

Brandywine Valley Scenic Byway Commission
Thursday, June 26, 2026, 7:00 PM (both In-person at CFT and ZOOM)
ZOOM Meeting ID: 821 8809 6561 Passcode: 230057

ZOOM Link:

<https://us02web.zoom.us/j/82188096561?pwd=S9QnAWBrSLWmIjxhGTnsaWbYJrYN2U.1>

Meeting Minutes

In Attendance:

David Scranton (Pocopson Township, Chester County) – Chair
John Haedrich (Kennett Township, Chester County) – Treasurer, via Zoom
Jim Haigney (East Bradford Township, Chester County) - Secretary
Kate Morgenstern (Kennett Township, Chester County), via Zoom
Kathleen Goodier (Chadds Ford Township, Delaware County)
Helene Badeau (Chadds Ford Township, Delaware County), via Zoom
Elizabeth Moro (Pennsbury Township, Chester County)
Sarah Mims (Pocopson Township, Chester County)

Public:

Absent:

Rich Phifer (East Bradford Township, Chester County) – Vice Chair
Scott Van Alstyne (Pennsbury Township, Chester County)
Maree Forbes Gaughan (Advisor, National Travel Center)
Janet Flynn (PennDOT)
Crystal Crampton (KURC)

Call to Order

The meeting was called to order by David Scranton at 7:01 pm.

Review & Approval of Previous Meeting Minutes

Upon motion by Jim Haigney, seconded by Kathleen Goodier, the minutes of the May 28, 2026 meeting were unanimously approved, subject to one correction to the Announcements section.

Review & Approval of Treasurer's Report

Treasurer's Report for the period 4/21/2026 to 5/23/20 as **corrected and the period 5/23/26 to 6/24/26**

TRUIST CHECKING ...1824

Previous checking balance as of 4/21/26: \$4,778.70 (correction in RED)

Income for the period: - None

Expense items:

5/21/26 – Transfer to TRUIST 7270 - \$3,778.70

5/22/26 – Transfer to TRUIST 7270 - \$1,000.00

Total expense: \$4,778.70

Truist Checking balance as of 5/23/26: ZERO [account closed on 5/22/26].

Pending check payments: None

TRUIST CHECKING ...7270

Previous checking balance as of 4/21/26: \$500.00

Income for the period:

Total Income: \$4,778.70

Expense items:

5/10/26 – Truist 5300 Credit Card - \$15.69 (Checks)

Truist Checking balance as of 5/23/26: \$5,263.01

Pending checks/payments: \$114.35 (CC..5300)

TRUIST CREDIT CARD – Pending

5/17/26 – Quicken Annual Subscription [Subscription Paid thru 5/16/27] – \$114.35 to be paid 6/10/26

Fulton Bank MMA (Money Market Account ...0877)

Previous balance as of 3/23/26 – \$8,331.82

4/30/26 – Interest - \$2.74

5/23/26 – Ending Balance - \$8,334.56

Fulton Bank CDs

CD5 - \$3,014.88 (paid 5/4/26)

CD6 - \$3,014.88 (paid 5/4/26)

CD7 - \$3,014.88 (paid 5/4/26)

CD8 - \$3,014.88 (paid 5/4/26)

CD9 - \$3,014.88 (paid 5/4/26)

5/23/26 – Total CDs - \$15,074.40 (2.96% APR)

Total Assets as of 5/23/26

Truist 1824	\$ 0
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Truist 7270 \$ **5,263.01**

Fulton MMA \$ 8,334.56

Fulton CDs	\$15,074.40
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TOTAL **\$28,671.97** as of 5/23/26

[illegible]

Treasurer's Report for the period 5/23/2026 to 6/23/2026

TRUIST CHECKING ...7270

Previous checking balance as of 5/23/26: \$5,263.01

Income for the period:

5/26/26 – Truist CC Rewards - \$28.55

Total Income: \$28.55

Expense items:

6/15/26 – Truist 5300 Credit Card - \$114.35 (Quicken annual subscription)

Truist Checking balance as of 6/23/26: \$5,177.21

TRUIST CREDIT CARD – Pending

6/17/26 – Wiggins notary fee - to be paid approximately 7/10/26

Fulton Bank MMA (Money Market Account ...0877)

Previous balance as of 3/23/26 – \$8,331.82

5/29/26 – Interest - \$2.83

6/23/26 – Ending Balance - \$8,337.39

Fulton Bank CDs (verbal from Fulton Bank)

CD5 - \$3,022.47 (paid 6/4/26)
CD6 - \$3,022.47 (paid 6/4/26)
CD7 - \$3,022.47 (paid 6/4/26)
CD8 - \$3,022.47 (paid 6/4/26)
CD9 - \$3,022.47 (paid 6/4/26)
6/23/26 – Total CDs - \$15,112.35 (2.96% APR)

Total Assets as of 6/23/26

Truist 1824	\$ 0
Truist 7270	\$5,177.21
Fulton MMA	\$ 8,337.39
Fulton CDs	\$15,112.35

TOTAL \$28,626.95 as of 6/23/26 (decrease of \$45.02)

Upon motion by Kate Morgenstern, seconded by Kathleen Goodier, the Treasurer's Report was approved unanimously.

