

Pocopson Township

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Board of Supervisors Meeting Minutes

Monday, June 25, 2012, 7:30 P.M.

In attendance: Supervisors – Stephen R. Conary, Georgia F. Brutscher, Ricki Stumpo; Mark Knightly, Public Works Director; Richard Jensen, Zoning/Code Enforcement Official; Matt Read, Chairman, Founders Day Committee.

1. Call to Order: Conary called the regular meeting to order at 7:30 P.M. and led the Pledge of Allegiance.

2. Announcements: Brutscher attended the Chester County Commissioners Sunshine Meeting on the 19th regarding the emergency services per capita municipality fee to discuss the adverse impact this fee will have on municipal budgets. Conary announced that the Board provided a written response to the Commissioners expressing a number of concerns if the County assesses this fee including many issues shared by the Chester County Association of Township Officials. Conary reported that the Township met with County Health Department representatives on the 20th for guidance on the development of a township-wide septage management plan. July 5th is the re-bid deadline for submission of bids for the Lenape/Pocopson Road intersection improvements. Stumpo reported cancellation of the June meeting of the Kennett Area Regional Planning Commission (KARPC). KARPC will not meet in July or August.

3. Public Comment: Celeste Scozzafava representing the **Riverside Homeowners Association (HOA)** appeared before the Board for an update on the status of clarification of the May 21st stormwater management report. Conary reported that the Township Engineer is coordinating erosion repairs with Toll Brothers. A summer repair is contingent upon the HOA agreeing to water replacement sod; otherwise the repair will be scheduled for the fall. HOA will switch to a granular form of Bti to control mosquito larvae in basin #1. Jensen and Township Landscape Architect will meet on the 26th to investigate encroachment of bamboo on HOA property.

4. Bittle Subdivision Final Approval 63-3-5/1857 Unionville Wawaset Road: Board reviewed a Final Plan prepared by Concord Land Planners & Surveyors, Inc., dated March 8, 2012 and last revised June 20, 2012, along with the Township Engineer Review and Comment Letter dated June 21, 2012. The Plan was presented by George Elser, Attorney for the Applicants Del K. Bittle, Jr. and Sheila Bittle. Del Bittle was in attendance. The Applicant has met all Township Engineer recommendations and the property will continue to meet the requirements for enrollment in the County Act 319 program. Conary reviewed Township Resolution 2012-20 to approve the Bittle Final Plan with associated waivers requested by the Applicants and certain conditions requested by the Township.

Motion: Conary moved, Stumpo seconded, to approve the enactment of Resolution 2012-20 granting approval of the Bittle 3-Lot Subdivision; motion unanimously approved.

5. Zoning Appeal No. 1-2012/1380 Lenape Road: no action required.

6. Public Works Report: Board reviewed and accepted the Public Works Report dated June 25, 2012 as submitted. Knightly reported the following trail repairs: a) Pocopson Industries donated timbers to repair the **Lenni Trail Pedestrian Bridge** that was damaged during Hurricane Irene; and b) swales were cut along a section of the **Barnard House Trail** to mitigate wash-out during heavy rainfall. Conary and Knightly will meet to discuss a request for inter-municipality cooperation on public works projects submitted by East Bradford Township. Public Works projects to be completed include replacing a window at the Barnard House, re-striping the Administration Building Parking Lot, and painting the Public Works Garage. Secretary is directed to contact PennDOT regarding a formal traffic study for South Wawaset Road.

7. Zoning/Code Enforcement Officer Report: Jensen will contact the following property owners: a) **350 Locust Grove Road** regarding submission of a conditional use application; b) **100 Hickory Hill Road** regarding possible zoning violations; and c) **1821 Lenape Unionville Road** regarding weeds and Nuisance Ordinance violations. Jensen reported that **1800 Brooks Road** was granted an extension until ownership of the property is resolved by the estate. Jensen provided comments to the **Yelton** request for modification to the plan approved by the Board. Board asked Jensen to check on the status of **1485 Lenape Road**. Jensen and the Building Inspector will investigate a complaint recently received by the Township on the condition of a rental property on Wawaset Road. Jensen will provide comments on proposed amendments to the Sign Ordinance and on a proposed Grading Ordinance. Secretary is directed to submit both Ordinances to the Township Solicitor with Jensen's comments.

8. Old Business:

a. Lenape/Pocopson Roads Improvement Project Status – no action required.

b. Burcham Proposals/Roundabout – Township will coordinate a meeting with the Township Landscape Architect and Gannett Fleming.

c. Founders Day – Board reviewed the 2012 Founders Day budget. Brutscher suggested phasing out the canine jumping competition due to lack of entries. Stumpo suggested revisions to budget, particularly expenses for the postcard mailing and raffle as incomplete. Board recognized the 2012 budget as a draft.

Motion: Conary moved, Stumpo seconded, to approve the 2012 Founders Day Budget as a first draft; motion unanimously approved.

9. New Business: Conary reviewed the County Municipal Septage Management Data System Fee Schedule. Board agreed to sign-up for the enhanced subscription after a septage management plan is adopted by the Township.

10. Planning Commission Report: Planning Commission Secretary provided a report from the June 20th meeting that included notice of a vacancy effective July 18th. Board agreed to post notice of the vacancy on the web site and bulletin board.

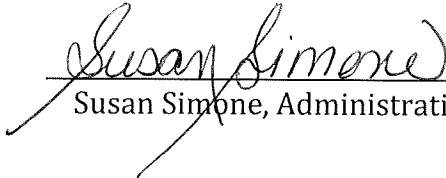
11. Resolutions: no action required.

12. Correspondence: no action required.

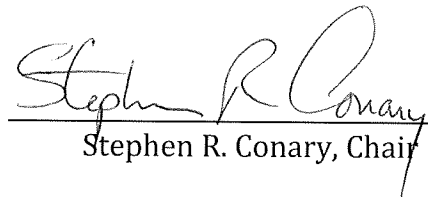
13. Treasurer's Warrants: Brutscher moved, Stumpo seconded, to approve the Bill Payment Lists for June 12 – June 25, 2012 recommended for payment by the Treasurer; **General Fund:** 19 bills paid totaling \$59,973.41; 8 debit card charges totaling \$1,129.27; **Escrow Fund:** 1 bill paid for \$1,388.53; **Historical Committee Fund:** 4 bills paid totaling \$6,514.09; **Parks, Recreation & Trails Fund:** 2 bills totaling \$2,351.99; **Road Improvement Fund:** 1 bill paid for \$20,903.78; **Schoolhouse Fund:** 1 bill paid for \$837.50; **Township Facilities:** 1 bill paid for \$5,488.26; motion unanimously approved.

14. Approval of June 11, 2012 Meeting Minutes: Brutscher moved, Stumpo seconded, to approve the Meeting Minutes dated June 11, 2012 as reviewed; motion unanimously approved.

15. Adjournment: At 8:38 P.M., Conary moved, Brutscher seconded, to adjourn the meeting; motion unanimously approved.



Susan Simone, Administrative Secretary



Stephen R. Conary, Chair