

Brandywine Valley Scenic Byway Commission
Thursday, May 22, 2025, 7:00 PM (both In-person at Pocopson Township and ZOOM)
ZOOM Meeting ID: 857 2265 0304 Passcode: 230057

ZOOM Link:

<https://us02web.zoom.us/j/85722650304?pwd=w4R78ER8NcZhM6Ep3RVLdV7twFdwqr.1>
Phone Call in number: 309-205-3325 (US) AGENDA

Meeting Minutes

In Attendance:

Rich Phifer (East Bradford Township, Chester County) - Chair
Jim Haigney (East Bradford Township, Chester County) - Secretary
David Scranton (Pocopson Township, Chester County) – Vice Chair
John Haedrich (Kennett Township, Chester County– Treasurer (via zoom)
Helene Badeau (Chadds Ford Township, Delaware County)
Maree Forbes Gaughan (Advisor, National Travel Center) (via Zoom)

Brenda Grove (Chadds Ford Democrats)

Absent:

Lois Saunders (Advisor)
Tina Bennett (Kennett Township, Chester County)
Kathleen Goodier (Chadds Ford Township, Delaware County)
Sarah Mims (Pocopson Township, Chester County)

Call to Order

The meeting was called to order by Rich Phifer at 7:03 pm.

Announcements and Public Comment

No announcements.

Routine Business

Review & Approval of April 24, 2025 Meeting Minutes

Upon motion by David Scranton, seconded by Helene Badeau, the minutes of the April 24, 2025 meeting were approved.

Treasurer’s Report for the period 4/21/2025 to 5/21/25

TRUIST CHECKING

Previous checking balance 4/21/25: \$8,408.57
Net income for the period: None

Checking Expense items:

Net expense items for the period: None
Truist Checking balance as of 5/21/25: \$8,408.57

Pending check payments: \$209.99 (Donation from MFS Family)

TRUIST CREDIT CARD

Credit card balance as of 4/21/2025:
Credit Card Charges

Crystal Images – MFS plaque 5/13/25 \$209.99
Sauders Nursery – Memorial tree 5/14/25 \$211.74
Quicken Annual Subscription – 5/18/25 \$101.63

Total CC charges as of 5/21/25 - \$523.36 (payable 6/10/25)

Fulton Bank CDs

CD #94806203 \$5,000.00 (6 month, 3%; matures 05/13/25) Value: \$5,153.33 (5/21/25)
CD #576203 \$10,000.00 (12 month, 3.5%; matures 05/08/25) Value: \$10,356.18 (5/21/25)
Note – CD account number corrected for \$10K CD; earlier months had incorrect IDs

Fulton Bank MMF (Money Market Account ...0877)

4/21/25 – Ending Balance from Prior Report - \$12,515.65
04/30/25 – Interest Credit - \$5.66
05/21/25 – Ending Balance - \$12,521.31

Upon motion by David Scranton, seconded by Rich Phifer, the Treasurer’s Report was approved.

Old Business

2024 Audit

David Scranton stated that the audit should be completed by next month.

Inter-Governmental Cooperative Agreement

Rich Phifer stated that Trident could not compete with the PIRMA proposal, and we are left with the PIRMA proposal, which will be acted on during new business. Rich presented the updated and restated IG agreement, and stated the next action is to distribute the updated IG agreement to the member Township’s for action. Once completed, Rich will follow up with finalizing the PIRMA coverage. Rich is hopeful that the amendment will go out in June to member townships.

HTUGRR

- a. CC250 Partnership (Path to Freedom) – Rich stated that there are no updates at this time.
- b. HTUGRR Interpretive Trail (VPP Grant) – Rich stated that we are still waiting on receipt of review comments from Chester County Planning Commission staff relating to the draft trail plan and are in a holding pattern until then.

Chadds Ford Township - Walkable Chadds Ford

Helene Badeau stated that those who are interested can visit this website for updates relating to construction: (<https://www.chaddsfordpa.gov/open-spaces/page/walkable-chadds-ford>)
The bids have been awarded and construction will soon be underway.

BVSB Kennett Township Project “The Pines”

- a. Planning Study (AACHAF Grant Awarded) - Maree stated that the second phase is now back on track and she will reach out to Kennett Township for assistance with getting a completion framework in place. She anticipated having the study completed by the end of June. John Haedrich stated that he will work with Maree on finalizing the study.
- b. DCED LSA Statewide Grant Application (Pending) – There are no new updates.
- c. PHMC Grant Application (Pending) – There are no new updates.
- d. AACHAF Grant Application (Pending) – There are no new updates.

BVSB Corridor Signage

There are no new updates.

National Scenic Byway Foundation

Jim Haigney stated that there are no new updates.

Tribute to Mary Fahner-Short

Rich stated that the plaque is being created, will be shipped shortly, and that the May 31st tree planting ceremony will be moving forward. Rich will arrive at 8 am to begin digging the hole for the newly purchased river birch tree. Jim stated that he will assist. Volunteers are welcome.

New Business

PIRMA Insurance Coverage Policy Approval

Rich Phifer stated that for the first-year term, the commission will cover the \$3,380 fee, and then the member Townships could possibly be phased in over a period of five years, culminating in the full 20 percent prorated portion for each member township. David suggested that we table the future payment terms for June but vote to pay for the first term at this time.

Jim Haigney made a motion to pay the \$3,380 fee for the first-year term. David Scranton seconded the motion. All voted in favor of the motion.

CCHPN Municipal Award Ceremony (June25, 2025 at Historic Waynesborough)

Rich Phifer stated that each Commission member has received the invitation, and one municipal member receives a complimentary ticket. Other members wishing to attend will need to pay the \$28.50 dollar per person fee. Rich asked for a list of other attendees from member townships. The RSVP deadline is June 8th. Mary's husband, Joseph Short, will attend on her behalf for Pennsbury Township. Rich would like each Township to have a commissioner or representative at the Award Ceremony to receive the award.

BVNSB Website

Rich Phifer stated that he distributed a master spreadsheet for attractions, shopping, dining, etc. Rich asked Maree how the master list can be incorporated into the website. Maree asked that the master list be forwarded to her so that she can incorporate the list into the website. Discussion ensued over providing links on the website to restaurants and businesses. The Commission opted to discuss further at the June meeting. Rich mentioned that the three-day and six-day itineraries have been completed and will also be forwarded to Maree. Rich stated that the website should be ready and finalized in late June or early July. The Commission discussed this timetable with Maree and decided that work to finalize the website should wait until at least July, so that the Commission doesn't incur any immediate invoices in June during this period when grant reimbursement timetables are still somewhat uncertain and Commission funds are spread thin.

Adjournment

Jim Haigney made a motion to adjourn the meeting and Helene Badeau seconded the motion. All voted in favor and the meeting was adjourned at 8:24 pm.

Next meeting – June 26, 2025