

Board of Supervisors Meeting Minutes
Monday, September 23, 2019, 6:30 P.M.

Attendees: Supervisors – Ricki Stumpo, Elaine DiMonte; Supervisor Alice Balsama was not present; Mark Knightly, Director, Public Works Department.


Public in attendance: 9

1. **Call to Order:** Stumpo called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance.
2. **Sunshine Announcements:** Supervisors met with Friends of Barnard Station on September 3rd to discuss use of the Barnard House.
3. **Announcements:** On September 16th Stumpo and Knightly met with residents of Lenni Heights regarding water concerns; the group will meet again in the spring of 2020.
4. **Public Comment Non-Agenda Items:** no public comment on non-agenda items.
5. **Noah Levine/U.S. Representative Chrissy Houlahan (PA-06):** Levine is the Constituent Advocate who attended the meeting on behalf of Representative Houlahan as part of a plan to connect with all municipalities and boroughs regarding the services and assistance available through the 6th District Office. Levine reviewed Representative Houlahan's schedule, location and contact information for district offices, service on congressional committees, sponsored and co-sponsored legislation, and a number of topics of concern to the Representative and constituents. He noted the significant number of case files that have been resolved concerning previously denied VA and other agency benefits to constituents. DiMonte and Stumpo asked if the Representative could assist with letters of support for grant opportunities for Township facilities. Levine confirmed that the 6th District Office will provide letters of support for grant opportunities but limited staffing precludes assistance in searching for grants. He expressed that while the Route 52 Bridge construction is a PennDOT Project, the Township is welcome to reach out to Representative Houlahan if, going forward, there are project specific concerns. **PUBLIC COMMENT:** Terry Gumpfer asked about Representative Houlahan's position on Beto O'Rourke's statement to take the guns of citizens. Levine commented that the Representative is pro second amendment. Karen Arbaugh asked for contact information regarding congratulatory letters for the Eagle Scout Court of Honor. Levine provided the information for congratulatory letters and added that the 6th District Office can accommodate requests for tours with a 3 month advance notice.
6. **Work Session:** September 17th work session was cancelled.
7. **Planning Commission (PC) Report/September 4th Meeting:** Board reviewed the report submitted by the PC which included a recommendation to submit to the Township Solicitor, the proposed amendments to the Rental Unit Ordinance and to Chapter 250/Zoning to address short-term rentals. Stumpo indicated that she has questions regarding the PC recommendation and may attend the October PC meeting to discuss the questions. Board tabled the recommendation.
8. **Public Works Report:** Knightly reported 80% of the Olmsted Trail has been resurfaced. The balance of the Trail will be completed in the spring when the department has access

to additional road millings. MOTION: DiMonte moved, Stumpo seconded, to enact Resolution 2019-16 authorizing the sale of a Gledhill 11' double wing plow through Municibid, Listing #24676445 for \$2,200.00; motion carried. MOTION: Stumpo moved, DiMonte seconded, to enact Resolution 2019-15 authorizing the signing of the PennDOT Municipal Winter Services Agreement; motion carried. Knightly provided a brief explanation and identified the state roads in Pocopson Township for which the Township will provide snow and ice removal under the PennDOT contract.

9. **Facilities:** DiMonte reported that the plans for the new Township Building are moving forward. The Board is evaluating the civil engineering proposals so that an engineering firm can be identified to work with GKO Architects. She reported that the Board is on track to put the bid packet together by the end of the year.
10. **Kennett Fire & EMS Regional Commission Report:** Stumpo reported that the Commission met on September 10th. Al Davis was not able to attend. Commissioners discussed the volunteer situation, false fire alarm calls, and a new vehicle for Longwood Fire Company.
11. **New Business:**
 - a. Minimum Municipal Obligation (Pension) - Board reviewed correspondence submitted by the Treasurer regarding funding requirements. DiMonte noted that the projections are estimates for 2019.
 - b. SWM BMP Agreement for 5 Wawaset Farm Lane - Board authorized signing the SWM BMP Agreement as recommended by the Township Engineer.
 - c. Marshalton Triathlon Road Usage Agreement - Knightly indicated Public Works Department will open and close the Bragg Hill Road Trail. Board authorized signing the Road Usage Agreement.
 - d. MS4 Annual Report - Township Engineer McCormick Taylor will complete and file the MS4 Report by September 30th. Brandywine Red Clay Alliance continues to collaborate with municipalities in providing outreach information for the report.
12. **Old Business:**
 - a. Shade Tree Procurement Pre-Approval Request - Board reviewed the request submitted by the Treasurer for the installation of red maple shade trees in Pocopson Park. The trees will provide shade for the benches near the playground and will enhance the park. There are sufficient funds in the 2019 Parks & Recreation Budget. MOTION: Stumpo moved, DiMonte seconded, to contract with RP Nurseries in Kennett Square for purchase and installation of three red maple trees at the location identified by the Parks, Recreation, and Trails Committee near the Pocopson Park Playground benches; motion carried.
13. **Correspondence:** no correspondence.
14. **Treasurer's Warrants:** Stumpo moved, DiMonte seconded, to approve the Bill Payment Lists for August 27 - September 23, 2019 recommended for payment by the Treasurer; General Fund: 32 bills paid totaling \$97,951.70; 14 debit card charges totaling \$6,493.45; Facilities: 1 bill for \$7,360.00; Highway Aid: 5 bills totaling \$2,105.17; Parks, Recreation & Trails: 3 bills totaling \$141.22; motion carried.
15. **Approval of Meeting Minutes:** DiMonte moved Stumpo seconded, to approve the Meeting Minutes dated August 26, 2019, as submitted; motion carried.
16. **Adjournment:** At 7:02 p.m., DiMonte moved, Stumpo seconded, to adjourn the meeting; motion carried.


Susan Simone, Administrative Secretary


Ricki Stumpo, Chairman