

Board of Supervisors Meeting Minutes
Monday, March 23, 2020, 7:00 P.M.

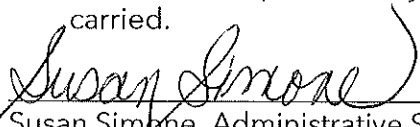
Present in the meeting room: Supervisors Ricki Stumpo, Elaine DiMonte, Raymond McKay; Public Works Director Mark Knightly. Present via remote access: Amanda Sundquist, Solicitor.

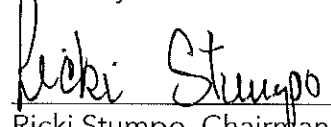
Public in attendance via GoToMeeting Virtual Platform: 10

1. **Call to Order:** Stumpo called the meeting to order at 7:00 p.m. and recognized a quorum present in the room with public participation via GoToMeeting remote platform.
2. **Pledge of Allegiance:** Stumpo led the Pledge of Allegiance.
3. **Municipal COVID-19 Response and Protocols in Place:** DiMonte read a statement outlining the actions taken by the Township to comply with the disaster emergency orders and proclamations issued by Governor Wolf. Among the particulars, the statement includes notice of closure of Township buildings to the public until further notice, implementation of the GoToMeeting remote platform, and anticipation of guidance from the Governor regarding processing building and zoning permit applications, as well as applications under the Municipalities Planning Code.
4. **Sunshine Announcements:** Stumpo announced that on March 13th, she and DiMonte met with Township personnel to discuss COVID-19 protocols. McKay announced that on March 9th he attended a meeting in West Bradford Township with state and local officials organized by Representatives Barrar and Sappey to address concerns with heavy truck traffic utilizing township roads to transport material from a quarry in West Bradford. PennDOT has agreed to fund and perform a traffic study and analysis of road and safety conditions, including but not limited to, identifying routes that restrict the transport of material. The discussion included houses in Marshallton Village shaking as heavy trucks pass by, as well as potential damage to local bridges, specifically Northbrook Road Bridge. The group will reconvene in a few months to review PennDOT inspections and initial analysis.
5. **Announcements:** Stumpo announced that the March 18th Work Session was cancelled.
6. **Public Comment Non-Agenda Items:** Stumpo read a written statement submitted by David Carter regarding a neighborhood concern on Clarks Lane. There were no additional public comments for non-agenda items.
7. **Public Works Report; Resolution 2020-8 Approval of Road Materials and Supplies:** Knightly reported that curbside chipping is underway and will continue throughout the week. He noted that while the Board has a resolution before them for road materials, it remains unknown as to the extent that road and infrastructure projects will proceed. For this reason, the Municipal Cooperative ("Co-Op") is not planning to bid for paving in place at this time. The Co-Op will meet in the coming weeks to revisit the matter. Knightly reviewed Township Engineer Gilmore & Associates March 20, 2020 proposal for Transportation and Geotechnical Services for a portion of West Creek Road. Board reviewed the scope of services with a total estimated fee of \$15,000.00. Knightly offered that analysis by Gilmore & Associates provides a path forward to address pavement and guide rail conditions as well as temporary traffic control measures. He anticipates the

analysis including projected costs for repairs to be budgeted in 2021. MOTION: Stumpo moved, McKay seconded, to approve Gilmore & Associates Proposal dated March 20, 2020, in the amount of \$15,000.00 for Gilmore Project #19-03075K-2 for a portion of West Creek Road; motion carried. DiMonte reviewed Resolution 2020-8 for Co-Op sealed bids. MOTION: DiMonte moved, McKay seconded, to approve Resolution 2020-8 authorizing the purchase of highway materials in 2020; motion carried.

8. **Resolution 2020-09 Declaration of Local State of Disaster Emergency:** Stumpo noted the Board met on March 16th to review and approve the Resolution declaring the existence of a local disaster emergency. DiMonte read the Resolution. MOTION: DiMonte moved, Stumpo seconded, to ratify Resolution 2020-09 which has been sent to County, State, and Regional Emergency Management Agencies; motion carried. Stumpo asked and the Secretary confirmed that the Resolution will be posted on the Township website.
9. **Facilities:**
 - a. **Barnard House Window Update** - McKay reported the work is progressing very well with few weather delays affecting the painting. Windows removed by the contractor for re-glazing are scheduled to be returned to the site tomorrow. Contractor continues the work to replace the rotted sashes and damaged areas to mitigate bird entry. During the course of the work, a water intrusion concern was resolved when existing gutters were reinstalled properly. Metal storm doors have been removed and will be replaced by crafted wooden storm doors befitting the period. The new doors are watertight and will mitigate damage from storms. Contractor is working through the Governor's process to obtain a waiver or work extension in order to complete this project, particularly in light of the time frame associated with the grant. McKay and the Treasurer continue to review the expenditures to be submitted under the terms of the grant. To date, window repairs that cost approximately \$4,500.00 per window 8 or 9 years ago have been completed for about \$1,500.00 per window.
 - b. **New Township Building Update** - DiMonte reported that as previously announced, the Township will build the new building on the site of the former tobacco barn. The Board is looking at 2 potential schemes. Given the situation with regard to the pandemic, the Board will meet in April to discuss the potential path forward for bids and progress updates.
10. **Treasurer's Warrants:** Stumpo moved, McKay seconded, to approve the Bill Payment Lists for February 25 - March 23, 2020 recommended for payment by the Treasurer; General Fund: 36 bills totaling \$33,056.07; 16 debit card charges totaling \$1,712.72; Highway Aid: 2 bills totaling \$1,376.12; Township Facilities: 3 bills totaling \$12,535.63; motion unanimously approved. MOTION: Stumpo moved, McKay seconded, to authorize the Treasurer to refund the Pocopson Park Reservation Fees for KAU Little League and URA for use of the ball fields; motion unanimously approved.
11. **Approval of Meeting Minutes:** McKay moved, DiMonte, seconded, to approve the Meeting Minutes dated February 24, 2020 as amended; motion carried.
12. **Adjournment:** Prior to adjournment, DiMonte thanked the public for participating in the virtual meeting and asked that they send an email to the Township to let the Board what was thought of this approach. McKay offered thanks and appreciation to Township employees for their help and flexibility during this difficult time. He also recognized Township Solicitor Amanda Sundquist for her guidance through these unprecedented times. At 7:30 p.m., McKay moved, DiMonte seconded, to adjourn the meeting; motion carried.


Susan Simone, Administrative Secretary


Ricki Stumpo, Chairman