



# Pocopson Township

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## Board of Supervisors Meeting Minutes Monday, 7:30 P.M., August 26, 2013

In attendance: Supervisors – Stephen R. Conary, Georgia F. Brutscher, Ricki Stumpo; Mark Knightly, Public Works Director; Richard Jensen, Zoning/Code Enforcement Official.

**1. Call to Order:** Conary called the regular meeting to order at 7:30 P.M. and led the Pledge of Allegiance.

**2. Announcements:** Conary continues to work with Longwood Fire Company on funding needs and fair share support by municipalities served by the Fire Company. Brutscher announced Barnard House Steering Committee met on August 20<sup>th</sup>.

**3. Public Comment:** Kelli Siehl requested and was provided information regarding the final costs for the Barnard House Window Repair Project approved earlier this year.

**4. Station Commander, PA State Police, Troop J:** Lieutenant Richard H. D'Ambrosio, Station Commander, Pennsylvania State Police, Troop J, Avondale, attended the meeting as a community liaison. He reviewed state police incident statistics for Pocopson Township for the period January through August. He also answered questions regarding the state police complement and false alarm recidivism.

**5. West Chester Public Library:** Library Board President Richard K. May and Library Director Victoria Dow reviewed the 2012 Annual Library Report. They noted that the Library continues to meet the challenge of continuing the level of service and commitment to programs for the community and all age groups in spite of state funding cuts. Stumpo requested clarification on the steps to fill the Library Board vacancy created by the resignation of Sue Woodward. West Chester Borough Council (WCBC) confirms Library Board appointments, but Dow and May agreed to discuss Brutscher's suggestion with the WCBC, for the interim, to appoint a non-voting representative from Pocopson Township. Township Board agreed to continue a funding contribution for the Library.

**6. Zoning/Code Enforcement Officer Report:** Jensen continues to work with the landowner of **Lot 2, east side of Locust Grove Road** on a plan to clean up the property. County Health Department cannot provide assistance in remediating **1425 Lenape Road**. Board agreed that Jensen should contact Township Solicitor to discuss options for the Township to remediate the situation. **Brooks Road** property is nearly in compliance. A Zoning Hearing Board Hearing is scheduled for **September 24<sup>th</sup> for Drobish/Locust Grove Road**. Clean-up of **562 Clearview Drive** appears to be underway.

**7. Public Works Report:** Board accepted Public Works Report dated August 26, 2013. Knightly discussed the culvert at Locust Grove Road and Route 52. Brutscher will schedule a Township inspection drive around after Founders Day. Township will take steps to improve the display of the street address for the Barnard House property.

**8. Old Business:**

**a. Founders Day Update** – Board approved the post card mailer as corrected. Secretary is directed to schedule a meeting with Founders Day Chairman to discuss particulars for the community event including the contract for Longwood Fire Company Fire Police.

**b. Route 52 Roundabout – Motion:** Conary moved, Brutscher seconded, to approve the Water Main Easement for Aqua Pennsylvania, Inc., per the Plan prepared by Chester Valley Engineers, Inc., dated June 7, 2013, and to accept the monetary offer by Aqua in the amount of \$2,200.00; motion unanimously approved.

**c. Amended WWTP Agreement for The Preserve – Motion:** Brutscher moved, Stumpo seconded, to approve the Revised Agreement for Contract Operation and Maintenance of Facilities for The Preserve Wastewater Treatment Plant as recommended by Township Sewage Consultants; motion unanimously approved.

**d. Resubmit Gilmore Plan Sheet/Trail and Letters to Landowners** – Board directed the Secretary to contact Gilmore Associates regarding a final plan for recordation and to proceed with letters to landowners affected.

**e. Meeting Date with Township Engineer** – Stumpo and Conary will attend.

**f. Lian Drive Shared Driveway Agreement** – Board received Declaration of Easement, Covenants and Restrictions for Lian Drive approved by the Township Solicitor. Secretary contacted Lian Drive landowner regarding submission of the exhibits.

**g. Alternative/Emerging Energy Ordinance** – Board discussed text of the proposed alternative/emerging energy ordinance. Edits to the text included prohibiting importation of manure, density issues, and the transfer or sale of energy. The text will be recirculated.

**9. New Business:**

**a. UCC Board** – Board agreed to post a notice on the Township web site in anticipation of appointing Board members during the annual reorganization meeting.

**b. FEMA Non-Disaster Grant Applications** – Conary reviewed the particulars for the eGrant Online Application. The submission deadline is September 27, 2013. Secretary is directed to contact residents identified by FEMA as suffering severe repetitive loss and determine their level of interest in applying for a grant. Landowners will be required to compile all the required data for submission to the Township.

**10. Correspondence:** no correspondence submitted.

**11. Treasurer's Warrants:** Stumpo moved, Conary seconded, to approve the Bill Payment Lists for August 13 - 26, 2013 recommended for payment by the Treasurer; **General Fund:** 11 bills paid totaling \$17,891.38; 2 debit card charges totaling \$271.44; **Highway Aid:** 1 bill paid for \$206.20; **Route 52/Road Improvements:** 1 bill paid for \$5,237.39; **Township Facilities:** 1 bill paid for \$132.89; motion unanimously approved.

**12. Approval of Meeting Minutes:** Conary moved, Stumpo seconded, to approve the Meeting Minutes dated August 12, 2013; motion approved.

**13. Adjournment:** At 9:43 P.M., Brutscher moved, Stumpo seconded, to adjourn the meeting; motion unanimously approved.

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Susan Simone, Administrative Secretary

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Stephen R. Conary, Chair