

Pocopson Township

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Board of Supervisors Meeting Minutes Monday, July 25, 2011 7:30 P.M.

In attendance: Supervisors – Stephen R. Conary, Georgia F. Brutscher, Laressa J. McNemar, P.E.; Mark Knightly, Director, Public Works; Committees – Sarah Mims, Chair, Historical; Mike McGann, Chair, PRT; Ricki Stumpo, Vice Chair, Founders Day.

1. Call to Order: Conary called the regular meeting to order at 7:30 P.M. and led the Pledge of Allegiance.

2. Announcements: Township received the Pennsylvania Department of the Auditor General Nonuniformed Pension Plan Report indicating that the Township is administering the Pension Plan in compliance with all applicable state laws and regulations.

3. Public Comment: none.

4. Final Record Re-subdivision/Add-on Plan Weir Properties (Weir Plan); Indian Hannah Road – Newlin Township Parcels 49-6-7.3, -7.4 and Pocopson Parcel 63-3-10.4:

Barry Stingel, RLA, Hillcrest Associates, Inc. appeared on behalf of Applicants David and Sheila Weir to seek approval of a Plan dated May 16, 2011 and last revised July 13, 2011, prepared by Hillcrest Associates Inc., involving land partially in Pocopson and partially in Newlin Townships. The matter was previously heard by the Planning Commission (PC) on June 15th and on July 13th at which time the PC moved to recommend Board approval. Township Engineer review was submitted on July 13, 2011, indicating that all comments from the June 15, 2011 Comment/Review Letter are addressed with two exceptions now incorporated in the Plan before the Board. Applicants seek to align the boundary between Lots 1 and 2 with the township line. There is no house on Lot 2 (Pocopson) and no plans to build a house on Lot 2. Conary noted that the Plan has been reviewed by the Township Solicitor for compliance with all Ordinances. The fee-in-lieu of open space/recreation requirements does not apply as no new lot is being created.

Motion: Conary moved, Brutscher seconded, to grant approval of the Final Weir Plan dated May 16, 2011 and last revised July 13, 2011, upon satisfaction of any and all deficiencies of the escrow account established by the Township to cover engineering and legal review fees incurred by the Township and recordation of the Declaration of Permanent Access Easement; motion unanimously approved.

5. Locust Grove Schoolhouse (Schoolhouse) Site Development Plan (Plan): H. Kirk Horstman, P.E., Horstman Associates, Inc. and Mims appeared before the Board to seek approval of a Plan dated April 25, 2011 and last revised July 25, 2011. Township Engineer review was submitted on July 22, 2011, indicating that all comments from the March 25, 2011 Comment/Review Letter have been addressed. Horstman briefly reviewed elements of the Plan including the requested waivers and the geo-cell system to be installed for the parking area.

Motion: Conary moved, Brutscher seconded, to approve the Schoolhouse Site Development Plan dated July 22, 2011 and all waivers as noted on the Plan; motion unanimously approved.

6. Founders Day (FD) Update: Stumpo requested and the Board approved sending invitation letters to elected officials. A meeting is scheduled for July 29th to discuss particulars for the exhibition of Public Works equipment and other FD tasks. Board agreed that FD committee should contact event sponsors who have not yet committed for 2011 because the lack of response may simply be an oversight. Stumpo indicated that an order will be placed for event signage in about three weeks. Brutscher noted that she will recruit volunteers for the Barnard House tour.

7. Barnard House: A construction contract for the Barnard House Structure Repairs has been executed with DiOttavio & Company, Inc., with work to commence the week of July 25th.

8. Public Works Report: Board accepted as written a Public Works Report dated July 25, 2011. Work continues on the Schoolhouse Trail. Knightly discussed the status of the salt shed bid package and noted that he will be meeting with the Township Engineer regarding a site plan. The design and location of the salt shed should include considerations for maintaining adequate space for storage of equipment and infrastructure supplies. Discussion ensued regarding PennDOT repairs underway to the bridge on Route 52 at the intersection of Lenape-Unionville and South Wawaset Roads. Brutscher suggested the Township contact the County regarding assistance with vandalism of Township property. Board agreed to send another letter to PennDOT regarding date certain of repairs to a sunken section of Lenape-Unionville Road and to repairs needed to Northbrook Road between East Marlborough and Lenape-Unionville Road.

9. Old Business: Conary met with Barney Leonard on July 21st to discuss the Township Landscape Architect Review of the landscape plan for the **Bragg Hill Road property**. Adjustments to the total number of trees and shrubs will be discussed with the Landscape Architect. On July 19th the Township received the PennDOT Highway Occupancy Permit to install a **left-hand turn lane** from Route 52 South to Pocopson Road. Castle Valley Consultants will coordinate installation of the sewer line with this road improvement. Construction work on the **Route 926 Bridge** over the Brandywine is not expected to begin before 2013. PennDOT continues to revise the plans to reduce flood-caused road closures. No information regarding bridge aesthetics has been submitted to the Township. Zoning Officer is directed to send an enforcement letter to Toll Brothers regarding Sign Ordinance violations.

10. New Business: Board reviewed **Resolution 2011-19** for disposition of non-permanent public records.

Motion: Brutscher moved, McNemar seconded, to adopt Resolution 2011-19 authorizing the disposition of non-permanent public records in accordance with the Pennsylvania Municipal Records Manual; motion unanimously approved.

Board reviewed requests for escrow releases and moved as follows:

Motion: Conary moved, Brutscher seconded, to approve Overlook Circle Escrow Release #10 dated July 22, 2011 for \$8,664.84 as reviewed and approved by the Township Engineer

contingent upon reimbursement to the Township for consultant review services; motion unanimously approved.

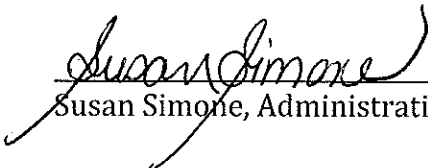
Motion: McNemar moved, Conary seconded, to approve Scaleby Farms Escrow Release #7 dated July 22, 2011 for \$39,948.18 as reviewed and approved by the Township Engineer; motion unanimously approved.

11. Correspondence: none submitted.

12. Treasurer's Warrants: Conary moved, McNemar seconded, to approve the Bill Payment Lists for July 12 - 25, 2011 recommended for payment by the Treasurer. **General Fund:** 17 bills paid totaling \$28,125.96. **Highway Aid:** 5 bills paid totaling \$22,868.62. **Historical Committee:** 1 bill paid for \$75.00. **Open Space Acquisition Fund:** 1 bill paid for \$2,502.16. **Parks, Recreation & Trails Committee:** 2 bills paid for \$1,284.61. **Route 52 Intersections:** 1 bill paid for \$12,729.01

13. Approval of July 11, 2011 Meeting Minutes: McNemar moved, Conary seconded, to approve the July 11, 2011 Minutes as submitted; motion unanimously approved.

14. Adjournment: At 8:30 P.M., Brutscher moved, Conary seconded, to adjourn the meeting; motion unanimously approved.



Susan Simone, Administrative Secretary



Stephen R. Conary, Chair