

## Pocopson Township

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www.pocopson.org

### Township Open House Organizational Meeting - Tuesday, March 12, 2013, 4:30 P.M.

**Attendees – Supervisors:** Georgia F. Brutscher, Steve Conary, Ricki Stumpo; Mark Knightly, Public Works;  
**Committees:** Don Lane, Deer Management; Sue Woodward, Historical.

**Event Date:** Sunday, May 19, 2013, from 2:00 p.m. to 4:00 p.m.

**Facilities to open:** Public Works Garage, Administration Office, Schoolhouse, and Barnard House. Pocopson Park will not be staffed or on the open house tour.

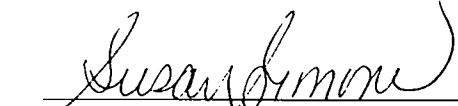
**Event Notices:** newsletter article (mid-April publishing date), web site, posters, email blast to – HOAs, volunteers, consultants.

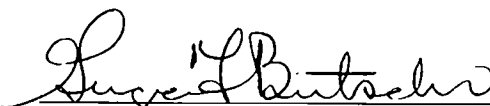
**Refreshments:** none.

**Tasks:**

ITEM	ASSIGNMENT	FACILITY/LOCATION
Folding tables		Barnard House
Deer Management Committee display	<b>Don Lane</b>	Barnard House
Pictures of staff at work, committees, PC, PW, etc.	<b>Generally anyone with a camera</b>	Display on boards at various facilities
Map	<b>Steve</b>	Map to each location incorporating a scavenger hunt with a named prize; don't walk the trail between Office and PW
Generator	<b>Public Works</b>	Schoolhouse – days in advance to run a wet/dry vacuum for debris clean up
Move desks and assist with set up	<b>Public Works</b>	Schoolhouse – coordinate with Sue Woodward
Supervisors / Managers		GFB floats between Schoolhouse and BH; SRC floats between BH and garage; RS Administration Office
Game of Chance	<b>Sue</b>	Administration Office
Contact Stream Team	<b>Georgia</b>	Are they participating?
Volunteer sign-up sheets	<b>Sue</b>	Available at each location
Township "store" and collateral material similar to Founders Day Twp table.	<b>Sue / Everyone</b>	Administration Office and various locations

**Next meeting** – no additional meetings will be held.

  
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 Susan Simone, Administrative Secretary

  
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 Georgia F. Brutscher, Chair