P.O. Box 1, Pocopson PA 19366
Office: 610.793.2151 **Fax:** 610.793.1944
www.pocopson.org

Pocopson Township Parks, Recreation, and Trails (PRT) Committee Meeting Minutes
Thursday, October 8, 2026, 7:00 p.m.

The Pocopson Township Parks, Recreation, and Trails (PRT) Committee Meeting was held on October 8, 2026, at 7:00 p.m. at the Pocopson Township Municipal Building, 664 South Wawaset Road, West Chester, PA 19382.

In attendance were PRT Committee Members: Kim O'Leary, Jeff Reiner, Mark Agostini, Ward Keever (virtual); Sandra Retzlaff, Board of Supervisors Liaison; and Neil D. Vaughn, Township Manager/Secretary.

There was one guest in attendance.

I. **Call to Order**: The meeting was called to order at 7:00 p.m.

II. **Public Comment**
   a. None

III. **Old Business**
   a. Parks, Recreation, and Trails Committee Initiatives
      i. The Committee reviewed the PRT Committee initiatives for 2026 and 2027. The Committee felt it was best to focus on adding additional events for 2027 with an Earth Day/Park Clean-up event potentially for the Spring. Additional ideas included working with the libraries for Books on Blankets event, a movie night in the summer or tree lighting in the fall. All ideas will be looked into further.

         The budget for the additional events was discussed and the Committee requested their event budget be raised from $12,000 to $15,000. Township Manager Vaughn advised this request will be brought forth at the next Township budget meeting.

   b. Township Comprehensive Plan Update
      i. Mark Agostini and Township Manager Vaughn provided the progress on the Comprehensive Plan Update.

IV. **New Business**
   a. Founders Day Review
      i. The Committee discussed the 2026 Founders Day event held on September 12, 2026. The Committee reviewed the community feedback survey, which received a limited number of responses following the event. The survey results indicated that attendees enjoyed the event, with one comment noting that additional food options would have been beneficial. This feedback reflected the absence of the Land Hope Farms food truck, which did not attend the event. The circumstances surrounding that matter were reviewed with the Committee.

         The Committee discussed aspects of the event that were successful, as well as areas for improvement for the 2027 Founders Day event. Recommended improvements

included additional activities for older youth, more vendor and informational booths, expanded entertainment offerings, and enhancements to the raffle prizes.

The Committee established September 11, 2027, as the date for the 2027 Founders Day event.

b. Committee Chairperson Appointment
    i. Committee Chairperson Brittan Anderson stepped down from her position as Committee Chairperson due to increased family commitments but will remain a member of the Committee. A motion was made by Mark Agostini to appoint Kim O'Leary as Chairperson of the Parks, Recreation, and Trails Committee, seconded by Jeff Reiner. There being no further comments, the motion passed unanimously, 4-0.

V. **Approval of Minutes**
a. The approval of the September 8, 2026, meeting minutes were tabled until the next Open Space Advisory Committee meeting.

VI. **Adjournment:** The meeting was adjourned at 8:26 p.m.

Respectfully submitted,



Neil D. Vaughn
Township Manager/Secretary