

Pocopson Township

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Board of Supervisors Meeting Minutes Monday, 7:30 P.M., August 27, 2012

In attendance: Supervisors – Stephen R. Conary, Georgia F. Brutscher, Ricki Stumpo; Mark Knightly, Public Works Director; Richard Jensen, Zoning/Code Enforcement Official; Mike McGann, Chair, Parks, Recreation and Trails Committee.

1. Call to Order: Conary called the regular meeting to order at 7:30 P.M. and led the Pledge of Allegiance.

2. Announcements: Conary announced that until further notice, Township property tax payments should be made directly to the Township due to Central Tax Bureau (Centax) abruptly closing their offices. Information regarding property tax collections for the Township will be posted on the web site and the administration office bulletin board as it becomes available. Stumpo and Conary met with VanDemark & Lynch on August 22nd to review the sediment reduction requirements imposed by the Department of Environmental Protection (DEP). The DEP requirements are formulaic rather than based on measured stormwater data for the Township. Municipalities must submit an action plan for this unproven, unfunded mandate by September 14. A pre-bid meeting was held on August 22nd for the Barnard House Renovation Project.

3. Public Comment: Residents requested additional information regarding the estimated costs to comply with the DEP stormwater requirements and the steps the Township can take to enforce private landowner compliance. Conary stated that the forecast spending over a period of 5 years is \$400,000 or 8% of the general fund budget for each year and that the township cannot require private landowners to participate. Discussions included the role the Township Stream Team might have in water quality data collection.

4. Public Works Report: Knightly reported that the work on rebuilding one lane and the shoulder of a section of Corinne Road is nearly complete. Township was assisted on this project by personnel from the Co-Op. Roadside mowing and trimming continues throughout the Township including intersections with state roads to improve sight distances. Brutscher requested that Knightly contact PennDOT regarding removal of the tar/chip warning signs as it appears the road resurfacing has been completed.

5. Parks, Recreation and Trails Committee: McGann proposed the construction of a Ga-ga Court in Pocopson Park. He provided pictures of the hexagon-type structure and explained that the game is a version of dodge ball that can be played 10 months during the year. The Ga-ga Court can be constructed for less than \$2,000.00, and it qualifies for funding under the Township active recreation grants. Players provide their own equipment. Board asked that McGann flag or mark the proposed location in the Park and

agreed that the Public Works Department can construct the Ga-ga Court once the location is approved.

Motion: Conary moved, Stumpo seconded, to approve the budget request of the Parks, Recreation and Trails Committee for the construction of a Ga-ga Court in Pocopson Park condition upon Board approval of the location within Pocopson Park; motion unanimously approved.

6. Zoning/Code Enforcement Officer Report: Jensen continues to review proposed ordinance amendments for retaining walls and fences. He also stated that he reviewed the Zoning Hearing Board Application submitted by 350 Locust Grove Road appealing his decision dated July 27, 2012 and challenging the validity of the Zoning Code. The Applicant requests an extension for the Zoning Hearing Board hearing date to June 30, 2013 in order to draft a proposed amendment to the Code.

Motion: Brutscher moved, Stumpo seconded, to recommend that the Zoning Hearing Board extend the hearing date for the appeal from the Zoning Officer to June 30, 2013, as requested by the Attorney for the Applicant; motion unanimously approved. Secretary is directed to forward the file to the Zoning Hearing Board Solicitor with the recommendation to extend the appeal to June 30, 2013.

7. Barnard House Renovation Project: Conary stated that the first addendum to the bid documents is being prepared. Sealed bids are due by noon on Tuesday, September 4th.

8. Lenape and Pocopson Road Intersection Project: Jensen, as Fire Marshal, met with Aqua Pennsylvania regarding installation of a fire hydrant. He noted that all utilities were transferred to the new utility pole on August 24th. Stumpo asked that the consultant be contacted regarding the adequacy of erosion and sediment control at the site of the work on the intersection.

9. Old Business: Interviews for the Planning Commission vacancy are scheduled for September 6th. Board agreed with Township Engineer suggestion that NV Homes/Megill contact the Township Landscape Architect prior to installation of street trees for Scaleby Farm to ensure that the installation meets the Township's expectations. Board agreed with the use of a larger tube steel railing system for the Red Bridge Lane bridge.

10. New Business: McGann asked the Board to consider adopting an ordinance to regulate soliciting in the Township. He noted that neighboring Townships are proposing similar legislation. The Board agreed to consider the request. Jensen reported completion of the Emergency Operations Plan of Pocopson Township and that he has completed 8 of the 11 mandated on-line emergency management courses.

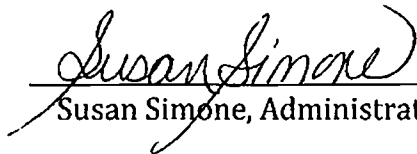
Motion: Conary moved, Brutscher seconded, to approve Resolution 2012-24 adopting the Emergency Operations Plan of Pocopson Township dated August 21, 2012 as subsequently amended and updated, effective immediately; motion unanimously approved.

11. Correspondence: Board signed Founders Day invitation letters to be sent to each local elected official.


12. Treasurer's Warrants: Conary moved, Brutscher seconded, to approve the Bill Payment Lists for August 7 - 27, 2012 recommended for payment by the Treasurer; **General Fund:** 17 bills paid totaling \$12,464.86; 7 debit card charges totaling \$529.07; **Highway Aid:** 2 bills paid totaling \$3,693.30; **Parks, Recreation & Trails Fund:** 1 bill paid for \$331.02; **Road Improvement Fund:** 1 bill paid for \$30,308.78; **Schoolhouse Fund:** 4 bills paid totaling \$8,031.73; **Township Facilities:** 1 bill paid for \$6,766.82; motion unanimously approved.

13. Approval of Meeting Minutes: Brutscher moved, Stumpo seconded, to approve the Meeting Minutes dated August 6, 2012; motion unanimously approved.

14. Adjournment: At 8:21 P.M., Conary moved, Stumpo seconded, to adjourn the meeting; motion unanimously approved.



Susan Simone, Administrative Secretary



Stephen R. Conary, Chair