

**Brandywine Valley Scenic Byway Commission**  
**Thursday, January 22, 2026, 7:00 PM (both In-person at CFT and ZOOM)**  
**ZOOM Meeting ID: 857 2265 0304 Passcode: 230057**

**ZOOM Link:**

**<https://us02web.zoom.us/j/85722650304?pwd=w4R78ER8NcZhM6Ep3RVLdV7twFdwqr.1>**

**Phone Call in number: 309-205-3325 (US) AGENDA**

**Meeting Minutes**

**In Attendance:**

Rich Phifer (East Bradford Township, Chester County) - Chair  
David Scranton (Pocopson Township, Chester County) – Vice Chair  
Jim Haigney (East Bradford Township, Chester County) – Secretary  
John Haedrich (Kennett Township, Chester County)– Treasurer  
Kathleen Goodier (Chadds Ford Township, Delaware County)  
Helene Badeau (Chadds Ford Township, Delaware County)  
Kate Morgenstern, (Kennett Township, Chester County) – via zoom  
Sarah Mims (Pocopson Township, Chester County)  
Elizabeth Moro (Pennsbury Township, Chester County) – via Zoom

**Public:**

Crystal Crampton (KURC) via zoom  
Debbie Burstn (KURC) – via zoom

**Absent:**

Maree Forbes Gaughan (Advisor, National Travel Center)  
Scott Van Alstyne (Pennsbury Township, Chester County)

**Call to Order**

The meeting was called to order by Rich Phifer at 7:00 pm.

**Announcements and Public Comment**

David attended a zoom call this afternoon for PHMC planning grant and construction grant opportunities. David attended the planning grant zoom meeting, and there is not much available for planning grants unless construction follows within one year after the approval of the planning grant. The planning grant requires a 50 percent match. John mentioned that we applied for the construction grant last year for the Pines, but that we were not awarded the construction grant. John mentioned that it may be possible to apply the earmarked funding to future grant applications.

Kate attended the 250 PA in Chester and Delaware County, and there may be available funding in that area.

**Introduction of New and Returning Members**

Rich mentioned that two new members are in attendance online. Rich Phifer will track down contact information for Scott Van Alstyne in order to inform Scott of the meeting dates and times.

The Commissioners introduced themselves to the new members:

Elizabeth Moro (Pennsbury Township, Chester County)  
Kate Morgenstern, (Kennett Township, Chester County)

**Routine Business**

**REVIEW & APPROVAL OF DECEMBER 4, 2025, MEETING MINUTES**

Upon motion by David Scranton, seconded by Rich Phifer, the minutes of the December 4, 2025 meeting were approved.

## **REVIEW & APPROVAL OF TREASURER'S REPORT**

Treasurer's Report for the period 11/24/25 to 12/31/25 (Year-End Report)

### **TRUIST CHECKING ...1824**

Previous checking balance as of 11/23/25: \$578.05

Income for the period: None

Expense items:

Truist Service Fee – 12/21/25 \$12.00 (for balance less than \$1500)

Expense items for the period: \$12.00

Truist Checking balance as of 12/31/25: \$566.05

Pending check payments: None

### **TRUIST CREDIT CARD**

Credit card balance as of 11/23/2025: None

Pending CC charges: None

### **Fulton Bank CDs**

Note – No CDs exist at Fulton as of 9/3/25.

### **Fulton Bank MMA (Money Market Account ...0877)**

Previous balance as of 11/23/25: \$ 3605.18

11/28/25 – Interest \$1.48

12/31/25 – Interest \$1.33

3 CHECKS are Pending for NTC

12/31/25 – Ending Balance - \$3,607.99

Treasurer's Report for the period 1/1/2026 to 1/19/2026

### **TRUIST CHECKING ...1824**

Previous checking balance as of 12/31/25: \$556.05

Income for the period: None

Expense items: None

Truist Checking balance as of 1/19/26: \$556.05

Pending check payments: None

### **TRUIST CREDIT CARD**

Credit card balance as of 11/23/2025: None

Pending CC charges: None

### **Fulton Bank MMA (Money Market Account ...0877)**

Previous balance as of 12/31/25: \$ 3607.99

1/5/26 – CHECK #105 NTC \$ 239.40 (Hosting BVNSB Website)

1/5/26 – CHECK #106 NTC \$1,500.00 (BVNSB Web Development)

1/5/26 – CHECK #107 NTC \$1,500.00 (AACHAF Pines Study)

1/19/26 – Ending Balance - \$368.59

Upon motion by Rich Phifer, seconded by Helene Badeau, the Treasurer's Report was approved.

John mentioned that we have approximately \$1,000 budgeted for operating expenses, and that the balance of the funding anticipated from the impending grant reimbursement will facilitate future endeavors.

### **Election of Officers – 2026 (two-year terms)**

Nomination for Chair – Rich Phifer made a motion to nominate and Kate Morgenstern seconded the motion to nominate David Scranton as Chairperson. All voted in favor of the motion.

Nomination for Vice Chair – Kathleen Goodier nominated and Kate Morgenstern seconded the motion to nominate Rich Phifer as Vice Chairperson to fill the final year of the 2-year term (2025-2026) that has been vacated with David Scranton's election to Chair. All voted in favor of the motion.

Nomination for Secretary – David Scranton nominated and Rich Phifer seconded the nomination of James Haigney to serve as Secretary. All voted in favor of the motion.

