



## Pocopson Township

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### Board of Supervisors Meeting Minutes Monday, February 13, 2012, 7:30 P.M.

In attendance: Supervisors – Stephen R. Conary, Georgia F. Brutscher, Ricki Stumpo; Mark Knightly, Public Works Director; Richard Jensen, Zoning and Code Enforcement Officer. Guest – John L. Conklin, Chairman, Birmingham Township Board of Supervisors.

**1. Call to Order:** Conary called the regular meeting to order at 7:30 P.M. and led the Pledge of Allegiance.

**2. Announcements:** Conary and Stumpo attended the Kennett Area Regional Planning Commission (KARPC) meeting on January 24<sup>th</sup>. KARPC agenda included discussion regarding support for emergency services and creation of a regional trail map. Introductions were made on January 31<sup>st</sup> with Dr. John C. Sanville, Superintendent, Unionville-Chadds Ford School District. Conary met with representatives from Po-Mar-Lin Fire Company on February 4<sup>th</sup> to discuss financial challenges facing the fire company. On February 7<sup>th</sup>, the Board held an information exchange with Township Committee Chairs to review committee activities for 2012.

**3. Public Comment:** Corporal Kevin Creighton from Troop J, Avondale State Police, attended the meeting as a community liaison. He reviewed the January statistics regarding state police incidents. Board noted that state police response to false alarms remains a significant concern. Creighton cited a number of circumstances that can trigger a false alarm. Board agreed to continue to educate residents regarding false alarm activations.

**5. Public Works Report:** Board reviewed and accepted the Public Works Report dated February 13, 2012 as submitted. Knightly reviewed the Procurement Pre-Approval Request dated February 13, 2012, prepared by the Treasurer for the following items: (1) Marathon underfired kettle, trailer mounted diesel unit (included in the 2012 budget); (2) GIS data report prepared through the Chester County Consortium Program to facilitate completion of the federally mandated sign inventory program (not included in the 2012 budget); and (3) repeater system to improve vehicle-to-vehicle communication. Board discussed sale of the 2007 GMC pickup truck to Newlin Township.

**Motion:** Brutscher moved, Conary seconded, to approve the Procurement pre-approval request dated February 13, 2012 as reviewed and prepared by the Treasurer for the purchase of a Marathon Oil Machine and accessories for \$12,000.00, a 12-month subscription to the Chester County Consortium Program in the amount of \$3,600.00, and a repeater system from FreCom Wireless not to exceed \$4,500.00; motion unanimously approved.

**Motion:** Brutscher moved, Stumpo seconded, to approve Resolution 2012-8 regarding the sale of the 2007 GMC pickup truck to Newlin Township; motion unanimously approved.

**6. Zoning/Code Enforcement Officer Report:** Board discussed recent enforcement activities. Jensen continues to follow-up on current zoning concerns through correspondence, telephone calls, and meetings with landowners. Jensen continues to work with Brandywine Vista LLC, owner of

**1410 Lenape Road/Lenape Village Shops**, and Board approved Jensen's recommendations regarding installation of the landscaping identified as a condition of the Zoning Hearing Board decision. Discussion ensued regarding the landowner submitting a copy of the maintenance contract for pumping the grease trap. Board agreed with Jensen's assessment that the grease trap should be pumped every 3 months. Jensen reported that landowner of **1691 Lenni Drive** will complete repairs to the swimming pool fence. The land disturbance at **748 Denton Hollow** has been stabilized. Remediation is underway for the land disturbance at **South Wawaset Road**. Board agreed that the landowner need not install trees.

