

## **PRT Committee**

### **April 10, 2025 Meeting Minutes**

1. Open Meeting
2. Review of Meeting Agenda
3. New PRT Member - Sandra Retzlaff
4. Urban Exchange Meeting
  - a. Member Rob Meitz attended meeting
  - b. Opportunity to apply for grants through DCNR (Department of Conservation and National Resources)
    - i. Grant applications just closed April 2, 2025, and the next round of grant applications opens in November 2025
    - ii. Pocopson Twp could qualify for \$30K in grant money
    - iii. Pocopson Twp to apply for grants possibly to
      1. Connect Pocopson Twp trails
      2. Update Pocopson Twp trail maps
    - iv. Urban Exchange has members with experience connecting trails; PRT to network / stay in contact with these connections
5. Trail Connections / Trail Review
  - a. Reviewed notes of PRT walking of trails on March 27, 2025
  - b. Trail maps need to be updated
    - i. Ronald McKay and Neal Vaughn to find notes and software used when the maps were previously updated by the planning commission in 2023
    - ii. Use ARCGIS software to update maps / locations of signage – Brandywine Conservancy has this software
    - iii. Opportunity to have Pocopson Township listed on Brandywine Valley Scenic Byway Commission in Pennsylvania website (David Scranton)
    - iv. Updates to trail maps
      1. Add Pocopson Twp Building with Star / You are here marker
      2. HOA trails – remove / keep?
      3. The northwest end of the trail system has been closed off by a private property owner – PRT to review this
      4. 4 Streams Drive and 52 - PRT to meet here on May 8<sup>th</sup> prior to meeting
    - v. Signage
      1. To be discussed once trail maps are updated with currently open trails
      2. Add historical markers, environmental factors
      3. Once PRT is familiar with trails and maps have been updated we will coordinate with BOS to walk trails and show potential locations of signage
    - vi. GeoCash App for Pocopson trails – get more residents out on the trails
6. Email addresses for new PRT members and file sharing system to be established

7. Founders Day

- a. PRT will use previous years' project plan, schedule and budget to develop updated project plan
  - i. To be distributed to PRT Committee once updated week of April 21<sup>st</sup>, 2025
- b. Review of feedback from participants and township members for 2024 event
- c. Date: Saturday, September 13<sup>th</sup>, 2025
- d. How to get volunteers
  - i. Rob and Rachel will contact UHS Office
    - 1. Scouts at High Schools
    - 2. Upcoming UHS Grads looking for volunteer hours
  - ii. Marketing campaigns through Pocopson Twp
- e. Marketing
  - i. Announce event: September 13, 2025. Save the date postcard to be mailed.
  - ii. Request for volunteers
  - iii. Approved advertising created by Pocopson Township that will be distributed electronically via email campaign / Constant Contact
  - iv. Possibility of brochure for Founders Day that will showcase the different sponsors of the event?
- f. Work with Historical committees
  - i. Barnard Station
  - ii. Locust Grove School House
- g. Sponsors
  - i. Who can sponsor / advertising opportunity for sponsors
  - ii. To develop sponsorship levels to offer to potential sponsors

8. Meeting Adjourned