



Pocopson Township

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Board of Supervisors Meeting Minutes

Monday, May 21, 2012, 7:30 P.M.

In attendance: Supervisors – Georgia F. Brutscher, Ricki Stumpo; Mark Knightly, Public Works Director; Matt Read, Chairman, Founders Day Committee. Absent: Stephen R. Canary, Supervisor.

1. Call to Order: Brutscher called the regular meeting to order at 7:30 P.M. and led the Pledge of Allegiance.

2. Announcements: Stumpo attended the Kennett Area Regional Planning Commission meeting on May 15th and an informal workshop on the Brandywine Battlefield Project on May 16th organized by a representative from the Chester County Planning Commission. Stumpo also noted the next meeting of the Township Comprehensive Plan Update will be held on May 23rd.

3. Public Comment: Scott Kirkland representing the **Riverside Homeowners Association (HOA)** appeared before the Board to discuss the Quarterly Inspection Reports for the Open Space Management Plan and Stormwater Facilities as reviewed by the Township Engineer in a letter dated May 21, 2012. Brutscher asked the Secretary to contact the Township Engineer regarding a recommendation for a proposed timeline for completion of all action items. Township Engineer should clarify the party responsible for addressing the total maximum daily load requirements for the channel erosion concern. Kirkland noted that the HOA will continue to work with the County Health Department to mitigate mosquito larvae observed in basin #1.

4. Barnard House Volunteer Update: Matt Read submitted signed Acknowledgment and Release Forms for the volunteer demolition activity scheduled for May 26th at the Barnard House. Read met with Architect Dennis Melton at the site to review steps necessary to complete the activity. Public Works Department will supply a dump truck to haul away the debris. This is a one-day project.

5. Founders Day Committee Update: Read reported that he attended the Historical Committee meeting to review plans for the event which include setting up a table in Pocopson Park ("Park") for the Historical Committee. The tractor/hay ride will run from the Park to the BVA. Board agreed that Founders Day is an opportunity to highlight the community rather than a single event focused on the Park. Discussion ensued regarding the trail from the Park to the Schoolhouse. Public Works will work with the Founders Day Committee to improve trail accessibility to the Schoolhouse for the event scheduled for September 16th.

6. Public Works Report: Board accepted Public Works Report dated May 21, 2012 as submitted. Stumpo completed a drive-around the Township with Public Works Department on May 8th.

7. Zoning/Code Enforcement Office Report: no action required.

8. Old Business:

a. 45 Bragg Hill Road Conditional Use Extension Request – Board discussed correspondence received from Attorney Kristin Camp dated April 26, 2012 and May 8, 2012 regarding the Conditional Use Decision.

Motion #1: Brutscher moved, Stumpo seconded, to grant Kirk and Jeanette Lindvig approval to temporarily disturb the Open Space Parcel D on the 45 Bragg Hill Road Property solely for the construction of the temporary haul road and its subsequent restoration, provided they comply with the terms of conditional use decision of April 23, 2012 and all necessary permits and plans that may be issued; motion approved.

Motion #2: Brutscher moved, Stumpo seconded, to grant Kirk and Jeanette Lindvig a one (1) year extension to the Conditional Use approval dated April 23, 2012, subject to the following conditions:

- (1) The extension shall be personal to Kirk and Jeanette Lindvig and shall not run with the land.
- (2) Kirk and Jeanette Lindvig shall take the measures described in their letter of May 8, 2012, to secure the historic house as soon as possible.
- (3) Kirk and Jeanette Lindvig will begin to take all necessary steps to prevent the delisting of the Trimblesville Historic District from the National Register of Historic Places as a result of the movement of the historic house and will advise the Board of Supervisors of their efforts.
- (4) Kirk and Jeanette Lindvig may seek additional extensions, approval of which will not be unreasonably withheld by the Board of Supervisors, provided that the additional extensions shall not exceed a total of five years, including this extension, and the grant of any extension to any successor in interest shall be at the sole discretion of this Board.

Motion approved.

b. Taylors Run at Red Bridge – Lot 8 – Secretary to forward approved Board of Supervisors Minutes from the May 7, 2012 meeting as directed by Township Solicitor.

c. Lenape/Pocopson Road Improvement Re-bid Documents – Secretary reported that efforts to complete the re-bid documents have stalled due to no response from PECO regarding relocation of the utility pole. Brutscher will draft a letter to Traffic Planning and Design expressing disappointment that the delay in completion of the re-bid documents potentially jeopardizes completion of the project before fall of 2012.

d. Yelton Zoning Hearing Board Appeal No. 2-2012 – Board reviewed a letter received on May 21, 2012, from Bruce Yelton in response to the Board's letter of April 27, 2012 regarding a viable plan for the pasturing of four (4) horses on two (2) separate parcels. Board agreed to direct the Secretary to draft a letter confirming acceptance of the plan. The

Treasurer is directed to return fees designated refundable in accordance with Township Resolution 2012-2 and the Municipalities Planning Code.

9. New Business: Board discussed proposals for municipal insurance coverage including recommendations to improve coverage.

Motion: Brutscher moved, Stumpo seconded, to approve the selection of Francis Hall Insurance Services as an insurance broker for the period of June 2012 – 2013; motion approved.

10. Correspondence: Board discussed the request for an extension of the Closing for an open space preservation parcel approved December 19, 2011. This matter may be listed for discussion for the June 11th agenda.

Motion: Brutscher moved, Stumpo seconded, that in accordance with Section 10 of the Easement Purchase Agreement for the Baily Parcel signed December 19, 2011, an extension is granted for the Closing Date to July 31, 2012; motion approved.

11. Treasurer's Warrants: Brutscher moved, Stumpo seconded, to approve the Bill Payment Lists for May 8 – 21, 2012 recommended for payment by the Treasurer; **General Fund:** 20 bills paid totaling \$20,314.21, 1 debit card charge for \$95.30; **Highway Aid Fund:** 2 bills paid totaling \$15,835.00; **Historical Committee Fund:** 2 bills paid totaling \$44,053.52; **Open Space Acquisition:** 1 bill paid for \$54.00; **Open Space Loan:** 2 bills paid totaling \$8,696.30; **Road Improvement Fund:** 1 bill paid for \$374.00; **Township Facilities:** 1 bill paid for \$632.50; motion approved.

12. Approval of May 7, 2012, Meeting Minutes: Brutscher moved, Stumpo seconded, to approve the Meeting Minutes dated May 7, 2012 as submitted; motion approved.

13. Adjournment: At 8:22 P.M., Brutscher moved, Stumpo seconded, to adjourn the meeting; motion approved.

Susan Simone, Administrative Secretary

Georgia F. Brutscher, Vice Chair