### **Confirmation of 2026 Meeting Schedule**

David Scranton suggested that the Commission retain the previous year's schedule and meet on the 4<sup>th</sup> Thursday of every month except for November and December, with an early December meeting serving for both November and December. David suggested December 10<sup>th</sup> as the date. David Scranton made a motion that we meet on the 4<sup>th</sup> Thursday of each month except for November, and that we meet on December 10<sup>th</sup>, 2026. Rich Phifer seconded the motion All voted in favor of the motion.

### **Committee Appointments**

John Haedrich suggested that we table discussion on Committee appointments until such time that we can approve a list of committees for the various functions of the Byway. John also mentioned that we may want to consider a strategic planning committee for the Commission that would help shape the sub-committees. Some committee options include:

- Strategic Planning Committee
- The Pines Committee
- Harriet Tubman UGRR Byway Committee (to include the website and Tri-State cooperation)
- Brandywine Valley NS Byway Committee (to include the website and topics of Community Values and BVNSB Signage)
- CC250 Celebration Committee
- Public Relations Committee (to include Social Media, Tourist Rack Cards)

David suggested that we coordinate via email a more refined list of sub-committees and table the discussion to next month.

### **Old Business**

#### **BVNSB**

- a. Website Development – Have not received the updated website for review and are waiting for that from Maree Forbes. Final review of content is pending.
- b. Byway (Tri-fold) Brochures – Rich suggested we table this to next month to dovetail with the committees. Sara Mims and Elizabeth Moro, volunteered to assist in the development.
- c. Byway Social Media Establishment – David suggested that we table the formation of a Social Media Committee to next month. Sara mentioned that we would need to focus on

who would be updating and overseeing content, and that the brochures could be folded in to the other committee.

- d. Enhancement of Local Community Values – David mentioned that we table the Enhancement of Community Values to a later date to dovetail with the committees.

#### HTUGRR

- a. Tri-State UGRR Trail Coordination – John Haedrich mentioned that there is not much new to report and is interested to hear KURC’s report.
- b. HTUGRR Heritage Tourism Trail – Rich mentioned that the Trail content was distributed to the commissioners for review and that comments were submitted. David Scranton submitted additional text for Barnard Station. Kathleen Goodier submitted an additional site to the Tourism Trail content. Helene Badeau mentioned that a study on Archie’s Corner was done and that a link to that study can be found on the Chadds Ford website. Crystal Crampton added that Mother Archie was the first African American bishop. The commissioners agreed that inclusion of the site is merited. Kathleen suggested minor revisions to the Dilworthtown Inn description to mention that it is a temporarily closed restaurant. David mentioned that we may want to include Lincoln University to the trail, but it is more associated with Trail 3 geography. Discussion ensued, and Sara suggested that we include it in Trail 1 until such time that it could be moved to Trail 3 once the third trail is completed. Crystal agreed with the inclusion of Lincoln University onto Trail 1. David made a motion to add Lincoln University to Trail 1 until such time that Trails 2 and 3 are completed and Lincoln University could be added to 3. John Haedrich suggested that we wait until Maree comes back to further discuss the placement of Lincoln University. The commission decided to table the discussion to next month.
- c. HTUGRR Website – Discussion on future modification is pending until further notice.

#### Walkable Chadds Ford (<https://www.chaddsfordpa.gov/open-spaces/page/walkable-chadds-ford>)

Kathleen mentioned that the boardwalk is being constructed, and the goal is to complete construction soon and then move on to the non-boardwalk sections of the path.

#### “The Pines”

Rich asked Crystal for an update on the Pines in light of the completed Planning Study Status: Crystal Crampton mentioned that KURC is seeking donations, and that they are dependent on grants, but that recent funding has been difficult to obtain. Crystal mentioned that KURC is still enthusiastically pursuing funding. The DCED LSA Statewide Grant Application was not awarded, unfortunately. Debbie mentioned that they are making their current one-room setup work, but having the Pines completed would alleviate their needs for added space. John asked if KURC has reached out to Kennett Township and suggested that a future meeting may be in order.

#### BVSB Corridor Signage

- a. Twin Bridges Rural Historic District PHMC Historical Marker– Kathleen suggested that this item may not be needed on the agenda until such time that the adjoining land owners can be engaged.

#### **National Scenic Byway Foundation**

Jim Haigney gave an update about the award opportunity. There are 8 awards, and items 4 and 6 as reasonable fits for the Commission, but without the websites being completed, it seems premature to apply for an award at this time. This may present a good opportunity for next year’s application. For more information, visit the following link: <https://nsbfoundation.com/nsbf-awards/>

#### New Business

##### Adoption of Revised BVSB Bylaws:

Rich Phifer made a motion to approve the revised bylaws and David Scranton seconded the motion. All voted in favor of the motion.

#### Appointment of Audit Committee

David Scranton suggested that we appoint an audit committee. Rich Phifer volunteered to be on the audit committee and Elizabeth Moro was asked to join. David Scranton made a motion and Helene Badeau seconded the motion to appoint Rich and Elizabeth to the Audit Committee. All voted in favor of the motion.

#### Letter of Support for Radley Run Country Club National Register Nomination

Rich Phifer prepared a letter of support for the Radley Run Country Club for their application for the National Register of Historic Places pertaining to the golf course design. Rich Phifer made the motion and Kathleen Goodier seconded the motion. All voted in favor of the motion.

#### Property Recognition Letter for Radley Run Country Club

Rich Phifer prepared a letter of recognition for the Radley Run Country Club for their efforts. Rich Phifer made the motion and David Scranton seconded the motion. All voted in favor of the motion.

#### Adjournment

Rich Phifer made a motion and Helene Badeau seconded the motion to adjourn the meeting. The meeting was adjourned at 8:36 pm.

**Next meeting – February 26, 2026**