



# Pocopson Township

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## Board of Supervisors Meeting Minutes Monday, 7:30 P.M., November 18, 2013

In attendance: Supervisors – Stephen R. Conary, Ricki Stumpo; Mark Knightly, Public Works Director; Richard Jensen, Zoning/Code Enforcement Official. Absent: Supervisor Georgia F. Brutscher.

**1. Call to Order:** Conary called the regular meeting to order at 7:30 P.M. and led the Pledge of Allegiance.

**2. Announcements:** The Board will hear the Conditional Use Application of Mary Beth Drobish/The Barn at Spring Brook Farm on December 9<sup>th</sup> at 7:00 p.m. The 2014 Budget is available for inspection and will be adopted during the next Board meeting on December 2<sup>nd</sup>. Stumpo announced that the Kennett Area Regional Planning Commission meeting will be held in the Township Building on November 19<sup>th</sup>. Stumpo and Knightly will meet with representatives from Tullamore Homeowners Association on November 21<sup>st</sup>. The Board received names of residents to be considered for appointment to the UCC Board. All appointments will be made during the reorganization meeting January 6, 2014.

**3. Public Comment:** Mark Thompson of 184 Bragg Hill Road asked the Township to remove vehicles parked in the gated area and right-of-way of Bragg Hill Road to allow access for emergency vehicles. A letter will be sent to the landowner at 180 Bragg Hill Road. Scott Kirkland of 6 Sloan Road asked if the Board has considered the Magisterial District Court 15-3-04 settlement agreement. Board has not called an executive session to discuss. Kirkland also requested that the Township remove the television left at the end of the driveway at 1395 Lenape Road. On behalf of the Riverside Homeowners Association, Kirkland voiced concern that the Route 926 bridge closure will cause a significant increase in thru traffic for Riverside. Board agreed with the concern and Conary noted that the last he heard is that the bridge closure will begin in 2016.

**4. Bid Award – Sale of Skid Steer:** the item was listed on Municibid (an online government auction site) beginning November 5, 2013 and ending November 18, 2013. It solicited 57 bids with a final bid price of \$19,200.00. Knightly noted that the sale price is satisfactory.

**Motion:** Conary moved, Stumpo seconded, to approve the sale of the 2007 John Deere 328 Skid Steer according to the terms of the Municibid auction completed on November 18, 2013; motion approved.

### **5. Zoning/Code Enforcement Officer Report:**

**a. 1425 Lenape Road Agreement – Motion:** Stumpo moved, Conary seconded, to approve the Pettit Agreements for demolition of the residential structure at 1425 Lenape Road as

recommended by the Township Solicitor and the Township Zoning Officer; motion approved.

**b. 100 Hickory Hill Road Declaration/Covenant – Motion:** Board approved the Draft Declaration of John A. Garofalo as submitted by the Township Solicitor which provides for ten burial plots in accordance with the conditional use approved May 20, 2013; motion approved.

**c. 164 Pratt Lane** – Jensen met with landowner who agreed to submit additional permit application documents to clarify the project components.

**d. Other items** – Barnard House HVAC vendor will begin installation work this week. A zoning hearing board application was submitted by Marlborough Valley Corn Maze/Haunted Woods with a request to waive time requirements for a hearing in order to meet with Township representatives. Board agreed that such a meeting should occur in early 2014 given the seasonal nature of this amusement activity. Jensen continues to review sections of the Township Code regarding building requirements and nuisances. Canary suggested Jensen coordinate his activities with Newlin Township.

**6. Public Works Report:** Knightly reported on the readiness of all snow and ice removal equipment for the winter plowing season. A road oil tank was obtained at no charge from Pennsbury Township. Roadside clean up continues along Locust Grove Road. Public Works received one complaint regarding curbside chipping.

#### **7. Old Business:**

**a. Red Bridge bridge scour proposal update** – Canary reported that a survey crew completed on-site work and a proposal should be available for the December 2<sup>nd</sup> meeting.

**b. Agreement for Planning Commission legal representation – Motion:** Stumpo moved, Canary seconded, to accept the proposal dated November 8, 2013, from Kristin S. Camp, Esquire, to provide legal representation for the Township Planning Commission; motion approved.

**c. Alternative Energy Ordinance** – Secretary indicated that a request for a second review of incorporated edits was submitted to the Chester County Planning Commission on November 7, 2013 as directed by the Township Solicitor.

#### **8. New Business**

**a. West Chester Regional Planning Commission – Motion:** Canary moved, Stumpo seconded to appoint Meg Johnson as Pocopson Township Representative to the November 21, 2013 dissolution meeting of the West Chester Area Regional Planning Commission; motion approved.

**b. Annual Chester County SPCA Contract** – Treasurer continues to research options with private, licensed contractor. No action taken.

**c. Resolution 2013-15 – Motion:** Stumpo moved, Canary seconded, to approve Resolution 2013-15 appointing Barbacane Thornton, CPA to examine all the accounts of the Township for Fiscal Year 2013 to replace elected Township auditors as to certain statutorily authorized duties; motion approved.

#### **10. Correspondence**

**a. Notices to Committee Chairs for 2014 Appointments** – Secretary is directed to proceed with correspondence.

**b. Traffic Signal Maintenance Contract Renewal – Motion:** Stumpo moved, Conary seconded, to approve renewal of the traffic signal maintenance two-year contract as submitted by Signal Service, Inc.; motion approved.

**11. Treasurer’s Warrants:** Conary moved, Stumpo seconded, to approve the Bill Payment Lists for November 5-18, 2013 recommended for payment by the Treasurer; **General Fund:** 19 bills paid totaling \$7,046.08; 5 debit card charges totaling \$358.55; **Parks, Recreation & Trails Fund:** 1 bill paid for \$195.65; motion approved.

**12. Approval of Meeting Minutes:** Conary moved, Stumpo seconded, to approve the October 29<sup>th</sup> Budget Work Session Meeting Minutes; motion approved. Stumpo moved, Conary seconded to approve the November 4<sup>th</sup> Meeting Minutes; motion approved.

**13. Adjournment:** At 8:15 P.M., Conary moved, Stumpo seconded, to adjourn the meeting; motion approved.

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Susan Simone, Administrative Secretary

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Stephen R. Conary, Chair