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Board of Supervisors Work Session Meeting Minutes Wednesday, July 15, 2026, 5:00 p.m.

The Quarterly Work Session of the Pocopson Township Board of Supervisors was held on Wednesday, July 15, 2026, at 5:00 p.m. at the Pocopson Township Municipal Building, 664 South Wawaset Road, West Chester, PA 19382.

In attendance were Elaine DiMonte, Chairperson; Sandra Retzlaff, Vice Chairperson; Barney Leonard, Supervisor; and Neil D. Vaughn, Township Manager/Secretary.

There were two guests in attendance.

- I. **Call to Order:** Chairperson DiMonte called the meeting to order at 5:01 p.m. and led the Pledge of Allegiance.

II. **Announcements**

- a. The Chester County Prison and Youth Center will provide an update to the Board of Supervisors and the public on July 27, 2026, from 6:00 p.m. to 6:30 p.m., prior to the July Board of Supervisors meeting. These updates will be provided quarterly, with the final scheduled update occurring on October 26, 2026.
- b. The Board of Supervisors will hold quarterly work sessions in 2026. The final work session is scheduled for October 21, 2026.
- c. Residents and stakeholders are encouraged to share their thoughts and priorities as part of the Township's Comprehensive Plan update. Please visit the Township website to complete a brief online survey that will help shape the Township's values and vision.

III. **Public Comment**

- a. Terrence Gumpfer, Township resident, commented about the Chester County Prison and Youth Center.

IV. **Legislative Update and discussion with Representative Sappey**

- a. Representative Sappey attended the meeting to introduce herself to the Township's newest Supervisors and provide an update on matters affecting local governments. Rep. Sappey discussed data centers, the recently enacted state budget, opportunities for municipalities, proposed updates to the Sunshine Act, and a potential increase to the Local Services Tax limit.

V. **Discussion Topics**

- a. Township Communications
 - i. Township Manager Vaughn reviewed the communication platforms the Township utilizes for resident communications. The Board discussed the potential use of social media as an additional communication tool for residents. Township Manager Vaughn noted that the Township has an approved social media policy that allows the Historical Committee to utilize social media for its communications. If additional social media platforms were to be added, the policy would need to be updated. The

Board agreed to give further consideration to and conduct additional research on the topic.

b. Data Center Issues and Challenges

- i. Township Manager Vaughn provided details regarding various challenges and issues municipalities are facing related to data centers. Given the prominence of this topic at the recent PSATS Conference, information obtained from conference sessions, other workshops, and materials published by various agencies was shared with the Board. This information was incorporated into the Township's proposed Data Center Ordinance.

c. 2027 Budget Kick-Off

- i. Township Manager Vaughn reviewed the tentative schedule for the 2027 budget process. Potential dates for the public budget workshops were discussed, with September 29, 2026, at 4:00 p.m. and October 21, 2026, at 5:00 p.m., as part of the October Quarterly Work Session, identified as preferred dates pending staff and consultant availability. The Board of Supervisors also discussed various projects for potential inclusion in the 2027 budget.

d. Miscellaneous Discussion

- i. Township Manager Vaughn reported on the progress of the Township's 2026 goals and the progress of updating the employee handbook.
- ii. Supervisor Leonard reviewed a draft of the proposed Committee handbook.

VI. **Adjournment:** Supervisor Leonard made a motion to adjourn the meeting at 6:36 p.m., seconded by Chairperson DiMonte. There being no additional comments, the motion passed 3-0.

Respectfully submitted,



Neil D. Vaughn
Township Manager/Secretary