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**Board of Supervisors Budget Workshop Meeting Minutes
Monday, September 29, 2025, 4:00 p.m.**

The Board of Supervisors Budget Workshop Meeting was held on September 29, 2025, at 4:00 p.m. at the Pocopson Township Municipal Building, 664 South Wawaset Road, West Chester, PA 19382.

In attendance were Elaine DiMonte, Chairperson; Ricki Stumpo, Vice Chairperson (virtual); Peter Barsz, Township Treasurer; Sharon Gledhill, Township Bookkeeper; Mark Knightly, Public Works Director; and Neil D. Vaughn, Township Manager/Secretary.

There were two guests in attendance.

- I. **Call to Order:** Chairperson DiMonte called the meeting to order at 4:00 p.m. and led the Pledge of Allegiance.
- II. **Announcements**
 - a. The Board of Supervisors will hold an additional budget workshop on Wednesday, October 22, 2025, as part of the Board of Supervisors Quarterly Work Session.
- III. **Public Comment**
 - a. None
- IV. **2026 Preliminary Budget Discussion**
 - a. Township Manager Vaughn provided an update on the progress completed on all funds, including the projected revenues for the general fund, which was not covered at the previous budget workshop. The annual request for Fire & EMS has been received and has been incorporated into the budgets. A discussion was held about the future of the Open Space Fund, and how that tax can be shifted to support the Fire & EMS fund. Township Manager Vaughn will begin working on providing additional information to the group.

Staff will continue to work through the budget in preparation for the next meeting, which will be held on October 22, 2025, as part of the Board of Supervisors Quarterly Work Session.
- V. **Adjournment:** Chairperson DiMonte made a motion to adjourn the meeting at 5:24 p.m. with a second by Vice Chairperson Stumpo. With there being no additional comments, the motion passed 2-0.

Respectfully submitted,

Neil D. Vaughn
Township Manager/Secretary