



Board of Supervisors Meeting Minutes
Monday, July 30, 2018, 6:30 P.M.

Attendance: Supervisors - Ricki Stumpo, Elaine DiMonte, Alice J. Balsama; Mark Knightly, Public Works Director; Al Davis, Alternate Commissioner, Kennett Area Fire and Emergency Services Regional Commission ("EMS Commission").

Public in Attendance: 6

1. **Call to Order and Pledge of Allegiance:** Stumpo called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance.
2. **Sunshine Announcements:** Board met with Lorraine Lucas and Richard Chalfant on June 27th regarding the Barnard House.
3. **Announcements:** no announcements.
4. **Public Comment on Non-agenda Items:** no public comment on non-agenda items.
5. **Work Session July 24, 2018:** work session was cancelled.
6. **Zoning Hearing Board Application for 800 Northbrook Road Tax Parcel 63-3-123:** Supervisors discussed the Application dated June 21, 2018 submitted by Attorney Neil Land on behalf of the Applicants Brian and Colleen Turpin, Trustees of the Turpin Family Trust, seeking a variance from Zoning Ordinance Section 250.94.A.(3) for the installation of an accessory swimming pool. Balsama noted that the Applicants want to install the pool 75.43 feet from the edge of the roadway where the minimum setback required is 100 feet. Stumpo and DiMonte stated no objections to the variance sought by the Applicants recognizing that there is a hardship given the topography of the 8-acre property. **PUBLIC COMMENT:** David Stevens, Folly Hill Road, appeared before the Supervisors for general information regarding the Application. He appreciated that from the Board discussion he was able to understand the nature of the variance. Balsama responded that the Application does make reference to unique physical conditions for the 8-acre parcel that precludes locating the pool elsewhere on the property. Stevens recognized that the property is heavily wooded with steep slopes and cutbacks. Robert and Rhoda Reitz commented that they were in attendance for general information about the project. **DECISION:** the Board of Supervisors was not opposed to the Application as submitted and made no recommendations or comments. The Board unanimously agreed to take a non-position on the Application and to defer to the expertise of the Zoning Hearing Board.
7. **West Chester Public Library Presentation:** An annual report was presented by Victoria Dow, Library Director, and Scott Kirkland, Library Board of Trustees Treasurer and Township Representative to the Library. Collateral material distributed included the 2018 Budget - Final Approved 11/21/17 and the current newsletter. The Library maintains a strong social media presence on several platforms. Dow and Kirkland reviewed usage and library card statistics noting the significant percentage of Township residents who use the West Chester Library. Discussion included, but was not limited to, the following: (a) electronic books are popular but the demand remains high for print and audio-visual material; (b) new events and programs were added in the past year such as borrowing specialty cake pans, cutting machine for quilters, happy hour on the terrace, and various

book signings and antique roadshow appraisal opportunities; (c) children's programs and teen programs continue to grow; and (d) an expanded outreach program to daycare centers to provide reading support. Dow and Kirkland shared that every dollar donated through the end of 2018, as part of the annual appeal, will be matched in mortgage forgiveness by the Borough of West Chester. Currently the Library is at 60% of reaching that goal. Kirkland thanked the Supervisors for the Township's continued financial support of the Library. While the Library is successful in fundraising and in acquiring grants, the contribution from Pocopson Township is much appreciated. Kirkland noted that the Township contribution released in the spring is critical to funding teen programs for the summer. He requested that the release of funds continue on that schedule. The Library supports at least 2 pop-up libraries in the borough to exchange books. Judy Lovell has suggested via social media that she would work on setting up a pop-up library in the Township. Stumpo responded that the Library is doing a wonderful job. DiMonte and Balsama agreed that the Library appears to be quite successful given limited resources. Board thanked Dow and Kirkland for attending the meeting.

