

# Pocopson Township

P.O. Box 1, Pocopson, PA 19366

Office: 610-793-2151

Fax: 610-793-1944

www.pocopson.org

## Board of Supervisors Meeting Minutes

Monday, 7:30 P.M., June 24, 2013

In attendance: Supervisors – Stephen R. Conary, Georgia F. Brutscher; Mark Knightly, Public Works Director; Richard Jensen, Zoning/Code Enforcement Official. Supervisor absent: Ricki Stumpo.

**1. Call to Order:** Conary called the regular meeting to order at 7:30 P.M. and dispensed with the Pledge of Allegiance.

**2. Announcements:** no announcements.

**3. Public Comment:** no public comment.

**4. Zoning/Code Enforcement Officer Report:** Discussions continue with the Township Solicitor regarding action to be taken to resolve nuisance issues at **1425 Lenape Road**. Landowner of **1331 Lenape Road** is working on removing the structure. No response to enforcement notice sent to owner of **Lot 2, east side of Locust Grove Road**.

**5. Public Works Report:** Board accepted Public Works Report dated June 24, 2013 as submitted. Board approved expenditure of \$4,000.00 for Boot Road Tree Service to remove dead trees as outlined in the report. Knightly continues to investigate HVAC alternatives for the Administration Building because parts are no longer readily available for the heat pump serving the office area. Board asked Knight to obtain quotes to compare propane and electrical HVAC systems to serve both the meeting room and office area. Board discussed the request for an articulated loader that will be used to streamline tasks necessary to repair roads and other Township facilities. Plasterer Equipment will provide two models for demonstration purposes.

**Motion:** Conary moved, Brutscher seconded, to adopt Resolution No. 2013-10 authorizing the purchase in 2013 of an articulated loader, purchase price not to exceed \$128,000, and the sale of the John Deere skid steer model #328; motion approved.

**6. Township Planning Commission Report:** Board accepted the Planning Commission Report for the June 19, 2013 meeting, as submitted.

### 7. Old Business:

**a. ARLE Grant Application** – application will be submitted by June 30th deadline.

**b. Parks, Recreation and Trails (PRT)** – Board reviewed PRT letter dated June 24<sup>th</sup> regarding the Cannon Hill Drive trail easement. Knightly will review the survey plan prepared by Gilmore & Associates, Inc., in 2010. The survey was prepared in an effort to

locate the easement. Board agreed that the path forward is to schedule time for all parties involved to review the documentation.

**c. Barnard House** – a second grant application for exterior improvements will be submitted on or before July 30<sup>th</sup>.

**8. New Business:** no new business before the Board.

**9. Correspondence:**

**a. Koehler SWM BMP Agreement – Motion:** Brutscher moved, Conary seconded, to approve the Stormwater Management Best Management Practices Agreement for the Koehler/Marlboro Road property as recommended by the Township Engineer; motion approved.

**b. Founders Day Letters to Elected Officials** – Board signed letters of invitation.

**c. Letter to Bayard Taylor Memorial Library** – Board signed letter regarding the Library Trustee Board vacancy for a Pocopson Township representative.

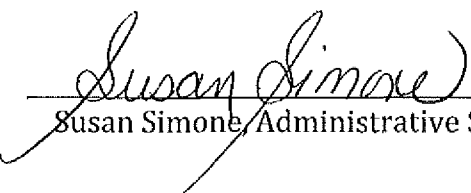
**10. Treasurer's Warrants:** Conary moved, Brutscher seconded, to approve the Bill Payment Lists for June 11 - 24, 2013 recommended for payment by the Treasurer; **General Fund:** 28 bills paid totaling \$51,301.34; 3 debit card charges totaling \$241.15; **Highway Aid:** 2 bills paid totaling \$446.59; **Parks, Recreation & Trails:** 1 bill paid for \$272.47; **Route 52 Intersections:** 1 bill paid for \$7,057.06; motion approved.


**Motion:** Conary moved, Brutscher seconded, to approve expenditure of funds necessary for Traffic Planning and Design to prepare engineering documents required for submission with the ARLE Grant Application; motion approved.

**Motion:** Brutscher moved, Conary seconded, to approve payment of DiOttavio & Co. Inc. Invoice #196 dated June 24, 2013, in the amount of \$6,497.00 for the Barnard House window repairs; motion approved.

**11. Approval of Meeting Minutes:** Conary moved, Brutscher seconded, to approve the Meeting Minutes dated June 10, 2013; motion approved.

**12. Adjournment:** At 8:00 P.M., Conary moved, Brutscher seconded, to adjourn the meeting; motion approved.

  
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Susan Simone, Administrative Secretary

  
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Stephen R. Conary, Chair