

Pocopson Township

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Board of Supervisors Meeting Minutes

Monday, 7:30 P.M., October 22, 2012

In attendance: Supervisors – Stephen R. Conary, Georgia F. Brutscher, Ricki Stumpo; Mark Knightly, Public Works Director.

1. Call to Order: Conary called the regular meeting to order at 7:30 P.M. and led the Pledge of Allegiance.

2. Announcements: Conary attended the Kennett Area Regional Planning Commission (KARPC) meeting on the 16th. Longwood Fire Company to attend the KARPC November 26th meeting to discuss funding proposals. Stumpo noted that PennDOT installed the requested traffic control signs on Route 52 between Williamsburg Drive and Denton Hollow Road.

3. Public Comment: the following individuals appeared before the Board regarding encroachment of and subsequent removal of bamboo from adjoining properties: Celeste Scozzafava and Scott Kirkland representing the **Riverside Homeowners Association (HOA)** and Ralph Miller, accompanied by John Kohler, Chester County Bamboo. The Board took no action but agreed to investigate the sequence of events that led to the removal of the bamboo from the Miller property that was planted by Miller as a privacy screen.

4. Public Works Report: chipping service was completed Township-wide the week of October 15th. The next Township public works inspection will be scheduled with Brutscher.

5. Zoning/Code Enforcement Officer Report: no action required.

6. Fire Marshal Report: Board received a report from the Township Fire Marshal regarding a response from the County 911 Call Center Fire Board regarding a fire at 865 Four Streams Drive.

7. Old Business:

a. Red Bridge bridge repair proposal – no action.

8. New Business:

a. Real Estate Tax Collection Appointment – Conary reviewed the real estate tax collection proposals submitted to the Treasurer to replace CENTAX as real estate tax collector for the Township.

Motion: Conary moved, Stumpo seconded, to accept the proposal submitted by the County of Chester as representative of the most cost effective tax collection provider to become effective January 1, 2013; motion unanimously approved.

b. Public Hearing for Ordinances – a public hearing will be scheduled for 11/19 for the following ordinances: Planning Commission, Signs, Grading, and Sewer. A public hearing will be scheduled for 12/3 for the following ordinances condition upon receipt of the Chester County Planning Commission Review and Comment Letter: Fences and Walls, Tax Collection and Peddling and Soliciting.

c. Dates for Budget Work Sessions – Board agreed to schedule a work session for Tuesday the 30th at 2:00 P.M.

d. Seasonal Employee – Motion: Brutscher moved, Conary seconded, to approve the request of the Township Secretary for an Archive Assistant as set forth in the Request Memorandum dated October 19, 2012; motion unanimously approved.

e. Proposal for appraisals for the roundabout project – Conary reported that regulations for federal funding include the completion of appraisals of the lands affected by the roundabout, namely, land owned by Four Streams Farm Homeowners Association and the County.

Motion: Brutscher moved, Stumpo seconded, to proceed with proposals to obtain appraisals as required by federal funding regulations in an amount not to exceed \$2,500.00; motion unanimously approved.

9. Correspondence: Board received from Nora Margetich an email request for an extension for the removal of excess alpacas and a proposed agreement in accordance with Zoning Hearing Board Appeal No. 2012-1. Secretary is directed to contact Margetich regarding the proposed agreement.

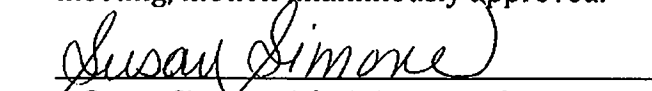
Motion: Brutscher moved, Stumpo seconded, to grant an extension for the removal of any alpacas in excess of 10 to no later than November 22, 2012; motion unanimously approved.

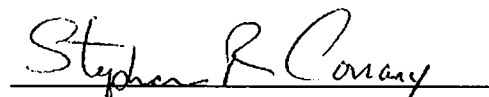
Motion: Brutscher moved, Stumpo seconded, to approve the Chester County SPCA Full Contract #1 for the year 2013, dated October 14, 2012, in the amount of \$1,784.50; motion unanimously approved.

10. Treasurer's Warrants: Conary moved, Brutscher seconded, to approve the Bill Payment Lists for October 9 - 22, 2012 recommended for payment by the Treasurer; **General Fund:** 21 bills paid totaling \$20,042.98; 5 debit card charges totaling \$177.55; **Escrow:** 1 bill paid for \$3,811.61; **Highway Aid:** 1 bill paid for \$25.84; **Open Space Acquisition:** 1 bill paid for \$72.00; **Open Space Loan:** 1 bill paid for \$50.00; **Road Improvement Fund:** 3 bills paid totaling \$34,783.35; **Township Facilities:** 3 bills paid totaling \$2,701.72; motion unanimously approved.

11. Approval of September 24th and October 8th Minutes: approval of Minutes dated September 24, 2012 tabled; Brutscher moved, Conary seconded, to approve Meeting Minutes dated October 8, 2012 as corrected; motion approved.

12. Adjournment: At 8:12 P.M., Brutscher moved, Stumpo seconded, to adjourn the meeting; motion unanimously approved.


Susan Simone, Administrative Secretary


Stephen R. Conary, Chair