8. **Public Works Report:** Knightly reported roadwork is underway for Marlboro Road. **PUBLIC COMMENT:** David Stevens commented that there are significant hazards on Red Lion Road. Knightly clarified that Red Lion is a PennDOT road and not a Township road.
 - a. **Resolution 2018-19 Ratifying/Confirming Purchase of 2018 Dodge Ram 4x4 Truck -** Board reviewed the resolution. **MOTION:** DiMonte moved, Balsama seconded, to enact Resolution 2018-19; motion unanimously approved.
9. **Facilities:** DiMonte reported the Board met with Lorraine Lucas and interested parties regarding submission of alternative options for the Barnard House. Township staff will meet with the Board on August 29th to review tasks for presenting the feasibility study when finalized. Stumpo indicated that Richard Chalfant would like to revisit the Barnard House. DiMonte asked that Chalfant contact Knightly to set up a meeting time.
10. **Kennett Fire & EMS Regional Commission Report:** Davis reported that the EMS Commission met on July 10th. Minutes have not been approved for distribution. Generally, meeting discussion included the following: (a) monthly report of fire company activities; (b) approval of quarterly distributions; (c) presentation on life support and medic models; and (d) consolidating emergency management services of Kennett Borough and Longwood under one umbrella with a single billing for emergency calls. Stumpo added that the EMS Commission is reviewing the feasibility of consolidating with a focus on identifying areas that might reduce operating expenses. Davis and Stumpo agreed that going forward, discussion will include recognizing a means to balance management responsibilities. Balsama thanked Davis for the report and noted that from the standpoint of the Township, the purpose of the EMS Commission is to pool resources and funds. Balsama encouraged Stumpo and Davis to do what is necessary to achieve a framework of collaboration this year. **PUBLIC COMMENT:** Scott Kirkland commented that presumably there is discussion as to how individual subscriptions or contributions will be applied for emergency services if there is consolidation or if the emergency service is outsourced.
11. **New Business:**
 - a. **PA Act 172 Volunteer Firefighter Tax Credit -** Board discussed the ordinance adopted by London Grove Township and agreed that it mimics their intention to move forward with a tax credit for fire company volunteers. Balsama noted that the Board will work out the framework for certifications and eligibility. Given the timeline for adoption provided by the Treasurer, it would appear that the matter should be submitted to the Township Solicitor. **MOTION:** Balsama moved, DiMonte seconded, to move forward with a tax credit for fire company volunteers by authorizing the Township Solicitor to proceed with drafting an ordinance modeled after the London

Grove Township Ordinance and to circulate it in accordance with the steps provided in June for adopting an ordinance; motion unanimously approved.

12. Old Business:

- a. Comments re: MS4 Total Maximum Daily Load Plan (TMDL) Plan - Stumpo reviewed the Township Engineer report for the revised TMDL Plan to be submitted to DEP. The public comment period runs from July 13th to August 13th. Legal advertising is complete and the TMDL Plan is available on the Township web site. The TMDL Plan is an unfunded mandate. Secretary indicated no public comments received to date. Scott Kirkland requested and received a copy of the TMDL Plan.

13. Correspondence: no correspondence submitted.

14. Treasurer's Warrants: Stumpo moved, Balsama seconded to approve the Bill Payment Lists for June 26 - July 30, 2018 recommended for payment by the Treasurer; General Fund: 34 bills paid totaling \$57,620.34; 12 debit card charges totaling \$798.27; Capital Reserve: 1 bill for \$6,344.83; Highway Aid: 10 bills totaling \$7,492.54; Historical Committee: 1 bill for \$49.72; Parks, Recreation & Trails: 3 bills totaling \$160.46; motion unanimously approved. Balsama and the Board agreed that submission of the warrant report by the Treasurer in advance of the meeting provides review time to address questions in advance. They appreciate the Treasurer continuing this practice.

15. Approval of Meeting Minutes: DiMonte moved, Balsama seconded, to approve the Meeting Minutes for June 25, 2018 as submitted; motion carried.

16. Adjournment: At 7:13 p.m., DiMonte moved, Stumpo seconded, to adjourn the meeting; motion carried.



Susan Simone, Administrative Secretary



Ricki Stumpo, Chairman