor completed installation of the topcoat for the roundabout and is working to resolve final issues with the guiderail installation. He reported the Township speed control device was stolen. The Denton Hollow Road Traffic Safety Study should be submitted by December 19<sup>th</sup>.

## **7. New Business:**

**a. Appointment of United Inspection Agency** – Board reviewed the proposal from United Inspection Agency received December 8, 2014. Jensen suggested that it is a good practice to appoint a third-party contractor to provide electrical inspections rather than permitting applicants to hire their own inspectors.

**MOTION:** Leonard moved, Brutscher seconded, to approve accepting the proposal submitted by United Inspection Agency for third party certified electrical inspections and to appoint United Inspection Agency during the January 5, 2015 reorganization meeting; motion unanimously approved.

**b. Resolution 2014-26 Approving BVSBC Corridor Management Plan** – Holly Manzone and George Zacharkiw reviewed the BVSBC Corridor Management Plan noting that Kennett Township recently approved the document. Manzone noted a number of typographical errors to be corrected, but overall, the substance of the document represents the goal of the BVSBC to identify the significant historic and scenic qualities of the Brandywine Valley.

**MOTION:** Brutscher moved, Leonard seconded, to approve adoption of Resolution 2014-26 accepting and approving the Corridor Management Plan dated September 2014; motion unanimously approved.

## **8. Old Business:**

**a. Wireless Communication Ordinance Amending Chapter 250** – Board agreed to direct the Secretary to submit the proposed draft ordinance to the Chester County Planning Commission for review.

**b. Municipal Engineer Service** – Stumpo noted that she and Leonard, along with Knightly and the Township Secretary, interviewed four engineering firms who submitted proposals. The four firms to be interviewed were identified by Leonard and the appointed citizen task force. The Board discussed the presentations by all four firms noting that they are all very capable and all of them are full service operations covering a number of facets of municipal engineering.

**MOTION:** Leonard moved, Brutscher seconded, to appoint McCormick Taylor during the January 5, 2015 reorganization meeting to serve as Township Engineer and to appoint Gilmore & Associates, Inc., during the January 5, 2015 reorganization meeting to serve as Alternate Township Engineer; motion unanimously approved.

**c. Additional Services Authorization (ASA) No. 1**– Board discussed the ASA No. 1, dated December 11, 2014, submitted by Township Engineer VanDemark & Lynch for additional design work for the Wawaset Park Grant Project. The estimated fee of \$20,000.00 will be required in order to comply with the design required by PennDOT to modify the existing entrance drive. The previous submissions to PennDOT did not include the changes to the drive since it was an existing two-way entrance being converted into a one-way entrance. Board asked the Secretary to schedule a meeting with VanDemark & Lynch for explanation of the particulars submitted to PennDOT and why the submitted plans were rejected by PennDOT. Board expressed disappointment in the revised Plan sent to Jensen on or about December 11, 2014, finding the redesign completely unacceptable.

**MOTION:** Brutscher moved, Stumpo seconded, not to approve ASA No. 1 dated December 11, 2014 for the Wawaset Road Park Project Grant drive redesign; motion unanimously approved.

**d. Declaration/Covenants Lian Drive/Lots 6 & 8:** Stumpo requested clarification regarding monitoring and inspection of the porous paved shared driveway. Applicant Ron Hewes indicated that by signing the Declaration, the landowners of Lots 6 and 8 agree to maintain the driveway in accordance with the Declaration. The Declaration provides for the landowners to submit maintenance reports to the Township on an annual basis. Presumably, the Township Engineer will bring to the attention of the landowners any deficiency in maintenance.

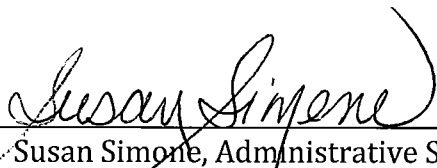
**MOTION:** Brutscher moved, Leonard seconded, to accept the Declaration of Easements, Covenants and Restrictions prepared by Timothy F. Sullivan, Esquire, dated December 8, 2014, for Parcel Nos. 63-4-1.6 (Lot 6) and 63-4-1.8 (Lot 8); motion unanimously approved.


**9. Correspondence:** Leonard circulated a letter to the Township Planning Commission from the Board thanking them for their work on the proposed wireless communication ordinance. Brutscher asked the Secretary to clarify with the Solicitor for the Zoning Hearing Board that correspondence was forwarded to all members of the Zoning Hearing Board with regard to the Sklar Appeal.

**10. Treasurer's Warrants:** Stumpo moved, Brutscher seconded, to approve the Bill Payment Lists for December 9-15, 2014 recommended for payment by the Treasurer;  
**General Fund:** 21 bills paid totaling \$47,320.27; 2 debit card charges totaling \$69.48;  
**Highway Aid:** 5 bills paid totaling \$44,672.70; motion unanimously approved.

**11. Approval of Meeting Minutes:** Stumpo moved, Leonard seconded, to approve the December 8, 2014 Meeting Minutes as corrected; motion unanimously approved.

**12. Adjournment:** At 8:32 P.M., Brutscher moved, Leonard seconded, to adjourn the meeting; motion unanimously approved.

  
\_\_\_\_\_  
Susan Simone, Administrative Secretary

  
\_\_\_\_\_  
Ricki Stumpo, Chair