



Board of Supervisors Meeting Minutes
Monday, September 26, 2016, 7:30 P.M.

Attendees: Supervisors – Ricki Stumpo, Elaine DiMonte; Mark Knightly, Public Works Director; Brittany Hackman, P.E., Township Engineer.

Absent: Alice J. Balsama, Supervisor.

Public in attendance: 8

1. **Call to Order:** Stumpo called the meeting to order at 7:30 p.m. and led the Pledge of Allegiance.
2. **Sunshine Announcements:** DiMonte announced that the County Commissioners have agreed to meet with the Supervisors to discuss the Barnard House. She is coordinating the meeting with Representative Barrar and State Senator Killion.
3. **Announcements:** Stumpo announced that Founders Day, held on September 25th, was fabulous and on behalf of the Board she thanked Colleen McKinney and the Public Works Department for all their work to make the day special for everyone in attendance.
4. **Public Comment Non-Agenda Items:** Randy Mims, on behalf of the Historical Committee, commented that during Founders Day, the Committee raised money by selling the Schoolhouse slates, raffle tickets, and silent auction items. He added that tickets are still available for the Applebee's Pancake Fundraiser on October 1st. Secretary noted additional funds from the sale of 3 historical maps. Mims informed the Board that replacement of the Locust Grove Schoolhouse ("LGS") flooring will be scheduled for later this year. Historical Committee member Don McKay and other volunteers will provide the labor at no charge so that funds can be used for materials. A formal request will be submitted to the Board for the project and will also include a request to purchase a dehumidifier. A condensate line is in place. Sarah Mims indicated that the work must be completed as soon as possible as the LGS will be open for the 2017 Chester County Town Tours & Village Walks Series. Randy Mims commented on the recent research and developments regarding Brandywine battle skirmishes in and around Trimbleville as having also occurred in Pocopson Township in 1777 with troops having marched along Red Lion and Bragg Hill Roads. For this reason, Mims requested that the Township purchase a Brandywine Battlefield flag, estimated cost \$30.00, to be flown by the Township in September 2017 commemorating the battle. MOTION: Stumpo moved, DiMonte seconded, to authorize the purchase of a 1777 Brandywine Battlefield Flag from the Brandywine Museum; motion carried. Justin Colla provided comments to update the Board as to the status of the zoning permit for installation of a fence at 180 Bragg Hill Road. He also requested that the Public Works Department reposition the security camera at the gate so that it is not pointing directly onto his property.
5. **Public Works Report:** MOTION: DiMonte moved, Stumpo seconded, to approve the purchase of a new plow for the tractor at a cost of \$4,000.00; motion carried.
6. **Planning Commission (PC) Report:** Secretary submitted a report from the Planning Commission meeting held on September 21st. The report noted that the PC continues

to work on an amendment to the Keeping of Animals Section of the Code and that a floodplain ordinance update will be developed in accordance with proposed changes to FEMA and FIRMA. An update to the Greenway Corridor and Riparian Buffer Code Sections was submitted to the Board as ready to proceed with a public hearing.

MOTION: Stumpo moved, DiMonte seconded, to submit the proposed Greenway Corridor and Riparian Buffer Code Amendment to the Township Solicitor for review and comment followed by submission to the County Planning Commission; motion approved. Hackman provided a brief report regarding FEMA's model floodplain ordinance update. She noted that the ordinance update is required as part of the changes to the FEMA maps. A third-party contractor will require all drafts to be submitted by November 2016. From there, the timeline adjusts to follow issuance of the Letter of Final Determination. She also noted that DCED will reimburse municipalities for a portion of the legal costs to amend current ordinances.

7. Barnard House:

a. Status of Security System - Knightly reported that the system is installed and functioning. The Board directed that the Secretary schedule a meeting with representatives from the Kennett Underground Railroad Center (KURC) in order to review the current lease letter for compliance. DiMonte expressed concern that the Township take the steps necessary to address Laressa McNemar's public comments and challenges with regard to Township facilities. DiMonte suggested that the Township undertake an official feasibility study in order to determine the best use of the Barnard House as well as identify deficiencies with the current administrative office. A professional analysis will aid in discussions with the County Commissioners. Public Comment: Randy Mims commented that 2 studies were completed. Stumpo noted that the studies were not done for the sole purpose of determining the feasibility of the Barnard House as a municipal office, but that references incorporated therein were part of a personnel analysis. Mims also commented that having recently been inside the Barnard House, for the amount of money spent to date, the plaster repair work is poor quality and he questioned the use of linoleum flooring and vinyl moldings for a historic structure. The Board responded that they are aware of the significant amount of money yet to be spent to allow access throughout the Barnard House. Therefore, it is hoped that a feasibility study will provide a path forward in making decisions about renovating or sealing off the second floor. Ideally, the Township would like to engage a consultant with no previous experience with the Barnard House. MOTION: Stumpo moved, DiMonte seconded, to authorize the Secretary to draft a request for proposal for a feasibility study; motion carried. Mims also commented that through a PA Right-to-Know Request, he could not determine the genesis of the Lease Agreement Letter with KURC but noted that it is limiting and should be looked at with regard to a number of particulars normally associated with a commercial lease. Stumpo said there were a number of questions surrounding the Letter. DiMonte agreed that the lease provisions should be discussed with KURC.

