

P.O. Box 1, Pocopson PA 19366
Office: 610.793.2151 Fax: 610.793.1944
www.pocopson.org

Board of Supervisors Meeting Monday, February 14, 2022, 7:00 p.m.

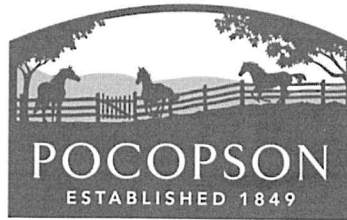
In-person attendance: Supervisors - Elaine DiMonte, Ricki Stumpo, and Raymond McKay;
Don McKay, Chairman, Historical Committee.

Public in attendance: 3

1. **Call to Order:** DiMonte called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.
2. **Sunshine Announcements:** no Sunshine Announcements.
3. **Announcements:** Board noted that the next public meeting will be Monday, March 28th.
4. **Public Comment on Non-Agenda Items:** Don McKay commented that Friends of Barnard Station ("FoBS") met with Dan Campbell, a preservationist, who will be assisting with a preservation plan to restore and replace elements of the Barnard House that FoBS plans to interpret. He also commented that FoBS is working on the submission of a Pennsylvania Historical and Museum Commission matching funds grant application. The application process is in electronic format and will require a signature by a Township official prior to submission. Stumpo inquired as to the cost estimate for a preservationist. Don McKay responded that early estimates are in the range of \$30,000.00. Hal Hoffman commented that FoBS recognizes that the services of the preservationist will provide the support needed to prepare any number of grant applications. He noted that specifically, Campbell's experience in document preparation for grant applications will be invaluable as FoBS seeks funding sources. Hoffman added that FoBS has reached out to elected state officials for letters of support. Ray McKay commented that work on the Barnard House was postponed last year because of construction of the new township administration building. He noted that repair work on the gutters will be required as the gutters are not functioning properly and may be jeopardizing the integrity of the building. Consideration will be given to installation of period specific gutters. Ray McKay commented that Public Works Department is aware of a roof leak and will provide assistance with the repair.
5. **February 9th Work Session:** DiMonte noted the February 9th Work Session was cancelled as it was not needed.
6. **Kennett Area EMS Commission:** McKay reported that Resident Representative Al Davis was not able to attend the virtual meeting. Commission members discussed recent incidents and emergency calls. A house fire in Kennett Township was difficult to control and extinguish due to the lack of a water supply. McKay noted that the Commission will put the Volunteer Retention and Recruitment Plan ("Plan") to a vote in February. There were objections to the Plan by the members. Following a lengthy discussion, there was an agreement to fund the Plan from the reserves. The particulars of the adopted Plan include defining members by skillsets, as well as the amount and the time of service each volunteer must perform in order to receive a stipend. Payments will be made on a quarterly basis. The Plan will be administered by Longwood as they have administrative personnel. Plan particulars apply to Longwood and Kennett as Po-Mar-Lin opted out. McKay provided Board members with a recent article from the *Daily Local News*, "Red-Hot

MINUTE BOOK PAGE ____

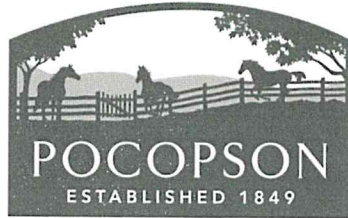
Pocopson Township Board of Supervisors Meeting Minutes - February 14, 2022



P.O. Box 1, Pocopson PA 19366
Office: 610.793.2151 Fax: 610.793.1944
www.pocopson.org

Crisis - Panel approves regional volunteer incentive program" which covers the recent discussions and voting outcome. DiMonte inquired as to the eligibility of volunteers to participate in the Plan if their fire company voted against the Plan and if the vote against the Plan was in part due to perceived lack of funding. McKay noted that a delay in the vote may have been due to the question on how to fund the Plan, but it is hoped that Po-Mar-Lin will agree to participate.

