

Pocopson Township

P.O. Box 1, Pocopson, PA 19366

Office: 610-793-2151

Fax: 610-793-1944

www.pocopson.org

Board of Supervisors Meeting Minutes Monday, November 7, 2011 7:30 P.M.

In attendance: Supervisors – Stephen R. Conary, Georgia F. Brutscher, Laressa J. McNemar, P.E.; Mark Knightly, Director, Public Works.

1. Call to Order: Conary called the regular meeting to order at 7:30 P.M. and led the Pledge of Allegiance.

2. Announcements: Township received notice that Comcast and Verizon will participate in the FCC/FEMA Emergency Alert Test on November 9th. Governor Corbett signed Act 84 of 2011 to increase the minimum dollar amount that requires Townships to advertise and seek bids for purchases and contracts. The Act is effective January 1, 2012. The Township Procurement Policy will be reviewed to reflect the new limits. Township representatives will meet with Richard Jensen on November 10th regarding transition of zoning and code enforcement tasks.

3. Public Comment: Scott Kirkland on behalf of the Riverside HOA brought to the attention of the Board a proposed sump pump discharge connection to the stormwater management facility in the area behind the carriage homes. Board agreed that Vandemark & Lynch should review the particulars for the connection.

4. Road Closure Request: Board discussed the application for a partial closure of Denton Hollow Road as requested by the Chadds Ford Historical Society for the holiday house tour.

Motion: Conary moved, Brutscher seconded, to approve the Request for Partial Road Closure Application for the Candlelight Christmas in Chadds Ford Holiday House Tour on Saturday, December 3, 2011, from 12:30 P.M. to 6:00 P.M.; motion unanimously approved.

5. Public Works Report: Board reviewed the Public Works Report dated November 7, 2011. Roads were salted twice during the October 29th snow event. Board discussed request to purchase a 2012 Ford F-350 Pickup Truck and to sell the 2006 Chevrolet Pickup Truck. Secretary submitted a maintenance contract for the HVAC Units for the Office and the Garage. Board approved color choices for the salt storage shed as follows: oyster gray/Timberline High Definition Shingles and wedgewood/Georgia Pacific Shadow Ridge Vinyl Siding.

Motion: Conary moved, McNemar seconded, to approve Change Order #3 dated October 31, 2011 in the amount of \$491.00; motion unanimously approved.

Motion: Brutscher moved, McNemar seconded, to approve Change Order #4 dated November 3, 2011, in the amount of \$1,364.00; motion unanimously approved.

Motion: Brutscher moved, Conary seconded, to approve Agpoint Construction Services application for payment in the amount of \$17,314.00 contingent upon Public Works Director review of the progress of the work; motion unanimously approved.

Motion: McNemar moved, Brutscher seconded, to approve the procurement pre-approval request dated November 7, 2011, for the purchase of a 2012 Ford F-350 Pickup Truck with mounted Western 8' snow plow; motion unanimously approved.

Motion: Conary moved, McNemar seconded, to approve the maintenance contract dated October 27, 2011, submitted by Battavio Plumbing Heating and Cooling in the amount of \$1,005.00; motion unanimously approved.

6. Barnard House: no action required.

7. Old Business: Board reviewed Amended Exhibit G for Riverside which includes all the changes discussed over the last few months. No additional comments.

Motion: Conary moved, McNemar seconded, to approve the Open Space and Stormwater Management and Maintenance Plan for Riverside (known as Exhibit G to the recorded Declaration), dated September 19, 2005 and last revised October 24, 2011, as reviewed and recommended by the Township Engineer; motion unanimously approved.

Motion: Brutscher moved, McNemar seconded, to release to the Riverside Homeowners Association the stormwater management per unit fee collected as part of the wastewater fee; motion unanimously approved.

Motion: Conary moved, McNemar seconded, to approve signing the Stormwater Management Best Management Practices Operation and Maintenance Agreement submitted and signed by the landowners for 60 Bragg Hill Road; motion unanimously approved.

8. New Business: Board agreed to proceed with updating the Sewer Ordinance including discharge standards. The Secretary is directed to contact Anne Sweeney regarding her interest in forming a tree tender committee. Board approved Brutscher's request to speak with Representative Barrar's Office regarding redistricting.


Motion: Conary moved, Brutscher seconded, to approve Resolution 2011-28 appointing Bruce Yelton Primary Delegate and Margaret Lennon First Alternate Delegate to the Act 32 Tax Collection Committee for 2012; motion unanimously approved.


9. Correspondence: Upon advice of Castle Valley Consultants, the Board will table signing the Sewage Planning Module for the LeFevre Project until completion of the 30-day public notice. Lenape Village Shops were cited for zoning violations for the extent of land disturbance of the newly paved parking area. The landowner was also contacted regarding completion of a pump and haul agreement for the grease trap.

10. Treasurer's Warrants: Conary moved, McNemar seconded, to approve the Bill Payment Lists for October 25 – November 7, 2011 recommended for payment by the Treasurer. **General Fund:** 23 bills paid totaling \$17,774.18; 5 debit card charges totaling \$280.52. **Highway Aid:** 4 bills paid totaling \$1,123.58. **Route 52 / Road Improvements:** 1 bill paid for \$131.92.

11. Approval of October 24, 2011 Meeting Minutes: Brutscher moved, Conary seconded to approve the Minutes of October 24, 2011 as reviewed; motion approved.

12. Adjournment: At 8:35 P.M., Conary moved, McNemar seconded, to adjourn the meeting; motion unanimously approved.


Susan Simone, Administrative Secretary


Stephen R. Conary, Chair