8. Old Business:

a. Ducklings Final Land Development Plan - no action required at this time as the Board awaits additional direction from the Township Solicitor.

b. Hydrant Flushing/Nathan Hale Drive - Hackman provided a recap of discussions and correspondence to date regarding the request made by Aqua Pennsylvania, Inc., to install an automatic flusher to a hydrant on Nathan Hale Drive. Manual flushings of the hydrant have occurred in the past but the auto-flusher is a new feature being implemented in Southeastern PA to provide better control of the water. Auto flushing of this hydrant could continue through October or be terminated sooner. Flushings are utilized to preserve water quality given the potential for byproduct

build-up as identified by DEP water quality control personnel. Hackman and Knightly noted that Aqua agreed to install the flusher on a hydrant located at the terminus of Nathan Hale Drive, off the right-of-way. DiMonte voiced concern that the Nathan Hale Drive residents be provided sufficient notice of the flushing operation particularly if it is scheduled to occur overnight. She also asked that the residents be provided with contact information to report issues. Hackman indicated that Aqua will notify their customers via a SwiftReach telephone alert system and that the Township can require Aqua to submit reports and updates on the operation. The Board agreed that going forward, the Township should be routinely notified regarding all flushing operations throughout the Township. Public Comment: Randy Mims voiced concern regarding the effect flushing operations will have on the Creek. Hackman responded that PA DEP Clean Water and Safe Drinking Water Divisions approved the installation of the auto-flusher as a pilot study with an expiration date of 10/31/2017. The auto-flusher will dechlorinate the water which will also be filtered by natural vegetation once it leaves the outfall. MOTION: Stumpo moved, DiMonte seconded, to authorize automatic flushing operations condition upon the following requirements to be conveyed by the Township Engineer: notify residents of Red Bridge Farm, Aqua to submit weekly updates, cease operations if adverse impact detected, and notice to the Township of future manual or auto-flushing operations; motion approved. Secretary is directed to contact the Red Bridge Farm HOA President regarding the decision.

- c. Route 926 Bridge Project – Secretary reported that Traffic Signal Plans were reviewed by the Township Engineer, Public Works, and Signal Service. Plan sheets were signed by Knightly for signal installation at West Creek/Pocopson/Lenape Roads and intersection modification at Route 926 and Pocopson Road. DiMonte reported that rights-of-way and easement paperwork is not yet complete and that signage for truck travel restrictions regarding the Lenape Bridge have been posted.
9. **New Business:**
 - a. Cell Phone Policy – no action required as the text is not ready for submission to the Board.
10. **Correspondence:** Board acknowledged receipt of correspondence from Hackman that she is leaving McCormick Taylor in order to pursue a volunteer opportunity and to travel to South America. The Board thanked Hackman for the professional service that she has provided to the Township and wished her all the best for the future.
11. **Treasurer's Warrants:** Stumpo moved, DiMonte seconded, to approve the Bill Payment Lists for September 13-26, 2016 recommended for payment by the Treasurer; General Fund: 21 bills paid totaling \$44,181.99; 6 debit card charges totaling \$1,194.58; Highway Aid: 2 bills paid totaling \$1,157.27; Parks, Recreation & Trails: 1 bill paid for \$1,960.00; motion carried.
12. **Approval of Meeting Minutes:** MOTION: DiMonte moved, Stumpo seconded, to approve the September 12, 2016 Meeting Minutes as amended; motion carried. Board agreed to table approval of the Tuesday, August 16, 2016 Work Session Minutes.
13. **Adjournment:** At 8:08 DiMonte moved, Stumpo seconded, to adjourn the meeting; motion carried.

Susan Simone, Administrative Secretary

Ricki Stumpo, Chairman