7. **Request for Conditional Use Decision Extension, Tax Parcel 63-1-16, 20 North Wawaset Road:** Board received a request from Jules and Kathleen van Schaijik to extend the Conditional Use Decision ("CU") issued by the Board of Supervisors on February 22, 2021 for David and Kathleen Koberg to construct a single-family home. Stumpo noted Jules and Kathleen van Schaijik recently purchased the property from Koberg and that the 2021 CU was granted to the previous owner. The extension would preserve the current CU to allow the van Schaijiks opportunity to determine how they would like to proceed. McKay noted that if they do not choose to improve the property in accordance with the CU Decision, they will have to resubmit a new plan. MOTION: Stumpo moved, McKay seconded, to approve granting an extension of time to extend the time period to obtain building permits for construction to February 22, 2023; motion carried.
8. **Public Works:** McKay reported that as directed by the Board, he contacted State Representative Craig Williams regarding the particulars to apply for a Local Share Account Statewide (Gaming) Grant that might provide funding for repairs to West Creek Road. He noted that the deadline for submission of the application is March 15th. He noted that it is not a matching grant. DiMonte and Stumpo agreed with McKay that the Township should proceed with the application.
9. **Facilities:**
 - a. New Township Administration Building -
 - i. Update: DiMonte reported that the project will not be completed by the end of February due to supply chain issues as well as correction of construction errors. Weekly construction meetings are held on Wednesday. There will be a meeting with GKO Architects to identify a realistic timeframe to deliver the completed building. DiMonte will meet with Treasurer Peter Barsz for a checkpoint meeting to review the construction financials.
 - ii. Review and Approve Applications for Payment: MOTION: DiMonte moved, McKay seconded, to approve the following payments as recommended by GKO Architects: Lenni Electric in the amount of \$31,280.85; Gaudelli Bros., Inc. in the amount of \$21,195.00; LGB Mechanical in the amount of \$10,575.00 and a second payment in the amount of \$11,337.30; BSS Contractors in the amount of \$111,607.52 and in the amount of \$59,615.67 to release the retainage for over 50% completion of the work; motion carried.
10. **Planning Commission ("PC") Report:** Board acknowledged receipt of the February 2nd PC report recommending Stormwater Management Section 178-5.D.(2) remain as adopted and recommending the Board adopt proposed amendments to Ordinance 2022-1. DiMonte stated there will be an ordinance hearing during the March 28th meeting.
11. **New Business:**



P.O. Box 1, Pocopson PA 19366
Office: 610.793.2151 Fax: 610.793.1944
www.pocopson.org

a. Historical Committee Report

- i. Rededication Ceremony/Locust Grove Schoolhouse, Saturday, June 4th - Don McKay reported that Sarah Mims is pulling together a list of invitees for the ceremony. The Committee is working with Meredith Baily in scheduling an ice cream truck for that day. The Baily family have agreed that the meadow across the street can be used for overflow parking. Details will be available by the April Board meeting. The period replica desks have been moved into the Schoolhouse. A request will be made for a portable toilet for the site. Sarah Mims will submit the final report and request for funds from the Brandywine Conservancy Mini-Grant as soon as the cancelled check for the waterline work is received by the Township.
- ii. Guided Walking Tours on Township Public Trails - Don McKay reported that the Committee has a concept plan for volunteer docents to provide guided walking tours spotlighting the history of the area. The concept is to focus on the public/Township trails around what was known as Locust Grove Village with an approximately 2.5-mile loop that would include the Larkin Baily Road Trail to the Old Haines Mill Trail to the Barnard House property. Volunteers will conduct the guided tours. Board agreed to the concept as presented which, once confirmed, will include advertising the "trail walks" and requiring advance registration. Board agreed that the program will, to some extent, spotlight the Barnard House property that will soon include the Township Administration Building. Secretary will reach out to the municipal liability carrier to identify any insurance requirements.

- b. Stormwater Management/Best Management Practices Agreements for 20 Wawaset Farm Lane & 20 Davidson Road: Board acknowledged receipt of date/time stamped documents recorded for both properties as reviewed and recommended by Township Engineers Gilmore & Associates, Inc., and signed by DiMonte. The signing and recordation allowed for the issuance of building permit applications.

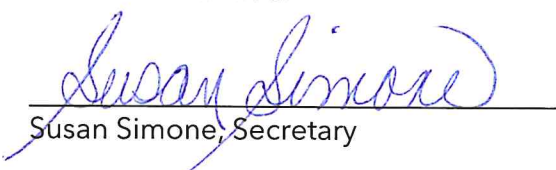
12. **Old Business:** no old business.

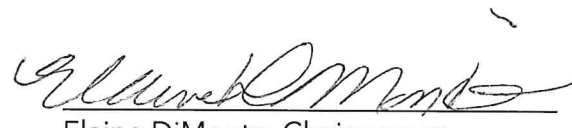
13. **Correspondence:** no correspondence.

14. **Treasurer's Warrants:** MOTION: DiMonte moved, Stumpo seconded, to approve the Bill Payment Lists for the period January 25, 2022 to February 14, 2022 recommended for payment by the Treasurer; General Fund: 39 checks totaling \$32,433.08; 25 debit card/ACH transactions totaling \$6,120.32; Highway Aid Fund: 3 checks totaling \$3,087.68; Township Facilities Fund: 15 checks totaling \$401,665.69; Capital Reserve Fund: 1 check totaling \$13,900.00; motion unanimously approved.

15. **Approval of January 24, 2022 Meeting Minutes:** MOTION: Stumpo moved, McKay seconded, to approve the Minutes as reviewed; motion carried.

16. **Adjournment:** 7:42 p.m. Stumpo moved, DiMonte seconded, to adjourn the meeting; motion carried.


Susan Simone, Secretary


Elaine DiMonte, Chairwoman

MINUTE BOOK PAGE ____

Pocopson Township Board of Supervisors Meeting Minutes - February 14, 2022