**7. Old Business:** Conary reported receipt of renderings submitted by Gannett Fleming, Inc., for the proposed **Route 926 Bridge Replacement Project** depicting existing conditions and adjustments for conditions during a 100-year flood. Discussion ensued regarding the following: impact on local traffic during construction; scheduling public meetings to discuss impact on local businesses; detour route; aesthetics for the design of the bridge. Board reviewed the Chester County Planning Commission (CCPC) recommendation on the proposed additions to the **Agricultural Security Area (ASA)**. Brutscher will contact the Murphy family regarding the CCPC recommendation to merge a number of their parcels. Board reviewed the American Institute of Architects (AIA) Agreement submitted by Melton Architects for the **Barnard House-Phase 1**. The AIA Agreement is part of the proposal approved by the Board on January 23<sup>rd</sup>. Board reviewed the recommendation submitted by the Township Historical Committee to award the **Locust Grove Schoolhouse Furniture bid** to Tim Bayliff's Remodeling, Inc., as representative of the lowest, qualified responsive bidder. Following discussion, the Board tabled the decision regarding acceptance of the Traffic Planning and Design Proposal for construction services for the **Lenape and Pocopson Road Intersections**.

**Motion:** Brutscher moved, Conary seconded, to recommend approval of the Route 926 Bridge Replacement Project that includes elevation of the approach roads as depicted in the renderings supplied by Gannett Fleming and PennDOT as requested at the November 23, 2011 meeting at Birmingham Township; motion approved.

**Motion:** Brutscher moved, Conary seconded, to direct the Secretary to proceed with the steps necessary for a public hearing to modify the Township ASA with the addition of the parcels to be named in the legal advertisement; motion unanimously approved.

**Motion:** Conary moved, Brutscher seconded, to approve the AIA Agreement submitted by Melton Architects for Barnard House-Phase 1 as referenced in the proposal approved by the Board on January 23, 2012; motion unanimously approved.

**Motion:** Brutscher moved, Conary seconded, to approve the Contract with Tim Bayliff's Remodeling, Inc., for the construction of furniture for the Locust Grove Schoolhouse in accordance with the recommendation of the Historical Committee and condition upon delivery of the furniture within 6 weeks of the signing of the Contract; motion unanimously approved.

**8. New Business:** Board tabled discussion regarding **Overlook Circle** trail and road dedication to the February 27<sup>th</sup> meeting. Board noted concerns raised by adjacent township residents in the matter of the White Wing Farm bed and breakfast expansion in East Marlborough Township. Board discussed the requests for extension for Closings on certain open space preservation parcels approved December 19, 2011, as well as the subject matter for Resolutions 2012-9 and 2012-10.

**Motion:** Conary moved, Brutscher seconded, that in accordance with Section 10 of the Easement Purchase Agreement for the Baily and the Bittle Parcels signed December 19, 2011, an extension is granted for the Closing Date to March 23, 2012; motion unanimously approved.

**Motion:** Conary moved, Brutscher seconded, to approve Resolution 2012-9 appointing Margaret Lennon, Treasurer, as Primary Delegate to the Act 32 Tax Collection Committee and Carol Haaf as First Alternate Delegate; motion unanimously approved.

**Motion:** Conary moved, Brutscher seconded, to approve Resolution 2012-10 authorizing a member of the Board of Supervisors to sign, acknowledge and deliver documents in connection with conservation easements per Township Resolutions 2011-31, 2011-32 and 2011-33; motion unanimously approved.

**9. Correspondence:** Conary will attend the Chester County Association of Township Officials Convention on March 8<sup>th</sup>.

**10. Treasurer's Warrants:** Conary moved, Brutscher seconded, to approve the Bill Payment Lists for January 24 – February 13, 2012 recommended for payment by the Treasurer as follows –

**General Fund:** 25 bills paid totaling \$14,310.34; 6 debit card charges totaling \$516.73; **Highway Aid Fund:** 5 bills paid totaling \$7,831.00; **Township Facilities:** 2 bills paid totaling \$6,401.92; motion unanimously approved.

**Motion:** Conary moved, Brutscher seconded, to approve issuance of a \$5,000.00 retainer to Melton Architects to be applied to fees outlined in the Barnard House-Phase 1 Contract approved January 23, 2012; motion unanimously approved.

**11. Approval of January 23, 2012 Meeting Minutes:** Brutscher moved, Conary seconded, to approve the Meeting Minutes dated January 23, 2012 as reviewed; motion unanimously approved.

**12. Adjournment:** At 8:25 P.M., Conary moved, Stumpo seconded, to adjourn the meeting; motion unanimously approved.

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Susan Simone, Administrative Secretary

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Stephen R. Conary, Chair