

Barnard House (BH) Steering Committee Meeting
Thursday, November 1, 2012, 4:30 p.m.

Attendees: Georgia F. Brutscher, Chair; Committee – Kris Firey-Poling, Mary Dugan (URC), Carol Haaf, Jean Conary, Hal Hoffman for Alta Hoffman, and Susan Simone; Guests – Matt Read, Richard Jensen (Zoning/Code Official), Laouessa McNemar, Mike McGann, Ricki Stumpo and Steve Conary (Supervisors).

Brief summary of the meeting held following the rejection of the BH bids and the Board decision to send the project back to the BH Steering Committee. Steve Conary provided background regarding the Township budget and financing as previously discussed by the Board of Supervisors; he reviewed the bid process as prescribed by state law. He answered questions regarding reducing the scope of work and possibly contracting to complete certain construction or maintenance components.

Supervisors Conary and Stumpo exited the meeting at 5:30 p.m.

Tasks for the Committee to complete or to consider prior to the next meeting scheduled for Thursday, November 29th at 7:00 p.m. are as follows:

I. Re-evaluate the bid package

1. Consider removal of “high-end” components
2. Limit the historical construction experience requirement for some components
3. Consider cost reductions if original windows are replaced not restored
4. Request bidders suggest alternatives to components specified that might reduce costs and improve energy efficiency

II. Volunteer opportunities

1. Read and Jensen will meet at the site to determine potential volunteer work opportunities
2. McNemar will revisit mission statement and project description used for print material and web site posting
3. Community stakeholder meeting to be scheduled to identify perceived value for the project and historically sensitive nature of the project
4. Inform stakeholders through social media

Susan Simone,
Administrative Secretary