



# Pocopson Township

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## Board of Supervisors Meeting Minutes Monday, 7:30 P.M., October 7, 2013

In attendance: Supervisors – Stephen R. Conary, Georgia F. Brutscher, Ricki Stumpo; Mark Knightly, Public Works Director; Richard Jensen, Zoning/Code Enforcement Official; Historical Committee – Sarah Mims, Chair; Randy Mims and Kris Firey-Poling, Committee Members.

**1. Call to Order:** Conary called the regular meeting to order at 7:30 P.M. and led the Pledge of Allegiance.

**2. Announcements:** Conary and Stumpo met with Vandemark & Lynch on October 2<sup>nd</sup>. An Executive Session was held on September 23<sup>rd</sup> to deal with security issues. Stumpo met with a representative from Riverside at Chadds Ford Homeowners Association on September 24<sup>th</sup> to discuss options for recordation of Exhibit G of the Riverside HOA Declaration.

**3. Public Comment: Judy Lovell of 1421 Lenape Road** requested the Township secure the services of an exterminator before tearing down 1425 Lenape Road. She also asked to be notified in advance of the remediation work. **Joe Stumpo of 14 Cannon Hill** requested assistance from the Township regarding a depression in the roadbed where the Columbia Gas Pipeline crosses the road. Knightly indicated that the issue was reported to Columbia Gas Company. **Historical Committee Comments:** Sarah Mims indicated that the Chris Sanderson Museum is interested in partnering with the Historical Committee as Mr. Sanderson once taught school in the Locust Grove Schoolhouse. Foundation cracks in the Schoolhouse reported last month are not new cracks. Mims requested the Township renew the membership in the Chester County Preservation Network in the amount of \$85.00. Randy Mims expressed frustration with the lack of participation by Board liaison. He indicated that for this reason, Sarah Mims will not serve as Chairman in 2014.

**4. Zoning/Code Enforcement Officer Report:** Jensen continues to work with the Board and the Township Solicitor regarding an agreement to remediate 1425 Lenape Road. He is also investigating the possibility of issuance of an enforcement notice to shut down a Halloween attraction located on the Wickersham Farm where certain elements are located in Newlin and East Marlborough Townships as well as in Pocopson. Early reports indicate that this amusement site has expanded in scope beyond the offering of a haunted corn maze. Appointments for a UCC Appeals Board will be listed for the reorganization meeting in January.

**5. Public Works Report:** Knightly reported that the steps were installed on the Brandyridge Trail. An underdrain was installed on Denton Hollow Road to alleviate the

stormwater flow. Brooks and Haines Mill Roads were paved. Tree trimming is scheduled for Locust Grove Road. Brutscher requested Public Works repair a significant pothole at the intersection of Folly Hill and Lenape-Unionville Roads. The Mims family asked if signage could be installed at Route 52 and Denton Hollow prohibiting or setting a weight limit for oversized trucks from using Denton Hollow Road. Trucks use the Mims Property as a turnaround when they cannot cross the narrow County bridge. Knightly will investigate what can be done.

## **6. Resolutions:**

**a. 2013-12 – Co-Op Salt Bid – *Motion:*** Conary moved, Brutscher seconded, to approve Resolution 2013-12 for the purchase of road salt in accordance with the low bid recommendation of the Municipal Cooperative of Southern Chester County; motion unanimously approved. Knightly noted that road salt will also be purchased through the State Contract via Co-Stars.

**b. 2013-13 – Recognizing Volunteers – *Motion:*** Brutscher moved, Stumpo seconded, to approve Resolution 2013-13 recognizing Township volunteers for their efforts and public service; motion unanimously approved.

Firey-Poling was heard regarding the desire of the Historical Committee to honor the service of H. Williams Sellers by installing an engraved marker at the Locust Grove Schoolhouse property. The stone was purchased by members of the Historical Committee. Board agreed that Pocopson Park would be an appropriate location for the stone honoring Sellers for his work as a Township preservationist. As such, the Parks, Recreation and Trails Committee should list the matter for the October 10<sup>th</sup> meeting agenda.

**c. 2013-14 – Roundabout Maintenance – *Motion:*** Conary moved, Brutscher seconded, to approve the Roundabout Maintenance Agreement as submitted and as recommended by Public Works Department; Stumpo cast dissenting vote in opposition to the roundabout project; motion approved.

**7. Planning Commission (PC) Work Session 10/2/2013:** Secretary reported that the Commissioners are drafting a farm-based occupation amendment to the Zoning Chapter. Conary will meet with Township Engineer and PC Chairman Gary Summers on October 14<sup>th</sup> to review proposed amendments to Stormwater Chapter for compliance with the Act 167 mandate.

## **8. Old Business:**

**a. Ebling/Bowie Shared Driveway Agreement** – Township Solicitor continues to work with the attorney for Ebling/Bowie with regard to language for a shared driveway agreement.

### **b. Koehler Project Marlboro Road –**

**i. Shared Driveway Agreement – *Motion:*** Conary moved, Brutscher seconded to approve signing of the Third Amendment to Private Driveway Agreement for the Koehler Property as recommended by the Township Engineer; motion unanimously approved.

**ii. Woodland Replacements Under 250-87** – Board agreed that replacement species should be planted on the Barnard House property. Brutscher and Knightly

will coordinate staking a location. Secretary will contact Koehler to request trees be planted as soon as possible.

**c. Barnard House HVAC Contract/Cook's Services Co Inc.** – Township awaits submittal of the contract from Cook's.

**9. New Business:**

**a. Overlook Circle 18-month Maintenance Letter of Credit – Motion:** Brutscher moved, Stumpo seconded, to release the irrevocable letter of credit secured for the 18-month maintenance bond for public improvements as recommended by the Township Engineer Comment Letter dated October 7, 2013; motion unanimously approved.

**10. Correspondence:** Board signed thank you letters to Founders Day Sponsors and to elected officials who attended.

**11. Treasurer's Warrants:** Brutscher moved, Stumpo seconded, to approve the Bill Payment Lists for September 24 – October 7, 2013 recommended for payment by the Treasurer; **General Fund:** 28 bills paid totaling \$79,343.91; 4 debit card charges totaling \$254.87; **Escrow Fund:** 1 bill paid for \$514.57; **Highway Aid Fund:** 4 bills paid totaling \$303.66; **Parks, Recreation & Trails:** 2 bills paid totaling \$322.53; **Route 52 Improvements:** 1 bill paid for \$3,491.87; **Township Facilities Fund:** 1 bill paid for \$187.50; motion unanimously approved.

**12. Approval of Meeting Minutes:** Conary moved, Brutscher seconded, to approve the Meeting Minutes dated September 23, 2013; motion unanimously approved.

**13. Adjournment:** At 8:31 P.M., Conary moved, Stumpo seconded, to adjourn the meeting; motion unanimously approved.

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Susan Simone, Administrative Secretary

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Stephen R. Conary, Chair