



Board of Supervisors Meeting Minutes
Monday, October 26, 2015, 7:30 P.M.

Attendance: Supervisors present - Barney Leonard, Georgia F. Brutscher, Ricki Stumpo; Mark Knightly, Public Works Director; Amanda Sundquist, Township Solicitor.

Public in attendance: 19

1. **Call to Order:** Leonard called the meeting to order at 7:30 p.m. and led the Pledge of Allegiance.
2. **Announcements:** Board met in Executive Session on October 26th regarding an employment matter. Board accepted the resignation of Richard Jensen as follows: effective immediately as Emergency Management Coordinator and as Fire Marshal; 30-day notice as Township Zoning Official. Leonard noted a second budget work session will be held on Wednesday, October 28th at 7:00 p.m. Brutscher announced that she and Leonard attended the Brandywine Red Clay Alliance (formerly known as the BVA) annual dinner on October 22nd. Brutscher hopes that the incoming elected officials will continue to support this organization. Stumpo noted that the Township went to Closing on The Preserve Wastewater Treatment Plant transferring ownership to the Delaware County Regional Water Quality Control Authority. Stumpo also reported that the emergency services task force will meet on October 27th.
3. **Public Comment:** Holly Manzone thanked the Barnard House Steering Committee for their efforts and hard work. She commented that everyone in the Township realizes the Eusebius Barnard House should be preserved. She noted that the legacy of Eusebius Barnard is that he recognized that people are not property, that people are more important than property. She finds it troubling that the focus today is on property and that Eusebius Barnard's desire to recognize people first has been subjugated by the pace with which the property has been put ahead of the people. Peggy and Chris Conaway commented that they agree with Manzone's comments. Jean Conary stated that the Barnard House Steering Committee investigated a referendum for the Barnard House but found that it could not be done by the Committee. She reminded the Board that they represent her views as well as the views of other residents. She regrets that she was not contacted by the reporter for Chadds Ford Live so that she could respond to comments made during the Barnard House Steering Committee meeting. She concluded that there appears to be less than 1% opposition to the Barnard House Project. Pete Photopoulos expressed his frustration in seeking a breakdown of the Township Engineer billing statements for the Cannon Hill drainage concern. Board directed the Secretary to obtain the breakdown from the Township Engineer. Sean Rafferty read a statement regarding state sunshine law violations, submission of an incomplete Phase 2 bid package to the Township Solicitor for review, and the comments made by members of the Barnard House Steering Committee. Lauressa McNemar responded to the October 12th Board discussion regarding the historic survey noting that the survey is a recommendation of the 2014 Township Comprehensive Plan Update and that Supervisor Stumpo served on the Comprehensive Plan Task Force. McNemar distributed notes and recommendations to the Board regarding signage at

the Barnard House/Wawaset Park in accordance with the requirements of the grants received for the improvements. McNemar commented that Supervisor Stumpo is best suited to complete tasks to meet the grant and contract requirements and deadlines for the Barnard House/Wawaset Park Project as well as the historic survey. McNemar tendered her resignation from the Barnard House Steering Committee noting that she is very grateful for having had the opportunity to serve on the Committee as well as serve as a Planning Commissioner and as a Supervisor. Andrea Gosselin asked of the Board as good stewards of taxpayer money, to pause efforts on obtaining a loan for the Barnard House Project. She also commented that it would be prudent to demonstrate cost benefits of upgrading the Denton Hollow Road Office compared to moving the administrative offices to the Barnard House. Sue Woodward commented that she believed a comparative analysis was completed and renovation to the Denton Hollow Road Office was rejected for legitimate reasons.

