



Pocopson Township

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Board of Supervisors Meeting Minutes Monday, 7:30 P.M., November 5, 2012

In attendance: Supervisors – Stephen R. Conary, Georgia F. Brutscher, Ricki Stumpo; Mark Knightly, Public Works Director; Richard Jensen, Zoning/Code Enforcement Official.

1. Call to Order: Conary called the regular meeting to order at 7:30 P.M. and led the Pledge of Allegiance.

2. Announcements: Township received a Stewardship Award from the Brandywine Valley Association for open space preservation during October 25th annual dinner. A budget work session was held on November 5th.

3. Public Comment: Justin Colella of **180 Bragg Hill Road** appeared before the Board to request an option to vacating Bragg Hill Road that will allow him and his friends to use the road accessing his property while legally meeting the liability standards required of the Township if a road is not vacated. No action taken.

4. Public Works Report: Board accepted the report dated November 5, 2012, as submitted. Stumpo requested Roadmaster inspect the section of Cannon Hill that may be damaged where the road intersects with the pipeline.

5. Zoning/Code Enforcement Officer Report: Jensen reported and the Board agreed that Public Works did an exemplary job addressing emergency management issues during Hurricane Sandy. He is reviewing a number of zoning applications for antenna changes to cell towers to accommodate 4G service. Secretary is directed to ask Margetich to include documents specified by Jensen as part of the settlement agreement in the matter of Appeal 2012-1. Discussion ensued regarding encroachment of and subsequent removal of bamboo from adjoining properties owned by the Riverside Homeowners Association (HOA) and Ralph Miller. Board took no action but agreed to investigate the sequence of events that led to the removal of the bamboo from the Miller property that was planted by Miller as a privacy screen. Stumpo will organize a site walk of the properties.

6. Barnard House Steering Committee Report: Brutscher reported that the Committee met on November 1st to evaluate the project and identify steps necessary to revise the scope of work. Agenda items for the Committee's next meeting on November 29th include but are not limited to stakeholders meetings, green technology assessments, and adjustments to high-end components and historical construction experience requirements.

7. Old Business:

a. Red Bridge bridge repair proposal – Board reviewed updated plan for tubular steel components submitted by the Township Engineer. Knightly reported that he obtained an

alternate proposal that will not require submission of a bid package. Secretary is directed to invite Red Bridge HOA to attend the next Board meeting to discuss proposals.

b. Proposals for appraisals for the roundabout project – Conary reported that due to the overall complexity of the request for appraisals and in accordance with federal funding, the cost estimate exceeds \$2,500.00. Scope of work estimate from Appraisal Review Specialists, LLC, indicates an estimate of \$4,000.00. Discussion ensued regarding limitation by PennDOT to use a specific appraisal firm.

Motion: Brutscher moved, Conary seconded, to proceed with appraisals of the land owned by Four Streams Farm Homeowners Association and the County, in accordance with the proposal letter dated October 26, 2012; motion approved with Stumpo casting a dissenting vote.

c. Baily Farm Easement Purchase Extension – **Motion:** Brutscher moved, Stumpo seconded, that in accordance with Section 10 of the Easement Purchase Agreement for the Baily Parcel signed December 19, 2011, to extend the closing date to on or before December 31, 2012; motion unanimously approved.

8. New Business:

a. Resolution 2012-30 Act 32 Tax Committee Appointments for 2013 – **Motion:**

Brutscher moved, Stumpo seconded, to approve the enactment of Resolution 2012-30 reappointing delegates to the County Tax Committee; motion unanimously approved.

b. Resolution 2012-31 Declaration of Disaster Emergency – **Motion:** Conary moved, Stumpo seconded, to approve enactment of Resolution 2012-31 declaring the existence of a disaster emergency caused by Hurricane Sandy; motion unanimously approved.

c. Public Hearing for Ordinances 11/19 and 12/3 – proposed fence ordinance to be included in the public hearing scheduled for December 3rd.

9. Correspondence: Board agreed that Lot 11 Scaleby Farms tree replacement is complete.

10. Treasurer's Warrants: Conary moved, Brutscher seconded, to approve the Bill Payment Lists for October 23 – November 5, 2012 recommended for payment by the Treasurer; **General Fund:** 12 bills paid totaling \$6,538.09; 4 debit card charges totaling \$456.28; **Highway Aid:** 2 bills paid totaling \$412.37; **Open Space Loan:** 1 bill paid for \$522.00; **Road Improvement Fund:** 2 bills paid totaling \$4,243.33; motion unanimously approved.

11. Approval of Meeting Minutes: Conary moved, Stumpo seconded, to approve the Meeting Minutes dated September 24, 2012; motion approved. Brutscher moved, Stumpo seconded, to approve Meeting Minutes dated October 22, 2012 as reviewed; motion approved.

12. Adjournment: At 8:40 P.M., Conary moved, Stumpo seconded, to adjourn the meeting; motion unanimously approved.

Susan Simone, Administrative Secretary

Stephen R. Conary, Chair