Old Business

Letter to appoint Maree Forbes from NTC as advisor to the Brandywine Scenic Byway Commission– Elizabeth Moro made the motion Kathleen Goodier seconded the motion. All voted in favor of the motion.

Committee Reports

Strategic Planning Committee

Kate Morgenstern reported that there are no new updates at this time.

Scenic Byway Committee

Prior to the meeting, Rich Phifer provided a meeting brief that is attached to the minutes:

Public Relations/America250 Committee

Sarah Mims asked that we approve the establishment of a FB and IG account for each byway. David made a motion to authorize the establishment of a Facebook and Instagram Account for both the Brandywine Scenic Byway and the Harriet Tubman Underground Railroad Byway websites. Elizabeth Moro seconded the motion. All voted in favor of the motion.

The Commission discussed engaging with NTC regarding possible costs for press release and public relations outreach on the Scenic Byway and HTUGRR websites. It was agreed that the matter would be pursued at a future date on a case-by-case basis as the needs arise.

HTUGRR Byway Committee

Rich Phifer provided a meeting brief that is attached to the minutes:

Completion of Pines Planning Study Project

John Haedrich stated that NTC provided a final invoice of \$2,500 and that the charge was approximately \$5,000 less than the contract called for due to the absence of a need to provide publicity with KURC and Kennett Township Board having no clear path forward of the project.

The Final Invoice from NTC for Pines Planning Study Project has been circulated with the agenda. John Haedrich recommended accepting this final invoice to enable closing out the Studt Project and all associated obligations with NTC.

David Scranton mentioned that it may be wise to table the discussion to next month's meeting when Maree Forbes could attend. David suggested that we approve the invoice but that payment would be made upon completion of the outstanding work.

Kate Morgenstern made a motion to approve payment of the invoice subject to the website completion as overseen by the commissioners (Kathleen and Helene) who made the edits. Elizabeth Moro seconded the motion. All voted in favor of the motion.

BVNSB Partnership

Elizabeth Moro provided an update regarding the Brandywine Valley National Scenic Byway Partnership.

Signage

Jim Haigney provided no new updates.

New Business

Review and Discussion regarding Committee Structure

David Scranton asked the commission if the current structure is working (i.e. – creating more work rather than making things easier for the monthly public meeting). Jim Haigney mentioned that he is finding it difficult to keep up with the pace of attending two subcommittee meetings in addition to attending the public meeting. Sarah Mims mentioned that it is difficult to take time out of the day. Kathleen Goodier agreed with the sentiment. John Haedrich mentioned that the structure appeared too rigid. Kate Morganstern mentioned that while the committee structure is difficult, having the proper balance to disperse the workload of the commissioners in a way that the workload is distributed evenly would be needed. Helene Badeau has the same sentiment but agrees that it is important to have the workload evenly distributed.

After hearing comments from the Commissioners, David summarized that the work structure appears to be too burdensome. Kathleen Goodier suggested that we pause the committees for the summer. Sarah Mims suggested that we keep the committees but that we meet in a more informal way. Elizabeth Moro agreed with Sarah Mims that the formal meetings are too rigidly structured. Elizabeth suggested that we keep the committees but meet on a more informal basis when projects arise. Elizabeth suggested that utilizing Google Docs for subcommittees would allow for work to proceed without the burden of attending two subcommittee zoom meetings in addition to the regular public monthly meeting.

Finalizing the Website with NTC

Kathleen Goodier asked that we make sure that Maree Forbes is making the changes from the latest input document from the commission members. David Scranton mentioned that we will pin down that item for next month's meeting.

John Haedrich mentioned a grant opportunity to apply for a \$100,000 National Park Service grant is currently available that may be a good fit for the Pines. In a broad sense, John is suggesting that the commission be in a position to learn about future grant opportunities and to be able to respond to them in a timely manner when opportunities arise.

Announcements and Public Comment

Township Updates:

Kennett Township:

Kate Morgenstern announced a presentation on CCPC's February 2026 Points of Light Tour. John Haedruch mentioned that an article on The Pines was published in the Kennett Township newspaper. (a link to the article was distributed to the Commission)

Kate Morgenstern announced that Kennett Township is having a picnic at Sparhill Farm and Preserve on August 29th from 10 am to 2 pm for America's 250th celebration.

Pocopson Township:

- June 21 - Dare to Declare Event & Tours of Barnard Station

-June 23 – Donald McKay was presented with Historic Preservation Award for his work on the Barnard House. David and Kathleen mentioned that the recognition was well deserved.

Other Announcements:

KURC Juneteenth Celebration Announcement – June 20th at the Kennett Library.

Adjournment

Upon motion by Kathleen Goodier, seconded by Sarah Mims, the meeting was adjourned at 7:55 p.m.

Next meeting – July 23, 2026