



Board of Supervisors Meeting Minutes
Monday, February 13, 2017, 7:30 P.M.

Attendees: Supervisors - Ricki Stumpo, Elaine DiMonte, Alice Balsama; Mark Knightly, Public Works Director.

Public in attendance: 2

1. **Call to Order:** Stumpo called the meeting to order at 7:30 p.m. and led the Pledge of Allegiance.
2. **Sunshine Announcements:** DiMonte and Balsama completed personnel evaluations. Board met with the Solicitor on February 6th regarding the Sklar Land Use Appeal. Employee Handbook is under review and an analysis of workflow and staffing.
3. **Announcement:** no announcements.
4. **Public Comment:**
 - a. **Procurement Approval Radar Display Sign** - Board reviewed the procurement pre-approval request for the purchase of a battery-powered traffic calming device. Knightly reported that short-term, the device will be used to increase drivers' awareness of their speeds on local roads affected by traffic related to the Route 926 Bridge Project. Going forward it will be used on other roads as needed. Board asked about data collection capability and Knightly responded that such is not a feature. He clarified that data collection is deemed official only when it is obtained from an engineered device. Knightly noted that the Township Engineer completed a traffic count on Denton Hollow Road and roads in the Riverside community. Data from the engineer indicates that the average speed in Riverside is 26 mph and 32 mph on Denton Hollow with overall vehicle count low for the study period.
MOTION: Stumpo moved, DiMonte seconded, to approve the purchase of a Safe Pace 100 Radar Speed Feedback sign from TAPCO at the quoted price of \$2,364.75; motion carried.
5. **Route 926 Bridge Project Update:** DiMonte reported that the Route 926 Bridge officially closed today. The traffic signal at West Creek/Pocopson/Lenape Roads was activated the week of February 6th. The Township signed a contract with Birmingham Township Police Department to provide police coverage as was discussed during the January 23rd public meeting. No concerns to report at this time. DiMonte attended a PennDOT project status meeting and noted that PennDOT representatives are responsive to the Township's requests. Board discussed installation of project signage at Routes 100 and Route 1. An illuminated sign was installed on Route 52 at Birmingham Road indicating no truck traffic.
6. **Public Works Report:** Knightly reported that work continues on roadside vegetation.
7. **Planning Commission Meeting Report:** Commission submitted a report recapping meetings held January 18, 2017 and February 1, 2017.
 - a. **Motion/Keeping of Animals Ordinance** - Secretary reported that by approved motion, the Commission is submitting herewith the current iteration of the draft to amend the Keeping of Animals Section of the Zoning Chapter recommending that the document be submitted to the Township Solicitor and the County Planning

Commission for the purpose of proceeding with a public hearing to adopt. Stumpo noted concerns regarding the text and commented that she would like to review those concerns with the Commissioners. Board agreed to table the matter.

8. **Barnard House:**
 - a. Feasibility Study Proposal Update - DiMonte reported 15 site visits to date. She is very pleased with the interest in the request for a proposal. Respondents have experience working with historical and municipal properties. February 22nd is the deadline to submit questions about the proposal via the PennBid web site. Proposals must be uploaded to PennBid on or before 12:00 noon on February 28th.
9. **Zoning Officer Report:** report not submitted.
10. **Old Business:**
 - a. Sklar Land Use Appeal - Board met with the Solicitor on February 6th. Parties to the Appeal requested an update as to the Township's position. MOTION: Balsama moved, Stumpo seconded, to authorize the Solicitor on behalf of Pocopson Township to contact legal counsel for Sklar Corporation and further to withdraw from the Land Use Appeal; motion carried.
11. **New Business:**
 - a. Resolution 2017-05 Planning Commission Appointment - MOTION: DiMonte moved, Balsama seconded, to enact Resolution 2017-05 appointing Santhosh K. Kanjula to fill the Planning Commission Vacancy with a term to expire December 31 2020; motion carried.
 - b. Crebilly Farm Conditional Use Hearing - Stumpo reported that the Board received a request for Pocopson Township to seek party status in the Crebilly Farm Conditional Use Hearing. Stumpo spoke to the Solicitor who indicated that the Township can attend the public hearing without party status, but being granted party status would allow the Solicitor to participate on behalf of the Township during the proceedings. February 22nd is the deadline for all parties to submit party status petitions to Westtown Township. DiMonte and Balsama agreed that given the impact of the proposed development with regard to traffic and its historical significance, it is prudent to request party status. MOTION: DiMonte moved, Balsama seconded, to authorize the Township Solicitor to proceed to enter an appearance as a party to the Crebilly Farm Conditional Use Hearing; motion carried.
 - c. Proposed \$25.00 State Police Fee - DiMonte noted that residents have requested information regarding a proposed \$25.00 per resident fee for municipalities who rely on State Police for local law enforcement coverage. She indicated that the proposed fee does not sound like much, but of concern is that the per resident count will accurately reflect individuals in the Township who reside in group quarters such as the County Prison and Aged Home.
12. **Correspondence:** no correspondence.
13. **Treasurer's Warrants:** Stumpo moved, Balsama seconded, to approve the Bill Payment Lists for January 24 - February 23, 2017 as recommended for payment by the Treasurer; General Fund: 27 bills paid totaling \$21,433.23; 8 debit card charges totaling \$859.89; Highway Aid: 4 bills paid totaling \$7,652.66; Parks, Rec & Trails: 3 bills paid totaling \$5,176.49; motion unanimously approved.
14. **Approval of Meeting Minutes:** Stumpo moved, DiMonte seconded, to approve the January 23, 2017 Meeting Minutes as amended; motion carried.
15. **Adjournment:** At 7:57 P.M., DiMonte moved, Balsama seconded, to adjourn the meeting; motion carried.


Susan Simone, Administrative Secretary


Ricki Stumpo, Chairman