

Brandywine Valley Scenic Byway Commission
Special Meeting
Tuesday, November 12, 2024, 7:00 PM (Only via ZOOM)
ZOOM Meeting ID: 873 7281 4028 Passcode: 618743
ZOOM Link:

<https://us02web.zoom.us/j/87372814028?pwd=SdOmSqlFJOhxAS5HpuEiNEMaKRSBb8v.1>

Phone Call in number: 309-205-3325 (US)

Meeting Minutes

In Attendance:

Rich Phifer (East Bradford Township, Chester County) - Chair
Jim Haigney (East Bradford Township, Chester County) - Secretary
Kathleen Goodier (Chadds Ford Township, Delaware County)
Maree Forbes Gaughan (Advisor, via Zoom)
David Scranton (Pocopson Township, Chester County)
Karen Marshall (Kennett Township, Chester County)
Sarah Mims (Pocopson Township, Chester County) - Vice Chair
John Haedrich (Kennett Township, Chester County) – Treasurer
Crystal Crampton
Debbie Burston
Katharine King

Absent:

Helene Badeau (Chadds Ford Township, Delaware County)
Lois Saunders (Advisor)

Call to Order

The meeting was called to order by Mr. Phifer at 7:01 pm.

New Business

Authorize Professional Services Contract w/NTC for “The Pines” Planning Study
Mr. Phifer presented the Commission with a proposal by National Travel Center (NTC) to render professional services for completion of the planning study needed for “The Pines”. NTC proposes a total fee of \$45,000.00, inclusive of a \$11,250 retainer. Ms. Forbes Gaughan detailed the project scope and process, mentioning also separate services that would be rendered by Mark Slough for putting together estimates for architectural renovations. Mr. Haedrich briefed the Commission on the urgency behind this action and approval of the proposal, with two critically important grant application submission deadlines looming in late November that will require inclusion of detailed plans and cost estimates for “The Pines” construction work. Mr. Scranton made a motion to approve the proposal as submitted by NTC. Ms. Mims seconded the motion. There were no further comments and the motion carried with all in favor.

Confirm DCED Statewide LSA Grant Resolution

The Commission briefly discussed the \$100,000 LSA grant request amount that was approved in October. The Commission members and Ms. Forbes Gaughan were comfortable keeping this request at \$100,000. No further action was taken.

Public Comment

No public comment.

Adjournment

Upon motion by Mr. Phifer, seconded by Ms. Marshall, the meeting was adjourned at 7:26 pm.

Next meeting – December 5, 2024