



Pocopson Township

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Board of Supervisors Meeting Minutes Monday, 7:30 P.M., April 8, 2013

In attendance: Supervisors – Stephen R. Conary, Georgia F. Brutscher, Ricki Stumpo; Richard Jensen, Zoning/Code Enforcement Official.

1. Call to Order: Conary called the regular meeting to order at 7:30 P.M. and led the Pledge of Allegiance.

2. Announcements: Barnard House Window Project bids were opened on April 3rd. On March 27th Brutscher met with representatives from Department of Conservation and Natural Resources (DCNR), Senator Pileggi's Office, and Chester County regarding a DCNR grant for Barnard House improvements. Brutscher announced the death of Mary Dugan a founder of the Kennett Underground Railroad Center. Stumpo set up a meeting with PennDOT and Chester County Planning Commission representatives for 2:00 PM on April 11th regarding road and intersection configurations.

3. Public Comment: Mike Rock, Newlin Township resident, introduced himself as a candidate for the Unionville-Chadds Ford School Board.

4. Brandywine Ace Pet & Farm – Signage: Drennen Enterprises, LLC and Winifred Moran Sebastian, Esquire, appeared before the Board to discuss current signage on the Brandywine Ace Pet and Farm property that was purchased in 2012. Generally, Township records do not include notice of sign violations or issuance of permits for most of the signs on the property. Drennen Enterprises, LLC is in the process of renovating and planning for a grand opening and they intend to seek variance relief for the total square footage for signage. They request that the Board support the application to the Zoning Hearing Board. Board discussed at length the use of flags and banners for promotions, proposed and possible signage changes and the request for increase in signage as part of the building renovations.

Motion: Conary moved, Stumpo seconded, to approve the display of temporary banners on the south and west sides of the building in conjunction with a planned grand opening on May 18th for a period not to exceed sixty (60) days; motion unanimously approved.

5. Barnard House:

a. Department of Conservation and Natural Resources (DCNR) Grant Application – Laressa McNemar, P.E., reviewed the DCNR grant application that will be submitted before the April 10th deadline. Partnership commitment letters from the Kennett Underground Railroad Center and Chester County Historical Preservation have been received along with letters of support from elected officials. The documents for the DCNR Grant Application may also be used for a second grant application to be submitted in July.

Motion: Brutscher moved, Conary seconded, to approve Resolution 2013-9 authorizing signing of the Grant Agreement Signature Page for the Barnard House Park Rehabilitation and Development Project; motion unanimously approved.

b. Window Bids – Township received three bids for the Barnard House Window Repair Project.

Motion: Conary moved, Brutscher seconded, to approve acceptance of the bid submitted by DiOttavio & Company, Inc., as the lowest responsible bid deemed qualified and as recommended by technical consultants for the Township; motion unanimously approved.

6. Zoning/Code Enforcement Officer Report: Jensen reported that owners of two parcels in the Cabin Club community may seek zoning relief in order to proceed with desired improvements. He will contact the owner of the property on Locust Grove Road regarding the status of a current construction project. Occupants have vacated the Dance Hall property located on Lenape Road. Jensen will follow-up with the status of a rental property on South Wawaset Road. No action taken regarding the next step to remediate or condemn dwelling at 1425 Lenape Road.

7. Public Works Report: Motion: Brutscher moved, Stumpo seconded, to adopt Resolution 2013-8 authorizing the purchase in 2013 of highway materials and services from low bidders identified in the Municipal Cooperative of Southern Chester County March 21, 2013 bid opening; motion unanimously approved.

8. Old Business:

a. Township Open House – Board agreed to not include a shredding event for residents in conjunction with the May 19th Open House.

b. Locust Grove Schoolhouse Sign – Board agreed to list sign approval for the April 22nd agenda pending additional information from the Historical Committee.

c. Roundabout Contract Extension – Motion: Brutscher moved, Conary seconded, to approve a time extension for the PA Route 52 Roundabout Project Contract to October 30, 2013 as requested by Gannett Fleming to allow for completion of the final design to align with PennDOT's committed Let Date; **motion** approved, Stumpo cast dissenting vote.

d. Lindvig Conditional Use/Bragg Hill Road – Secretary is directed to contact Lindvig regarding a second extension for the conditional use granted in 2012.

e. Red Bridge bridge – no report.

9. New Business – no action required.

10. Correspondence

a. Tax Collector Resignation – Treasurer received written notification of resignation of the Pocopson Township Tax Collector effective immediately.

11. Treasurer's Warrants: Conary moved, Stumpo seconded to approve the Bill Payment Lists for March 26 – April 8, 2013 recommended for payment by the Treasurer; **General Fund:** 20 bills paid totaling \$8,082.04; 4 debit card charges totaling \$171.10; **Highway**

Aid: 1 bill paid for \$3,121.98; **Parks, Recreation & Trails:** 1 bill paid for \$150.04; **Rt 52 / Road Improvements:** 1 bill paid for \$27,104.67; motion unanimously approved.

12. Approval of Meeting Minutes: Brutscher moved, Stumpo seconded, to approve the Meeting Minutes dated March 25, 2013; motion approved.

13. Adjournment: At 9:15 P.M., Stumpo moved, Conary seconded, to adjourn the meeting; motion unanimously approved.



Susan Simone, Administrative Secretary



Stephen R. Conary, Chair