4. **West Chester Public Library Annual Report:** Scott Kirkland, Township representative to the library board and Victoria Dow, Director, distributed the 2014 Annual Report and provided an overview of operations and services provided to the community. Dow thanked the Township for the continued financial support. Library analytics cannot pinpoint the percentage of Pocopson Township residents using the West Chester Library because Countywide it is a one-card system. However, Dow noted that 72% of the residents have a library card. The following requests were made of the Board - (a) to include a link to the library on the Township website; (b) consider increasing the Township allocation to the library; (c) provide funding in 2 increments (perhaps 6 month increments) to help the library cash flow. Public Comment on this agenda item: Barbara Holmes asked if the Board made a decision regarding her interest in representing the Township on the Kennett Library Board. Board indicated that the matter was tabled for the incoming Board.
5. **Barnard House:**
 - a. Wawaset Road Park Project Retainage Reduction Request - MOTION: Brutscher moved, Leonard seconded, to approve reducing the site work retainage for Lechmanik, Inc., as recommended by Vandemark & Lynch, Inc., in the review memorandum dated September 24, 2015; motion carried.
 - b. Wawaset Road Park NPDES NOI Documents for Signature - Solicitor Sundquist noted the state requirement of recordation of a chain of title prior to signing the NPDES NOI paperwork. Board agreed to authorize the Solicitor's Office to proceed with preparation and to record the necessary document.
 - c. Status of Phase 1 - Leonard read a memo from Richard Jensen dated October 26, 2015. Knightly noted that the Public Works Department completed PennDOT permit signage requirements and ADA parking lot signs have been ordered. Public Comment on this agenda item: Barbara Holmes noted that there are a myriad of items to be resolved at the Barnard House beyond signage. Sean Rafferty asked the Board to confirm receipt of photographs he sent recently showing needed exterior repairs.
 - d. McCormick Taylor Request for Project Management Services - MOTION: Leonard moved, Brutscher seconded, to approve submission of the Phase 2 bid package to the Township Engineer McCormick Taylor following completion of legal review by the Township Solicitor for the purpose of preparation of a project manager proposal; Leonard voted yes, Brutscher voted yes; Stumpo cast the dissenting vote; motion carried.
6. **Zoning Officer Report:** no report submitted.
7. **Public Works Report:**
 - a. Denton Hollow Road Guiderail Proposal - Knightly noted that 2 proposals were received in the amount of \$13,300.00 and \$19,397.30. He also noted that other

vendors confirmed in writing that they did not have an interest in submitting a proposal. MOTION: Brutscher moved, Stumpo seconded, to accept the proposal submitted by Collinson, Inc., dated June 17, 2015, in the amount of \$13,300.00; motion carried.

- b. Co-Op Salt Bid Resolutions - Knightly reported that there was a considerable increase in the Southern Chester County Co-Op bid for road salt tonnage to \$72.80 for the 2015-2016 plowing season. A second supplier was contacted through the COSTARS State Contract providing a tonnage cost at \$66.72. MOTION: Brutscher moved, Stumpo seconded, to approve Resolution 2015-21 authorizing the purchase of bulk road salt from the Southern Chester County Co-Op low bidder at a price of \$72.80 per ton; motion carried. MOTION: Brutscher moved, Stumpo seconded, to approve Resolution 2015-22 authorizing a contract for 300 tons of bulk road salt from the COSTARS State Contract at a price of \$66.72 per ton; motion carried.
8. **Planning Commission Report:** Secretary submitted a report from the October 21st meeting noting that Chairman Summers did not recognize a quorum to do business. The report submitted to the Board represents meeting notes.
9. **Old Business:** no old business on the agenda.
10. **New Business:** Brutscher acknowledged Richard Jensen's resignation and made a motion that the Board sign a letter of commendation recognizing Jensen's good work and dedication to serving the Township; Leonard seconded, motion carried.
11. **Correspondence:** no correspondence submitted.
12. **Treasurer's Warrants:** Leonard moved, Brutscher seconded, to approve the Bill Payment Lists for October 13 -26, 2015 recommended for payment by the Treasurer; General Fund: 21 bills paid totaling \$51,511.29; 4 debit card charges totaling \$364.76; Capital Reserve: 1 bill paid for \$4,183.00; Facilities: 2 bills paid totaling \$4,909.99; Highway Aid: 1 bill paid for \$1,688; motion carried.
13. **Approval of Meeting Minutes:** Brutscher moved, Stumpo seconded, to approve the Meeting Minutes dated October 12, 2015; motion carried.
14. **Adjournment:** At 8:23 p.m., Leonard moved, Brutscher seconded, to adjourn the meeting; motion carried.

Susan Simone, Administrative Secretary

Barney Leonard, Chairman