

## Pocopson Township

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### Board of Supervisors Meeting Minutes Monday, 7:30 P.M., July 22, 2013

In attendance: Supervisors – Stephen R. Conary, Georgia F. Brutscher, Ricki Stumpo; Mark Knightly, Public Works Director; Richard Jensen, Zoning/Code Enforcement Official; Mike McGann, Chairman, Parks, Recreation, and Trails Committee.

**1. Call to Order:** Conary called the regular meeting to order at 7:30 P.M. and led the Pledge of Allegiance.

**2. Announcements:** On July 16<sup>th</sup> Stumpo attended the Kennett Area Regional Planning Commission (KARPC) meeting. KARPC may proceed with an update to the 10-year-old regional comprehensive plan. Conary will contact Logwood Fire Company Chief about a meeting with municipalities to discuss support for the fire company.

**3. Public Comment:** no public comment.

**4. Zoning/Code Enforcement Officer Report:** No further communication from the Township Solicitor or legal counsel for owner of **1425 Lenape Road** to resolve nuisance violations. Jensen continues to work with the landowner of **Lot 2, east side of Locust Grove Road** on a plan to clean up the property. Jensen noted and Knightly confirmed that tree limbs need to be cut back along Township roads in Red Bridge Farm.

**5. Public Works Report:** Knightly reported road base repairs completed on Davidson Road. Township personnel will be working with the Co-Op in East and West Marlborough to complete roadway ditching. New nets ordered for the soccer field. The soccer goal will be replaced. Proposals for HVAC installation for the 740 Denton Hollow Road Office are as follows: (1) \$9,848 for an electric heat pump system; and (2) \$13,900 for a propane system. Board agreed to proceed with installation of the electric heat pump system.

**6. Parks, Recreation and Trails Committee (PRT):** McGann discussed recent requests for volunteer exchange work for use of the baseball and soccer fields. PRT is not inclined to enter into a volunteer exchange agreement with sports organizations as doing so potentially limits the use rights of other organizations and Township residents. Board agreed with the PRT and noted that funding is sufficient to maintain, enhance, and repair the fields. Knightly reported that the Public Works Department will work on park facilities during the month of August, including installation of the gaga court. Board approved expenditure of funds for accoutrements for the gaga court. McGann briefly mentioned options for a regional recreation plan. Secretary is directed to proceed with legal advertising for the PRT public meeting to discuss trail easements for Thursday, August 1<sup>st</sup> at 6:30 P.M.

**7. Planning Commission July 17<sup>th</sup> Meeting Report:** Board reviewed report submitted by the Planning Commission. Secretary will circulate the specific proposed edits for the proposed alternative energy ordinance.

**8. Old Business:**

**a. Barnard House Grant** – Following discussion, the following motions were made regarding the Greenways, Trails and Recreation Program Grant (GTRP) :

**Motion:** Brutscher moved, Stumpo seconded, to adopt Resolution 2013-11 Requesting a GTRP Grant of \$250,000; motion unanimously approved.

**Motion:** Brutscher moved, Stumpo seconded, to commit to provide in-kind services and equipment and matching funds as specified in the GTRP grant application; motion unanimously approved.

**Motion:** Brutscher moved, Stumpo seconded, to allow any one Supervisor to sign outside of the public meeting the certification page and any other necessary pages of the GTRP grant application; motion unanimously approved.

**b. Lian Drive Shared Driveway Agreement** – Secretary is directed to submit the document to the Township Solicitor for comment and review.

**c. Date for Committee Chairmen Meeting** – Board agreed to October 1<sup>st</sup> at 7:00 P.M.

**d. Riverside Maintenance Bond** – Board directed the Secretary to send to the Homeowners Association (HOA) a copy of the Plant Installation Review for Maintenance Bond Release dated July 19, 2013, prepared by Gary Burcham, Township Landscape Architect. Brief discussion ensued regarding recordation of the 16<sup>th</sup> Amendment to the Riverside Declaration amending Exhibit G that did not include a Township signature of approval and was filed against only a few of the Riverside parcels.

**Motion:** Canary moved, Stumpo seconded, to absorb the cost of legal and engineering fees necessary for preparation of a proposed 17<sup>th</sup> Amendment of the Declaration amending Exhibit G with text proposed by Brickhouse Engineering and to correct recordation oversights; motion approved. Brutscher cast dissenting vote stating that correcting the document is the responsibility of the HOA.

**9. New Business:**

**a. Megill Homes Appeal/Winterwood Lot 7** – Canary contacted Keystone Municipal Services regarding their position not to allow the application of a No Burn Paint product applied to floor joists in the basement supporting the first floor. A temporary Certificate of Occupancy has been issued with a request for a No Burn Paint manufacturer's inspection report to be submitted to the Township within 30 days. Board requested that Jensen and the Building Inspector inspect the property. Board also directed the Secretary to contact adjacent municipalities regarding establishment of a UCC Appeals Board.

**b. County-wide Stormwater Management Plan** – Canary will contact the Township Engineer for assistance with any potential stormwater management ordinance revisions in order to comply with the County Plan.

**c. Marshalton Triathlon Contract for use of Bragg Hill Road** – **Motion:** Brutscher moved, Stumpo seconded, to approve revisions to the Contract as recommended by the Township

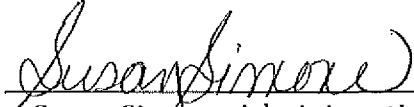
Solicitor; motion unanimously approved. Secretary will forward the contract to Triathlon organizers for review and signing.


**10. Correspondence** – Board received a copy of the 2012 Annual Report from the West Chester Library and agreed to their request to be listed on the August 26<sup>th</sup> Agenda.

**11. Treasurer's Warrants – Motion:** Conary moved, Stumpo seconded, to approve the Bill Payment Lists for July 9 - 22, 2013 recommended for payment by the Treasurer; **General Fund:** 16 bills paid totaling \$10,291.10; 3 debit card charges totaling \$978.00; **Highway Aid:** 2 bills paid totaling \$474.40; **Parks, Recreation & Trails:** 1 bill paid for \$118.31; **Township Facilities:** 1 bills paid for \$1,725.00; motion unanimously approved.

**12. Approval of Meeting Minutes:** Brutscher moved, Stumpo seconded, to approve the Meeting Minutes dated July 8, 2013; motion approved.

**13. Adjournment:** At 8:23 P.M., Brutscher moved, Stumpo seconded, to adjourn the meeting; motion unanimously approved.

  
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Susan Simone, Administrative Secretary

  
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Stephen R. Conary, Chair