

Barnard House Steering Committee Meeting Notes
August 5, 2015

Committee Members Present: Karen Marshall, Georgia Brutscher, Jean Conary, John O'Neal, Ricki Stumpo, Alta Hoffman, Laressa McNemar, and Dennis Melton.

Public: Barney Leonard, Hal Hoffman

The meeting was called to order at 4:30 pm by Georgia Brutscher.

A. New Work Groups

After considerable discussion, the committee resolved to revise their recommendations to the BOS for members for the Construction Work Group as follows:

Construction and Related Expertise: Scott Megill, Dan O'Neill, Paul Haldeman, Barney Leonard, Donald McKay

Financial Expertise: Hal Hoffman

Maintenance Expertise/Operations Expertise: No recommendation

Historic Structure Expertise: Jean Conary

Advising the Construction Committee as needed:

John O'Neil (KURC)

Preservation Consultant: No current recommendation

Georgia will review Hal Hoffman and Paul Haldeman with the solicitor as both already work with the township. Laressa will contact Scott Megill; Jean Conary will contact Dan O'Neill and Donald McKay. Barney Leonard agreed to serve once he clarified that the Project Manager, Architect and Contractor for the project would make recommendations to the work group for their input. Dennis Melton stressed that Phase II would have very firm specifications for all work including the finishing work and that allowances would be avoided wherever possible. Jean Conary noted she had researched crime statistics related to Phase II staff concerns about safety and Pocopson has no reports of violent crimes.

The Finishing Work Group remains Ellen Meunter, Susan Woodward and Georgia Brutscher.

B. Report of Phase I and Phase II

Due to the hiatus from the project that Richard Jensen is on, discussion focused on how to complete Phase I. The committee decided to review the punch list that Susan is preparing and ask Peggy to contact the contractor to let him know that the punch list would not be reviewed until Richard returned to the project in mid-August at the earliest. Dennis Melton said he would review finish details. John O'Neal asked that a special meeting be called for the Board of Supervisors to move forward on the railing that KURC has agreed to pay in part.

MOTION: The motion was made by Laressa McNemar, seconded by Jean Conary and passed unanimously to recommend that a special BOS meeting be held as soon as

possible to move forward to contract for completion of the handicapped railing as presented at the previous BOS meeting.

C. Q&A Meeting Recommendation to BOS

Barney Leonard was present to report on the status of the proposed Q & A township meeting on the project for September 21st. After much discussion, the committee determined that a more effective way to reach the township residents would be to provide an on-line Q & A for residents to pose questions about the project and receive answers from the committee members. There would also be a hard copy of the information available at the township. Barney Leonard will work on the website. The committee recommended that the BOS consider the wording for the card that is mailed to all township residents includes the following information:

- Announce the completion of Phase I of the Pocopson Heritage Park and Municipal Campus project and invite residents to visit the park and the Kennett Underground Railroad's new office.

- Announce the start of Phase II which will be the rehabilitation of the Barnard House for use by the township as a municipal campus.

- Provide an email and mail address for residents to send questions about the project to the Barnard House Steering Committee and a date when the questions have to be received by to have an answer posted on the website.

- Give the specifications of the website where residents can obtain information on Phase I and Phase II and read the answers to questions that have been posed by their neighbors. Laressa requested that this new format be submitted to the proposed special meeting of the BOS for review and approval.

MOTION: The motion was made by Jean Conary and seconded by John O'Neal and passed unanimously to recommend that an online Q & A replacing the proposed meeting to answer resident questions about the Barnard House project be reviewed and approved at the proposed special meeting of the BOS

D. General Comments

- John O'Neal announced that the KURC has received a spinning wheel with the initials of S Pennock and bobbins with the initials of E. B. on them. KURC selected flooring for their office called Gold Coast Acacia.

- Ricki said the Parks and Recreation Committee had recommended calling the new park the Roaring Waters Park. Roaring Waters is the Lenni-Lenape name for Pocopson.

E. Approval of Minutes

MOTION: The motion was made by Jean Conary, seconded by Georgia Brutscher and passed unanimously to accept the minutes from the July 15th meeting as written.

The meeting was adjourned at 6:25p.m.

Next meeting: August 19, 4:30 pm.