



Pocopson Township

P.O. Box 1, Pocopson, PA 19366

Office: 610-793-2151

Fax: 610-793-1944

www.pocopson.org

Board of Supervisors Meeting Minutes Monday, 7:30 P.M., October 21, 2013

In attendance: Supervisors – Stephen R. Conary, Georgia F. Brutscher, Ricki Stumpo; Mark Knightly, Public Works Director; Richard Jensen, Zoning/Code Enforcement Official.

1. Call to Order: Conary called the regular meeting to order at 7:30 P.M. and led the Pledge of Allegiance.

2. Announcements: PennDOT letting date for the roundabout project is November 7th. Stumpo reported cancellation of the October 15th meeting of the Kennett Area Regional Planning Commission. Board members reported on the success of the Volunteer Recognition Reception held on October 13th.

3. Public Comment: Information was provided to the following residents: Terry Gumpper of 1802 Lenni Drive learned that leaf collection is every Monday in November. Scott Kirkland of 6 Sloan Road learned that the roundabout engineering fees were primarily paid for by County and state grants. Construction costs will be covered by state and federal funding.

4. Zoning/Code Enforcement Officer Report: Jensen reported that the Pettit Agreement is under legal review. Stumpo requested vermin traps be set prior to demolition. Jensen reported that during a routine deck inspection at 164 Pratt Lane he discovered excavation and grading work underway for additional improvements for which permits were not issued. A stop work order was issued. A stop work order was also issued for excavation and grading work on Lot 2 Trimbles Ford. An enforcement notice was sent to 1880 Unionville-Wawaset Road regarding the Halloween Corn Maze/Haunted Woods amusement.

5. Parks, Recreation and Trails Committee: rescheduled for the November 4th meeting.

6. Public Works Report: Knightly reported tree trimming continues on Locust Grove Road. Co-Op assistance provided to Kennett Township. The Lian Drive Trail work is underway. Winterizing-measures have started for Township roadways and equipment.

7. Status of draft ordinances (various): County Planning Commission comment and review letter regarding Alternative and Emerging Energy Ordinance was received on October 11th. Secretary is directed to submit Alternative Energy Ordinance to the Township Solicitor for review. Township Planning Commission (PC) reviewed components to amend the Stormwater and Grading Chapters of the Township Code in accordance with current mandates. PC continues work on drafting a farm-occupation component to the Zoning Chapter.

8. Old Business:

a. Barnard House HVAC Contract Motion: Brutscher moved, Stumpo seconded, to sign the Barnard House First Floor HVAC Contract with Cook's Services Co. Inc., in the amount of \$16,950.00, as representative of the lowest qualified bid; motion unanimously approved. Jensen will work with the Board regarding a propane supplier and location for the tank(s).

b. Koehler Project Marlboro Road – Board approved issuance of a conditional 45-day certificate of occupancy. Township received confirmation of completion of installation of landscape material.

9. New Business: no new business.

10. Correspondence: Board signed a letter of thanks and appreciation for recent donation received from the Strahan family.

11. Treasurer's Warrants Motion: Stumpo moved, Brutscher seconded, to approve the Bill Payment Lists for October 8-21, 2013 recommended for payment by the Treasurer; **General Fund:** 14 bills paid totaling \$10,722.00; 2 debit card charges totaling \$189.00; **Escrow Fund:** 1 bill paid for \$199.32; **Highway Aid Fund:** 3 bills paid totaling \$56,576.76; **Route 52 Improvements Fund:** 1 bill paid for \$4,238.85; **Township Facilities Fund:** 1 bill paid for \$132.88; motion unanimously approved.

12. Approval of Meeting Minutes: Brutscher moved, Stumpo seconded, to approve the Meeting Minutes dated October 7, 2013; motion approved.

13. Adjournment: At 7:55 P.M., Conary moved, Brutscher seconded, to adjourn the meeting; motion unanimously approved.

Susan Simone, Administrative Secretary

Stephen R. Conary, Chair