

Barnard House Steering Committee Meeting Notes
October 21, 2015

Committee Members Present: Karen Marshall, Georgia Brutscher, Jean Conary, Richard Jensen, Laouressa McNemar, Carol Haaf, John O'Neal, Ricky Stumpo, and Dennis Melton.

The meeting was called to order at 4:33 pm by Georgia Brutscher.

A. Meeting Dates

Georgia asked if the group felt they should meet less often. The consensus was that all the meetings should be kept on the books and cancelled if there was no business.

After considerable discussion, the committee determined that steps needed to be

B. Phase II Update

The preliminary Bid package was approved by the BOS at the October 19th meeting and is being reviewed by the solicitor. Once the solicitor finishes the BOS will vote to approve the final package. The BOS will determine if loan applications will be made while the bid package is being reviewed. 90% of the package is standard language so review should not take that long.

C. Phase I Update

Richard Jenson reported that plumbing, HVAC and general contract work are complete with a few exceptions. The railing is to be installed this week. Richard has a punch list of items to be fixed. Ricki requested a copy of the letter with the punch list. Richard will report at the BOS and make a recommendation on whether or not to recommend taking action to hire someone new to finish the project.

MOTION: The motion was made by Laouressa McNemar, seconded by John O'Neal and passed unanimously to recommend that if work is not completed by the end of the day on Monday, October 19th to hire another contractor to complete the job and the township move forward to resolve any contract disagreement.

D. Friends of the Barnard House

Georgia asked if anyone had any ideas about forming a friends group for the Barnard House. After discussion the idea was tabled for the December meeting. Karen will look into friends groups for other municipal parks and historic buildings.

E. Names for the Park

Laouressa distributed a package she had created to explain key marketing concepts when naming a location, possible designs, and naming suggestions. The package was well received. The group liked the name Freedom Station Park and liked the idea for the general sign listing the park, the historic Eusebius Barnard House, the Kennett Underground Railroad Center and the Community Recycling Center as a campus. The document will be presented to the BOS for consideration.

F. Approval of the Minutes

The motion was made by Carol Haaf, seconded by Jean Conary, and passed unanimously to accept the minutes from the October 7th meeting with the following corrections:

Present: Add Ricki Stumpo and Jean Conary

First sentence, change review to reviewed.

The meeting was adjourned at 6:50 p.m.

Next meetings: November 4, 18 and December 2, 16 at 4:30 pm.