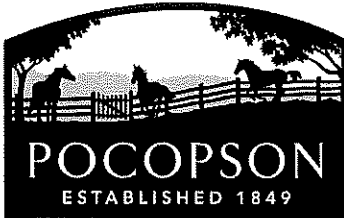


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Annual Auditors Organization Meeting
Wednesday, January 4, 2017, 7:00 P.M.

In attendance were Bruce Yelton, Timothy Connolly, Justin Colella and Township Treasurer Peggy Lennon.

1. **Call to Order:** The meeting was opened at 7:00 p.m.
2. **Election of Chairman:** Yelton moved, Connolly seconded to appoint Collella as Chair; motion carried unanimously.
3. **Election of Secretary:** Connolly moved, Colella seconded to appoint Yelton as Secretary; motion carried unanimously.
4. **Announcements:** The current Auditors are:
 - Bruce Yelton, elected in November 2011 to a 6-year Auditor position (term expiring 12/31/2017).
 - Justin Colella, elected on 11/3/15 to a 4-year Auditor position (term expiring 12/31/2019)
 - Timothy Connolly, elected on 11/3/15 to a 6-year Auditor position (term expiring 12/31/2021).
5. **Acknowledgment of Board of Supervisors appointment of CPA firm to perform 2015 audit in place of elected auditors:** Chair announced that at the Board of Supervisors meeting of October 17, 2016, the certified public accounting firm of Barbacane, Thornton, & Company was appointed via Resolution 2016-24 to examine all the accounts of the Township for Fiscal Year 2016 and to replace the elected Township auditors as to certain statutorily authorized duties.
6. **Determination of compensation for the current year for supervisors employed by the Township:** Per the Pennsylvania Second Class Township Code, the Auditors determine the compensation for the current year for supervisors who are also employed by the township. Ricki Stumpo is an elected Supervisor and is employed by the Township as Receptionist.



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The Auditors were provided with Stumpo's annual pay rates since 2013, along with the annual pay increases (percentage basis) for her and for non-Supervisor employees. The Treasurer also provided a copy of the 2016 PSATS Wage & Benefits Survey results, which shows that Stumpo's rate of \$15.12/hour is the highest part-time hourly rate for a Receptionist in any (reporting) Township with population of 4,001-8,000. Discussion ensued.

Motion: Yelton moved, Collella seconded to increase by 48 cents per hour the compensation of the Township Receptionist, for an hourly rate of \$15.60, while Ricki Stumpo is employed in that position and is serving as Supervisor in 2017; motion carried unanimously.

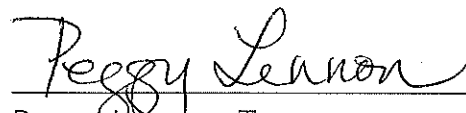
Motion: Yelton moved, Connolly seconded to compensate Stumpo for the task of opening and closing the building outside of regular business hours (for events such as Homeowners Association meetings hosted at the Township Building) at a rate of \$20.00 per event; motion carried unanimously. The Auditors recommended that the number of events per year and the duration of each be tracked.

Motion: Yelton moved, Connolly seconded that in addition to the wages as set forth above, the Auditors approve the Receptionist position receiving all benefits as provided for in the Personnel Handbook as may be changed from time to time; motion carried unanimously.

7. Other Business: The Auditors asked that a performance evaluation be completed for Ms. Stumpo prior to the 2018 meeting. They would also like to view the audit when complete. Discussion of other Township business ensued.

8. Adjournment: At 8:00 PM, Yelton moved, Colella seconded to adjourn the meeting; motion carried unanimously.

Justin Colella, Chair


Peggy Lennon, Treasurer